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EXTENDED PROGRAMS STAFF

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GRAPHICS

Frank Paine Cover and Interior

Not Printed at State Expense

CREDIT COURSES

The following extension courses offer transferable elective credit to the student. Each course is either a regular catalogue course or a new course which has been reviewed and approved by the academic department.

ANTHROPOLOGY

A WEEKEND ANTHROPOLOGY ADVENTURE IN MEXICO CITY

With the assistance of English-speaking educators from the National Museum of Anthropology and others, this seminar-visit to Mexico City will record the Soul of Mexico, the story of Middle America, beginning with man's arrival at least 10,000 years ago. During this weekend introduction to the anthropology and history of Mexico, the seminar will examine the ancient roots of Mexican civilization, trace its history as depicted in art, sculpture, replicas, movies, dances and scale models of entire cities and in so doing allow us to better understand and appreciate the culture of modern Mexico. (Enrollment deadline - October 23, 1977)

Seminar-visit will depart Los Angeles on November 23, 1977 and return from Mexico City on November 27, 1977 For travel arrangements, please contact Mr. Thomas McCullough, (213) 641-0905. (Additional cost.)

BUSINESS

SOCIAL RESPONSIBILITY OF BUSINESS

Responsibilities and obligations of the business community to contemporary society. Principles and problem solving techniques as related to major social problems confronting business organizations. (May be applied as required credit to the Certificate Program in Business Management. Please refer to page 25 for program description.)

California State College, Dominguez Hills, SC M110. 1000 E. Victoria Street. Dominguez Hills

BUS X205

Units: 4

Fee: \$94

MANAGEMENT AND ORGANIZATIONAL THEORY

Integration of classical and behavioral approaches to management with emphasis upon human relations, informal organizations, and motivation in both profit and non-profit organizations. (May be applied as required credit to the Certificate Program in Business Management. Please refer to page 25 for program description.)

California State College, Dominguez Hills, SC M110 Units: 4 1000 E. Victoria Street, Fee: \$94

PRODUCTION MANAGEMENT

Dominguez Hills

Analysis of the marketing function in the production area; methods used in planning, organizing and controlling production. (May be applied as required credit to Certificate Program in Business Management. Please refer to page 25 for program description.) **BUS X211** California State College,

Dominguez Hills, SC M110 Units: 4 1000 E. Victoria Street, Dominguez Hills Fee: \$94

ELEMENTS OF MARKETING

Management of the marketing function; decisionmaking concerning products, distribution channels, pricing and promotion, consumer behavior. (May be applied as elective credit to Certificate Program in Business Management. Piease refer to page 25 for program description.) **BUS X250**

California State College, Dominguez Hills, SC M110 1000 E. Victoria Street. Dominguez Hills

Fee: \$94

Units: 4

BUS X210

BUSINESS FINANCE

Development of a decision framework for financial management; capital budgeting, trade credit policy, dividend and capital structure policies. (May be applied as elective credit to Certificate Program in Business Management. Please refer to page 25 for program description.)

BUS X260

California State College,
Dominguez Hills, SC M110
Units: 4
1000 E. Victoria Street,
Dominguez Hills
Fee: \$94

REAL PROPERTY FINANCE & INVESTMENT

This course is designed to teach you the secrets that can help you find, analyze and invest in real estate. This course will demonstrate how to find cheaper property and decrease taxes with small investment.

Instructor: Gary Kuhlmann

Saturday, October 29

& November 5

California State College,
Dominguez Hills,

SC-M110 Units: 2 (optional) 1000 E. Victoria Street,

Dominguez Hills Fee: \$47 - 2 Units \$13 - 2 Units (DH Students) \$35 - Non-Credit

REAL PROPERTY MANAGEMENT

For those who are contemplating investing in real property (or those who have already started their personal investment programs) should be aware of the benefits and tax advantages available to them in property operations as well as the requirements and protection available under California and Federal laws. This course will also show you when to consider selling or disposing of your investment.

Instructor: Gary Kuhlmann BUS X269
Saturday, November 19
& December 3 8AM-5PM
California State College,

Dominguez, Hills, 7
SC-M110
Units: 2 (optional)
1000 E. Victoria Street,

Dominguez HillslFee: \$47 - 2 Units \$13 - 2 Units (DH Students)

\$35 - Non-Credit

SURVEY OF PRODUCTION & INVENTORY CONTROL

The student will learn the terminology special to manufacturing control, will be able to describe the functions of the major system used, will obtain survey level of knowledge of the tools and methods used to carry out these systems, and will gain a sense of these functions, tools, systems, etc., as an inter-related total process. Topics include: business organization and production and inventory control; forecasting; inventory planning and control; material requirements planning; master scheduling; the integrated manufacturing system. (May be applied as required credit to the Certificate Program in Production and Inventory Control. Plese refer to page 27 for program description.)

Instructor: Aman Motwane
Tuesday, September 27November 29
North High School, Room 217
3620 W. 182nd Street, Torrance
INM X220
6:30-10PM
Units: 4
Fee: \$94



INVENTORY PLANNING & CONTROL SYSTEMS

The student will learn how to apply the major inventory management tools and techniques. Basic topics include: why have inventories; financial implications; forecasting; fundamentals of inventory management; materials control and purchasing; master scheduling; materials requirements planning; inventory management as a system. (May be applied as required credit to the Certificate Program in Production and Inventory Control. Please refer to page 27 for program description.)

Instructor: Bill Montgomery
Wednesday, September 28November 30
North High School, Room 217
3620 W. 182nd Street, Torrance
INM X221
6:30-10PM
Units: 4
Fee: \$94

EDU X256

EDUCATION

LET'S GET ORGANIZED

With the demands on today's classroom teacher to individualize, it becomes apparent that a wide variety and range of materials need to be readily available. An efficient system of organization needs to be developed to account for all of these materials. This course will provide the teacher with the opportunity to acquire new systematic techniques and to refine his own system of organization and record keeping. (Pre-registration is suggested.)

Instructor: Sue Bacon **EDU X217** Saturday, October 8, 22: November 5, 19; December 3 10AM-3PM California State College. Dominguez Hills, SC-M110 Units: 3 1000 E. Victoria Street. Dominguez Hills Fee: \$70.50

CHILD GROWTH

Students will have an opportunity to examine theories of child growth and development from ages 0-8 years. Ample time will be provided for observing young children in a nursery school setting.

Instructor: Torcy Wiley EDU X251 Saturday & Sunday, October 8 & 9; October 15 & 16 9AM-4PM California State College, Dominguez Hills, SC-M110 Units: 4 1000 E. Victoria Street, Dominguez Hills Fee: \$94

SEASONS & CELEBRATIONS: FALL

Art projects, related songs, dances and creative activities for the autumn holidays will be covered in this one-day workshop. (Additional \$2.50 for supply fee.)

Instructor: Penelope Greeven/ Cecilia Riddell **EDU X255** Saturday, October 22 9AM-5PM California State College. Dominguez Hills, SC-M110 Units: 1 1000 E. Victoria Street,

Dominguez Hills Fee: \$26 (inc. materials)

CHILDREN'S ART EXPRESSION (K-6)

This course will investigate the nature of creativity and the stages of development in a child's art expression. Students will explore teaching techniques which encourage positive self-concept; create in a variety of media: drawing, painting, clay, print-making, book construction, die dye, batik and puppets.

Thursday, October 20-December 15 4-7 PM Gardena Valley Japanese Cultural Institute Units: 3 16215 S. Gramercy, Gardena Fee:\$70.50

METHODS & MATERIALS IN ADULT EDUCATION

Instructor: Penelope Greeven

This course is designed to review contemporary developments in methods and materials for adult education; to provide experience in developing units of instruction for adult learners; and to develop criteria for evaluation.

Instructor: Josephine Fay EDU X301.1 Wednesday, September 28-December 7 6:30-9:30 PM California State College, Dominguez Hills, SC-M110 Units: 4 1000 E. Victoria Street Fee: \$94

COUNSELING DISABLED CHILDREN & THEIR PARENTS

Focus will be on promoting understanding for individual differences by acquiring educational, vocational and personal guidance skills particularly around research and clinical issues of the disabled. Parent counseling techniques and use of the multi-disciplinary team approach will be discussed in depth. Some previous course work and/or special education is desirable.

Instructors: David Reiss/David Lynnhill EDU X319 Tuesday, September 27-December 6 6:30-10 PM West High School, Room 5102 Units: 4 20401 Victor Street, Torrance Fee: \$94

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AFRO-AMERICAN GAMES' (PLAYTIME FOR CHILDREN)

Participants will have an opportunity to learn a backlog of Afro-American games that can be implemented in the classroom for nursery and elementary school children. An opportunity will be provided for: developing appropriate techniques and strategies to further the growth and development of children through cultural games; activities to promote a positive self-concept through cultural experiences; promoting creativity through cultural games.

Instructor: Torcy Wiley	EDU X325
Saturday & Sunday, November 5&6	9 AM-4 PM
California State College,	
Dominguez Hills, SC-M110	Units: 2
1000 E. Victoria Street,	
Dominguez Hills	Fee: \$47

CLASSROOM OF THE SEA

A field course designed for teachers and interested laypersons to increase their knowledge of the life in the ocean. Emphasis starts on the Palos Verdes tidepools and is expanded to include all ocean environments. Field trips will include: Portugese Bend, Abalone Cove, Marineland-of-the-Pacific, and a private working marine laboratory. The course includes a day expedition on the ocean consortium research vessel Nautilus.

Instructor: Rosemary Marimon	EDU X327
Saturday, September 24	
(first meeting)	9 AM-12 N
Malaga Cove School, Room 16	Units: 4
300 Paseo del Mar,	
Palos Verdes Estates	Fee: \$94

COMMUNICATION SKILLS FOR EARLY CHILDHOOD & FI EMENTARY TEACHERS

This course will help you find answers to questions and other general problems of communication within the early childhood/elementary school context. Through the use of role playing, simulation games, lectures and observation, this course will enable early childhood/elementary school teachers to develop and refine communication skills in dealing with colleagues, parents, administrators and students.

Instructor: Deanna Hanson	EDU X350
Saturday, October 22 & 29	9AM-4PM
California State College,	
Dominguez Hills, SC-M110	Units: 2
1000 E. Victoria Street,	
Dominguez Hills	Fee: \$47

INSTRUCTIONAL HUMOR

Students will joke their way through various aspects of humor used in instructional settings. The content of the course includes an analysis of humor, uses of humor in teaching, analysis of children's humor and improvement in people's ability to tell jokes. There will be enough jokes for everyone to gag on. Classroom presentations will include: films (e.g., Chaplin, Marx Bros., W.C. Fields), fascinating lectures, comedy, records (e.g., Woody Allen, Cheech & Chong), riotous lectures, guest speakers (e.g., mimes, comedians), hilarious lectures, books and magazines and a few boring lectures.

Instructor: Peter Desberg	EDU X334
Saturday, October 29 & November 5	10AM-5PM
California State College, Dominguez Hills,	
SC-M110	(optional) Units: 2
1000 E. Victoria Street,	

Fee: \$47

ASSERTION TRAINING FOR TEACHERS

Dominguez Hills

A course designed to provide teachers with alternatives to her or his present style of functioning towards more effective communication and comfortableness in the school setting. The course will involve lecture, behavioral rehearsal and modeling techniques designed around the assertion skills.

Instructors: Gray/Seereldt	
Warshaw/Martinez	
Martinez	EDU X335
Saturday, October 22 & 29	9AM-5PM
Department of Beaches	Units: 2
2600 Strand, Manhattan Beach	Fee: \$47

CHILD ABUSE & NEGLECT

This course will attempt to help establish the ability of educational personnel to understand, identify, treat and prevent child abuse as experienced by parent and child. The curriculum will rely on material from an historical perspective toward child and family and recent developments in effectively dealing with child abuse and neglect. It will also cover the duties and obligations of school personnel today to more successfully cope with the problem.

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Instructors: Lieber/Tarlow	EDU X349
Wednesday, September 28-	
December 7	6:30-9:30PM
West High School, Room 5200	Units: 4
20401 Victor Street Torrance	Fee: \$94

PRE-SPEECH FEEDING THERAPY:

This two-day lecture and lab course will examine pre-speech feeding therapy. Consideration will be given to the basic facilitation of good oral and physical management, care and management of the total child and problems of oral-dysfunction leading to speech deficiencies. Also neurological dysfunction versus primitive problems (Cerebral Palsy/M.R.); the handling of feeding difficulties such as extended bottle drinkers; rigidities and behavior management. An overview of normal and abnormal growth and development will be examined. This course is designed to guide and assist, not to train feeding specialists. (It must also precede the advanced class in Pre-Speech Feeding Therapy IIA, which will offer more involved in-depth evaluations, problem solving situations and treatment procedures.)

Instructor: Florence Yossem
Saturday, December 3 & 10
California State College,
Dominguez Hills, SC-M110
1000 E. Victoria Street,
Dominguez Hills
Fee: \$47

ADVANCED CLASS IN PRE-SPEECH FEEDING THERAPY

This course offers close supervision in feeding management techniques. Evaluation and facilitation will be explored in-depth. Considerations will be problem solving techniques involved in feeding both the mentally retarded and multiple handicapped. Individual work will be an essential part of the course. (Prerequisite: Pre-Speech Therapy Class in Oral & Physical Management ±1 or subject to the discretion of the instructor.) (Two locations.)

Instructor: Florence Yossem EDU X367A Units: 2 Fee: \$47

(1) - Saturday, September 24 & October 1 9AM-5PM California State College, Dominguez Hills, SC-M110 1000 E. Victoria Street, Dominguez Hills

(2) - Saturday, October 22 & 29 9AM-5PM Culver Palms Methodist Church, 4464 Sepulveda, Culver City

REALITY GAMES: COMMUNICATION SKILLS FOR TEACHERS & COUNSELORS

This course provides training in effective communication and constructive patterns of interaction in order to facilitate learning, teaching and the exchange of thoughts and feelings in the classroom and during counseling. Participants develop skills that foster a cohesive sharing process and a stimulating learning environment in all subjects and at both elementary and secondary levels. These games are designed to widen communication, improve listening and understanding, and foster the constructive exchange of ideas so that each person gains a better understanding of the other's views. (Fulfills) curriculum and methods (one subject) for the Standard Elementary & Secondary Credentials; or group process theory and procedures for the Standard Pupil Personnel Services Credential.)

MULTICULTURAL EDUCATION

This course has been approved by the California State Department of Education as meeting the requirements of Article 3.3 because of the coverage of Black and Chicano history, culture and present-day problems. If what happens in the classroom is important to you, then this is the class that will provide you with ideas that can be used to build an exciting curriculum and learning environment.

In addition, many approaches will be used to help teachers, administrators, counselors and other school personnel look at themselves in relation to our multi-ethnic society of divergent customs and value systems.

Instructor: David Reiss
Monday, September 19November 28
California State College,
Dominguez Hills, SC-M110
1000 E. Victoria Street,
Dominguez Hills
Fee: \$94

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CROSS-CULTURAL **PERSPECTIVES**

A workshop designed for teachers and school administrators to provide knowledge, experience, and activities to strengthen their cultural awareness and sensitivity. The course will analyze the cultural patterns of the Black, Indian and Mexican subcultures. It will look for possible solutions to educational problems and will specifically stress educational experiences, innovative methods and existing programs in a variety of school districts. Emphasis is directed at a practical approach.

Instructor: Ingeborg Assmann Saturday, November 12 & 19 California State College, Dominguez Hills, SC-M110 1000 E. Victoria Street,

EDU X383 9AM-4PM

Units: 2

Fee: \$47

ENGLISH

Dominguez Hills

WRITING & SPEAKING SKILLS FOR MANAGEMENT

The basic principles and skills of effective speaking and writing within a framework of organizational management. (May be applied as elective credit to the Certificate Program in Business Management. Please refer to page - for program description.)

FNG X252

California State College, Dominguez Hills 1000 E. Victoria Street, Dominguez Hills

Units: 4

Fee: \$94

SHAKESPEARE ON STAGE & IN FILM

Shakespeare wrote his plays for a popular stage, a mass audience. Movies are a popular medium for a mass audience. If Shakespeare were alive, he would write for movies. In fact, he has already done so! This course explores, in depth, several of the Shakespeare plays and what happened to them on their way to the neighborhood Bijou.

ENG X267 Instructor: Hal Marienthal Wednesday, September 27-December 7 8-11PM California State College,

Dominguez Hills, ERC Studio B 1000 E. Victoria Street,

Dominguez Hills

Units: 4 Fee: \$94

FOREIGN LANGUAGES

BEGINNING CONVERSATIONAL **JAPANESE**

An introduction to the spoken Japanese through listening and speaking. Topics include: practice in everyday social and business conversation to achieve an immediately useful competence; emphasis on spoken sentence patterns and everyday speech; consideration of social and cultural factors determining proper usage in a variety of situations. No background in Japanese is required.

JPN X130 Instructor: Michiko Suzuki Wednesday, September 28-December 7 7-9PM Gardena Valley

Units: 2 Japanese Cultural Institute Fee: \$47 16215 S. Gramercy, Gardena

HEALTH SCIENCES

SOCIAL AND PERSONAL EFFECTIVENESS TRAINING FOR NURSES

The course offers participants, both nurses and other members of the health professions, skills and alternatives to their present style of functioning. The focus will be on effective communication and developing one's capacity for appropriate responses in various work situations. To achieve these goals, information and demonstrations will be provided as well as opportunities for participants to practice techniques designed to enhance the individual's self-esteem, work performance, and, over the long run, one's enjoyment of living. This course meets relicensure requirements. Preregistration is required as enrollment is limited.

Instructors: Gray/Martinez/Seefeldt **HEA X269** 6:30-9:40 PM Thursday, September 1,8,15,22,29 Units: 2 Kaiser Foundation Hospital 1100 Pacific Coast Highway, Fee: \$47 Harbor City

HYSTERECTOMY: INFORMATION AND STRATEGIES FOR CARING PEOPLE

This workshop is designed for professionals who work with hysterectomy patients in office, hospital, or counseling settings and for concerned members of the public. The workshop will present information on rates, physiology, the hospitalization, psychological and sexual aspects, alternatives to estrogen replacement therapy and counseling needs.

Instructor: Susanne Morgan
Friday, November 4—6:30-10PM
Saturday, November 5—9AM-5PM
Sunday, November 6—9AM-1PM
California State College,
Dominguez Hills, SC-M110
1000 E. Victoria Street,

Dominguez Hills

HEA X271 Units: 2

Fee: \$47

UNDERSTANDING HYSTERECTOMY: KNOWLEDGE AND SURVIVAL SKILLS

Hysterectomy: What it is; Why it happens; When and how to avoid it; How to survive it happily. The workshop will present information useful to anyone who has had or anticipates a hysterectomy, or who works with, counsels, or is friends with someone having one.

Instructor: Susanne Morgan
Saturday, October 15
California State College,
Dominguez Hills, SC-M110
Units: 1
1000 E. Victoria Street,
Dominguez Hills
Fee: \$23.50

ELECTRICAL SAFETY IN HEALTH CARE FACILITIES

An in-depth discussion of electrical safety as applied to monitoring equipment to use in health care facilities, particularly critical care units. Fundamentals of electricity will be presented as background for the application of safety principles to the operation of monitoring equipment. Approved by Board of Registered Nursing for 30 Continuing Education contact hours

Instructor: John Hummel
Tuesday, October 4-November 22
Gardena Valley
Japanese Cultural Institute
16215 S. Gramercy, Gardená
HEA X273
7-10 PM
Units: 3
Fee: \$70.50

QUALITY ASSURANCE

An in-depth discussion of all aspects of Quality Assurance, with emphasis on and interrelationships of various components, especially as used in nursing care planning. Learner involvement is stressed by extensive use of case studies and small group sessions. Approved by Board of Registered Nursing for, 30 Continuing Education contact hours.

Instructor: Priscilla Liner HEA SCI X274
Thursday, September 29-December 1 6-9 PM
Kaiser Foundation Hospital Units: 3
1100 W. Pacific Coast Highway,
Harbor City Fee: \$70.50

CURRENT LEGISLATION AFFECTING HEALTH CARE

A study will be made of all current Federal and State legislation which will affect the overall health care field. Various bills will be investigated to determine the impact and the desirability of the legislation. Class projects will include contacting the authors of bills and other legislators for direct input on legislative matters. This course is of particular interest to owners, executives, administrators. managers and persons engaged in any phase of the health care field, acute hospitals, SNF / ICF. home health care, adult community care, retirement living, medical centers, etc. This course is approved by Board of Examiners of Nursing Home Administrators for 40 hours of continuing education (BENHA 02904-7001), and American College of Nursing Home Administrators.

Instructor: W. Bob Turner,
BS, MS, FACNHA

Monday, September 26-December 5
Sanwa Bank
9735 Washington Blvd., Culver City

HEA X275
7-10 PM
Units: 4



INTRODUCTION TO ALCOHOL AND ALCOHOLISM I

The course presents the chemistry of alcohol; blood-alcohol concentration (BAC); physiological effects; drug-alcohol interaction; psychology and physiology of addiction; legal aspects of alcohol abuse; disease concept of alcoholism; etiology of alcoholism; the alcoholic and the family; the alcoholic employees; problem identification; community and private treatment modalities. Not to be used as a component of an Alcohol Rehabilitation Program. (May be applied as required course to the Certificate Programs in Counseling of the Alcoholic in Industry and Counseling the Alcoholic. Please refer to page 24 for program description.)

Instructors: Larson/Wickline 'HEA X280 Tuesday, September 27-November 29 7-9 PM Southwest Counseling Services, Suite 300 Units: 2 18039 Crenshaw Blvd., Torrance Fee: \$47

HUMAN SERVICES

VOCATIONAL REHABILITATION COUNSELING

An introduction to vocational rehabilitation of disabled adults. Emphasis on severe disabilities caused by illness or industrial injury, work evaluation methods, chronic pain management, sexual adjustment, learning aids and skills for daily living, community resources, architectural barriers and implications for job placement.

Instructor: Edwin Kurata HUM SER X201 Monday, September 26-November 28 7-10 PM Salvation Army Units: 3 1533 Fourth Street, Santa Monica Fee: \$70.50

REHABILITATION COUNSELING TECHNIQUES

Introduction to the various disabilities by means of lectures and guest speakers who may themselves be disabled. Counselors who have worked with specialty caseloads including the blind, the deaf, the mentally ill, etc., will role-play various counseling techniques. Class participation and experimentation with new counseling techniques will be encouraged.

Instructor: Rita Schaefer
Wednesday, September 28November 30
Brentwood Savings
5650 S. Sebulveda, Culver City

HUM SER X202
7-10 PM
Units: 3
Fee: \$70.50

INFORMATION SCIENCE

SURVEY OF MICROPROGRAMMING AND MICROPROCESSORS

This course examines a cross-section of the rapidly developing microprocessor field and discusses the computer architectural and microprogramming techniques associated with this representative cross-section.

Instructor: Walter Pyper
Tuesday, September 26October 25
California State College,
Dominguez Hills, SC-M110
Units: 2

1000 E. Victoria Street,
Dominguez Hills Fee: \$47

MEDICAL TECHNOLOGY

CLINICAL BIOCHEMISTRY

Selected topics from current biochemical concepts providing a theoretical background for interpretation of tests performed in the clinical chemistry laboratory. (May be applied as required course to the Certificate Program in Advanced Medical Technology. Please refer to page 26 for program description.)

Instructor: Staff
Tuesday, September 20November 29
Children's Hospital, Dining Room F
4650 Sunset Blvd., Los Angeles

MMT X320
6-9:15 PM
Units: 4
Fee \$96

APPLIED TECHNIQUES AND NEW ADVANCES IN CLINICAL MICROBIOLOGY

Comparisons of established diagnostic procedures in the medical microbiology with newer methods and techniques. (May be applied as required course to the Certificate Program in Advanced Medical Technology. Please refer to page 26 for program description.)

Instructor: Staff
Wednesday, September 21November 30
Children's Hospital, Dining Room A
4650 Sunset Blvd., Los Angeles

MMT X330
6-9:15 PM
Units: 4
Fee: \$96

Fee: \$94

MUSIC

AMERICAN FOLK MUSIC FOR CHILDREN

Survey of American children's folk songs, song / stories, and singing games from a variety of the regions in the U.S. Class will learn a broad sampling of the materials through singing and performing with folk guitar and other folk accompaniments. Ways to use the materials in the classroom; correlations with language arts and American social Studies.

Instructor: Cecilia Riddell MUS X244
Monday, September 26-December 5
Gardena Valley
Japanese Cultural Institute
Units: 1
16215 S. Gramercy, Gardena
Fee: \$23.50

OPERA-ORATORIO WORKSHOP

Students may participate in the Opera-Oratorio Workshop as singers, dancers, orchestra players, production personnel, assistant conductors, administrative assistant, or music history researchers. Representative works from the standard and modern Opera-Oratorio repertoire will be studied and rehearsed. One opera will be staged in conjunction with the Torrance Opera Theater, and one Oratorio will be performed under the aegis of the National Oratorio Society.

Instructor: Thomas Wilson
Saturday, September 17November 19
California State College,
Dominguez Hills, SC-M110
1000 E. Victoria Street,
Dominguez Hills
Fee: \$47

OPERA! WHAT IS IT?

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This course will teach everything one needs to know in order to enjoy and understand opera: types of voices, personalities, styles of opera, history, staging, music, orchestra, chorus, libretto and more. . . . The course will be taught with the use of recordings, didactics and discussions. It is designed to teach and to entertain as well.

Instructor: George Rothman
Thursday, September 29-December 15
Rothman Residence
Units: 2
525 Third Street, Manhattan Beach
Thursday, September 29-December 15
7-9 PM
Units: 2
Fee: \$47

WHAT CAN WE LEARN FROM ROCK AND ROLL MUSIC?

This course is designed to open your eyes and ears to over a decade of socially-relevant music. It is designed to suit both school teachers and other interested persons. For school teachers, a new way of teaching students through music; for the non-teacher, an interesting course in the history and social impact of rock and roll music. The course will present a multi-media approach to the effect of music and musicians on American life style, fashions, art, language, politics and education.

Instructor: Larry Rosen MUS X265
Saturday, October 1-December 10 9 AM-12 N
California State College,
Dominguez Hills, SC-M110 Units: 4

1000 E. Victoria Street, Dominguez Hills

PHILOSOPHY

PHILOSOPHY OF THE OCCULT

This course will investigate the nature of mind in relationship to recent developments in the area of parapsychological phenomena. Critical discussions go on to deal with the areas of the so-called occult, including astrology, tarot, I Ching, etc.

Instructor: John LaCorte
Wednesday, September 28December 7
West High School, Room 5102
20401 Victor Street, Torrance
PHIL X243
T-10 PM
Units: 4
Fee: \$94

PHYSICAL EDUCATION AND RECREATION

BASIC SAILING AND NAVIGATION FOR AMATEUR SAILORS

This course introduces the novice to sailing techniques and navigational methods. Topics to include: Introduction to Sailing; Sailing Theory; Marlinespike Seamanship, etc.

Instructor: Ron Remsburg PER X131B
Tuesday, November 1-December 13 7-10 PM
Yankee Whaler Inn Fee: \$62—non-credit

Berth 75, San Pedro (inc. \$15 activity fee) \$75—2 Units (inc. \$15 activity fee)

BEGINNING BELLY DANCE

Enjoy Beledi! Learn to communicate through the traditional dance of the Middle East. Total body exercise will help to increase your self-awareness by isolating parts of the body in movement. Lose inches and trim your figure. Enjoy foreign music and instruments. Learn to make dance costumes to flash your personality. Dance instruction will be accompanied by lecture on this traditional art form.

Instructor: Sue Correll
Thursday, September 29December 15
California State College, Dominguez Hills,
Fieldhouse Activity Room
1000 E. Victoria Street,
Dominguez Hills
Fee: \$47.00

BEGINNING TAI CHI CHUAN

Release tension and relax through moving meditation. Learn the slow and graceful movements of this ancient Chinese exercise for physical fitness and mind-body Yin Yang harmony. Tai Chi Chuan is an excellent non-strenuous exercise that restores intrinsic energy and provides total relaxation. The class includes selected lectures on Tai Chi theory.

Instructor: Van Hua Ho
Tuesday, September 27-November 29
Gardena Valley
Japanese Cultural Institute
16215 S. Gramercy, Gardena
PER X132
7-9 PM
Units: 2

RELAXATION, MEDITATION AND YOGA

Participants will practice exercises, breathing techniques and meditations to energize the body, strengthen the nervous system and relax the mind. Objectives: To instruct students how to rejuvenate their bodies, become healthier, reduce daily stress and tension; to show students, through specific exercises and meditations, how to clear themselves of student and daily centered negativities; to instruct students how to be healthy, happy and "whole" in their lives.

Instructor: Ishwara Khalsa
Saturday and Sunday,
November 18-19
California State College,
Dominguez Hills, Fieldhouse B017
Units: 2

Tominguez Hills
Units: 2

Fee \$47

FIRST AID EMERGENCY CARE

Red Cross approved course of instruction. Preparation for administering first aid and prevention of accidents and injuries. Instruction in giving treatment for common injuries and use of lifesaving skills. Red Cross Standard First Aid card given upon completion of course.

Instructor: David Max
Monday, September 26-November 14
West High School, Room 5103
Units: 2
20401 Victor Street, Torrance
PER X118
6-9 PM
Units: 2
Fee: \$47

PUBLIC ADMINISTRATION

CONSTITUTIONAL LAW AND POLICE EVIDENCE

A comprehensive course of special interest to police officers and investigators covering legal and constitutional aspects of criminal investigation, arrest, interrogation, search and seizure problems, based on recent United States and California court cases. Students will be instructed on proper preservation of evidence for trial, discovery, and preparation of case for grand jury proceedings, preliminary hearing and trial. Effective courtroom techniques when testifying and basic understanding of evidentiary rules and courtroom procedures will be taught through lecture and actual demonstration. This integrated program is presented by a panel of experienced prosecutors and judges to familiarize law enforcement personnel with the complex legal and constitutional requirements of police work.

*Special emphasis will be placed upon the day-today application of the above legal issues to law enforcement personnel.

Instructors: Ito/Ross/Watson
Thursdays, September 29December 15
South Bay University of Law
809 E. Victoria, Carson

PA X241

6:30-9:30 PM Units: 3 Fee: \$70.50

POLITICAL SCIENCE

CRIMINAL LAW AND LITERATURE: GUILT AND INNOCENCE

This course will cover criminal personalities, legal concepts and procedures, as analyzed and described in famous modern novels and dramas such as The Book of Daniel, The Caine Mutiny; Billy Budd, The Stranger, The Fall, The Brothers Karamazov and The First Circle by Aleksandr Solzhenitsyn. Themes of guilt and innocence, morality and immorality, justice and injustice, dissent and conformity will be discussed.

Instructor: George Heneghan. POL X292
Wednesday, September 28-December 7 7-10 PM
North High School, Room 218
3620 W. 182nd Street, Torrance Fee: \$94

PSYCHOLOGY

THEORIES OF PERSONALITY

This course covers the application of the various theories of personality in understanding individual behavior as well as behavior change procedures in counseling and psychotherapy. Knowledge of the basic theories of personality is one of the prerequisites for school counseling and school psychotherapy. Principles of child rearing and child development appropriate to the various approaches as viewed by personality theorists will be of interest to parents and others working with children.

Instructor: Milo Milfs
Wednesday, September 26December 5
West High School, Room 5102
20401 Victor Street, Torrance
PSY X260
6-9 PM
Units: 4
Fee: \$94

ABNORMAL PSYCHOLOGY

This course will cover the broad spectrum of psychological disorders and personal problems, from the "mild" (which affect about 80% of us) to the "severe." Theories and research on the causes of these disorders will be covered. Finally ways of alleviating or correcting these disorders will be studied (therapy).

Instructor: Arthur Bohart
Tuesday, September 27December 6
North High School, Room 218
3620 W. 182nd, Torrance
PSY X263
6-9:40 PM
Units: 4
Fee: \$94

SOCIAL AND PERSONAL EFFECTIVENESS TRAINING

The course will provide the participant with the foundations of learning and behavioral theory and with alternatives to her / his present style of functioning toward more effective communication and greater self-esteem. This course seeks to develop in the individual an awareness and recognition of a number of possible behaviors and responses available in situations and speaks more appropriately to the individual's own rights and feelings. (Pre-registration is required.) (Two locations.)

Instructors: Gray/Martinez/Seefeldt

PSY X269 Units: 2 Fee: \$47

9 AM-5 PM

(1)—Saturday, October 1, 8 Department of Beaches,

2600 Strand, Manhattan Beach
(2)—Wednesday, October 5, 12, 19, 26;
November 2 6:30-9:40 PM
Oakwood Apartments,
4111 Via Marina, Marina del Rey

CLINICAL PRACTICUM IN MARRIAGE, FAMILY AND CHILD COUNSELING

This course is designed for professional counselors who desire to further their skills in marriage, family and child counseling. Case conference, lecture, audio and video tape feedback and encounter methods may be used during the course. Each participant enrolled in the course must provide his / her own field placement and audio tapes of their sessions.

Instructor: Steve Wysocki
Monday, September 26December 5
California State College,
Dominguez Hills, SC-M110
Units: 4
1000 E. Victoria Street,
Dominguez Hills
Fee: \$94



BORED WITH YOUR LUNCH? LIVEN IT UP BY JOINING THE LEARN AND LUNCH BUNCH!

"LEARN AND LUNCH BUNCH" PROGRAM

The "Learn and Lunch Bunch" program is designed to serve the educational interest of people who live and work within a close radius of the Dominguez Hills campus. The college has identified those courses which could be easily taken during lunch hours. The purpose of this

ANT 221 OF DEODIES OF THE OLD WORLD

program is to assist employers and employees in developing educational plans which allow them to both work and learn. Students will enroll through the Office of Extended Programs for regular oncampus courses and pay extension fees (\$23.50 per unit). Additionally, a fee will be charged for a parking permit if so desired.

MW 12:00- 1:40

Kuvkendall

COURSES

ANT		PEOPLES OF THE OLD WORLD	Kuykendali	IVIVV 12:00- 1:40
ANT	288 01	ANTHRO THEORIES OF BEHAVIOR	Givens	11H 12:00- 1:40
ART	102 01	INTRO TO WESTERN ART II	Harshman	MW 12:00- 1:40
		SCULPTURE1	Goders	MW 12:00- 2:30
ART	232 01	MODERN ARCHITECTURE	Ivers	MW 12:00- 1:40
ADT	222 01	ART SINCE 1945	Larinde	TTH 12:00- 1:40
		PERSPECTIVE DRAWING	Baker	MW 12:00- 2:30
			Goders	TTH 12:00- 2:30
ART		CONCEPTS OF ART	White	TTH 12:00- 2:30
ART	2/3 01	LIFE DRAWING I		MW 12:00- 2:30
ART	287 01	PAINTING MEDIA SEMINAR BEHAVIORAL SCIENCE PRINCIPLES OF BIOLOGY MARINE INVERTEBRATES MARINE INVERTEBRATES (L)	Hirsch	TTH 12:00- 1:40
BEH	290 01	SEMINAR BEHAVIORAL SCIENCE	Marsh	
BIO	114 01	PRINCIPLES OF BIOLOGY MARINE INVERTEBRATES MARINE INVERTEBRATES (L)	Morafka	TTH 12:00- 1:15
BIO	216 01	MARINE INVERTEBRATES	McCarthy	
BIO	216 01	MARINE INVERTEBRATES (L)	McCarthy	
BIO	224 01	MICROBIOLOGY	Childress	
BIO	224 01	MICROBIOLOGY (L)	Childress	TTH 12:00- 2:30
BIO	232 01	ECOLOGY	Kuramoto	11H 12:00- 1:15
BUS	102 01	LEGAL ASPECTS OF BUS TRANS	Schoen	MW 12:00- 1:40
BUS	102 03	LEGAL ASPECTS OF BUS TRANS LEGAL ASPECTS OF BUS TRANS	Strier	TTH 12:00- 1:40
BUS	131 03	ESSENTIALS OF ACCOUNTING II		TTH 12:00- 1:40
BUS	171 01	PROG LANG & BUSINESS SYSTEMS		MW 12:00- 1:40
BUS	210 02	MANNAGEMENT & OPGANIZATION THEORY	Lee	TTH 12:00- 1:40
BUS	210 03	SMALL BUSINESS MANAGEMENT INTRO BUSINESS STATISTICS ADV CONCEPTS FOR BUS SYSTEMS ECONOMICS OF THE FIRM MANAGEMENT POLICY MANAGEMENT POLICY CHEMISTRY FOR THE CITIZEN BIOCHEMISTRY I	Dowling	TTH 12:00- 1:40
	212 01	INITED DISCINESS WANAGEMENT	Yoshida	MW 12:00- 1:40
BUS	222 01	ADV CONCEDTS FOR BUS SYSTEMS	Cagan	TTH 12:00- 1:40
BUS	276 01	ADV CONCEPTS FOR BUSSISTEMS	Wang	MW 12:00- 1:40
BUS	280 01	ECONOMICS OF THE FIRM		MW 12:00- 1:40
BUS	290 01	MANAGEMENT POLICY	Hughes	TTH 12:00- 1:40
	290 03	MANAGEMENT POLICY	Milgrim	MWF 12:00- 1:10
CHE	102 02	CHEMISTRY FOR THE CITIZEN	Dobyns	
CHE	250 01	BIOCHEMISTRY I	Garcia	MWF 12:00- 1:30
COM	100 01	INTRO NEWSWRITING & REPORTING ADVANCED NEWSWRITING & REPORTING	Safer	TTH 12:00- 1:40
COM	250 01	ADVANCED NEWSWRITING & REPORTING	Lukas	MW 12:00- 1:40
COM	275 02	BASIC PHOTOGRAPHY	Lamarca	F 12:00- 5:30
ECO	222 02	MONEY AND BANKING	Cabaldon	MW 12:00- 1:40
EDU	205 02	INTRO TO CLASSROOM TEACH SECONDARY	Ellis	T 12:00- 2:00
EDU	210 03	MOTIVATION AND LEARNING ORAL & WRITTEN EXPRESSION AGE OF BELLEF & DOUBT	Desberg	
ENG	100 06	ORAL & WRITTEN EXPRESSION	Mahon	
ENG	200 01	AGE OF BELIEF & DOUBT THE STUDY OF LANGUAGE	Jordain	MW 12:00- 1:40
	210 02	THE STUDY OF LANGUAGE	Duncan	TTH 12:00- 1:40
ENG	214 01	ENGLISH SYNTAX	Gordon	MW 12:00- 1:40
ENG	216 01	SYNTACTIC ANALYSIS	Elliott	
ENG	233 01	THEMATIC APPROACHES TO LIT		MW. 12:00- 1:40
ENIC	235 01	PEADING IN WORLD LIT	Geller Geller	TTH 12:00- 1:40
ENG	230 01	AMED LITT THE NEW LAND	Laser	
ENG	239 01	AFDO AMEDICAN PROSE	Johnson	MW 12:00- 1:40
ENG	244 01	THE STUDY OF LANGUAGE ENGLISH SYNTAX SYNTACTIC ANALYSIS THEMATIC APPROACHES TO LIT READING IN WORLD LIT AMER. LIT I: THE NEW LAND AFRO-AMERICAN PROSE SEM IN LIT: CONTEMP BRITISH NOVEL	Yamada	MW 12:00- 1:40
ENG	290 01	SEM IN LIT: CONTEMP BRITISH NOVEL	Tamada	JVIVV 12.00- 1.40

FRE 210 02 THE STUDY OF LANGUAGE	Duncan	TTH	12:00- 1:40
FRE 250 01 FRENCH CULTURE I	Lenard	MW	12:00- 1:40
GEO 205 01 CARTOGRAPHY	Forbes		12:00-12:50
GEO 205 01 CARTOGRAPHY (L)	Forbes		12:50- 1:40
GEO 258 01 COASTAL GEOGRAPHY	Smith		12:00- 1:40
HIS 101 04 HISTORY OF UNITED STATES	Seps	TTH	12:00- 1:40
HIS 247 01 HIST MEX-AMER PEOPLE I	Cortes	MW	12:00- 1:40
HIS 268 01 US: CIVIL WAR AND RECON	Grenier		12:00- 1:40
HIS 275 01 AFRICA: PRE-COLONIAL PERIOD	Udeze		12:00- 1:40
HIS 279 01 TRADITIONAL CHINA	Shin	MW	12:00- 1:40
HIS 295 01 SENIOR SEMINAR IN HISTORY	Cady	TTH	12:00- 1:40
INF 160 01 COMPUTER PROG IN FORTRAN	Henry		12:00- 1:40
MAT 116 01 DIFF & INT CALCULUS IV	Gould		12:00-12:50
MUS 100 02 INTRODUCING MUSIC	Camesi		1:20- 1:40
MUS 191 02 CLASS PIANO - BEGINNING	Hyler	T.	12:00- 1:40
MUS 213 01 COUNTERPOINT	Heussenstan	TTH	12:00- 1:40
MUS 280 01 COLLEGE CHORALE	Bialosky	MWF	12:00- 1:10
NSM 150 01 GENERAL GEOLOGY	Sigurdson		12:00- 1:10
NSM 150 01 GENERAL GEOLOGY (L)	Sigurdson		12:00- 2:30
NSM 150 02 GENERAL GEOLOGY (L)	Sigurdson	F	12:00- 2:30
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PER 131 01 LIFETIME SPORTS/BASEBALL/MEN	Bafia		12:00- 2:00
PER 131 03 LIFETIME SPORTS/FIGURE CONTROL/COED		TTH	12:00-12:50
PER 131 06 LIFETIME SPORTS/JOGGING/COED	Bafia	TTH	12:00-12:50
PER 131 11 LIFETIME SPORTS/TENNIS/COED	Kolsky	MW	12:00-12:50
PER 131 14 LIFETIME SPORTS/TENNIS/INTERMED/COED	Kolsky		12:00-12:50
	NUISKY		
PER 131 16 LIFETIME SPORTS/VOLLEYBALL/COED			12:00-12:50
PER 220 01 HIST & PHIL OF PHY EDUCATION	Johnson		12:00- 1:40
PER 280 01 TEST & MEAS IN PHY EDUCATION	Frank	MWF	12:00- 1:10
PHI 104 01 PHIL CULT NON-WEST WORLD	Vanterpool	MW	12:00- 1:40
PHI 120 02 BASIC LOGIC	Pyne		12:00- 1:40
PHI 218 01 PHIL OF LOVE & SEXUALITY	Lacorte		12:00- 1:40
PHI 240 01 SYMBOLIC LOGIC	Puett		12:00- 1:40
PHY 110 01 GENERAL PHYSICS	Imai		12:00- 1:10
PHY 120 01 ELEMENTS OF PHYSICS	Alt	MW	12:00- 1:15
POL 101 05 AMERICAN INSTITUTIONS	O'Hara	TTH	12:00- 1:40
POL 151 01 QUANT METH POLI ANALYSIS	Martin		12:00- 1:40
POL 238 01 GLOBAL PLANNING FUTURE	Groff		12:00- 1:40
POL 244 01 LATIN AMER: REVOLUTIONARY	Chaffee		12:00- 1:40
POL 250 01 HISTORY POLITICAL IDEAS	Kaplan	MW	12:00- 1:40
PSY 150 02 ELEM STAT ANALYSIS PSYCH	Stodola	MW	12:00- 1:40
PSY 205 01 HISTORY AND SYSTEMS PSCH	Henschel/Shir	ma TTH	12:00- 1:40
PSY 242 01 INTERPERSONAL & GROUP DYNAMICS	Palmer	TTH	12:00- 1:40
PSY 267 01 INTRO CLINICAL METHODS	Todd	TTH	12:00- 1:40
PSY 276 01 PSYCH OF FEMALE IDENTITY	Harrison		12:00- 1:40
PUB 200 02 PERSPECTIVES PUBLIC MGMT	Harrison		12:00- 1:40
	11		
PUB 212 01 ADMINISTRATIVE LAW I	Hays		12:00- 1:40
PUB 220 01 ADMIN OF PUBLIC POLICY		MANA	12:00- 1:40
	Zapanta	IVIVV	12.00
PUB 237 01 PERSPECTIVES URBAN ISSUES			
ONC TOO OF BATTILO THE BACK	Fleagle	TTH	12:00- 1:40
SMC 560 01 DATING THE PAST	Fleagle Webb	TTH	12:00- 1:40 12:00- 2:00
SMC 560 01 DATING THE PAST SMC 661 01 ETHNIC FAMILIES	Fleagle Webb Hosokawa	TTH TTH TTH	12:00- 1:40 12:00- 2:00 12:00- 2:00
SMC 560 01 DATING THE PAST SMC 661 01 ETHNIC FAMILIES SMC 671 01 MYTH AND LITERATURE: THE MAJOR PATTERNS	Fleagle Webb Hosokawa Feuer	TTH TTH TTH MW	12:00- 1:40 12:00- 2:00 12:00- 2:00 12:00- 2:00
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A TRAVELOGUE OF SPAIN

A must for anyone anticipating visiting the country—businessmen, teachers, students. By means of slides and filmstrips, the class will visually "travel" throughout Spain. Course study will include history and architecture; the "living legends"—the running of the bulls at Pamplona, the Flamenco of Andalucia; geographic characteristics of the various regions; and, the cuisine common to each of these regions. Basic Spanish grammar will be taught, which will allow the traveler to communicate in the country.

Instructor: Linda Revak	SPA X100
Tuesday & Thursday,	
October 4-November 3	7-8:30PM
West High School, Room 5103	Units: 2
20401 Victor Street, Torrance	Fee: \$47

FOR SUMMER '78

CULTURE OF MODERN CUBA

The "Culture of Modern Cuba" is a seminar-visit to the Republic of Cuba. This seminar will analyze the political, social and educational changes in Cuba since 1960. The visit is particularly designed to give a comprehensive and up-to-date information to educators and others who want to prepare themselves for a unique experience, participate in a carefully planned visit to modern Cuba, enjoy its wonders, better understand its problems, meet its educators, visit its schools and other places of national interest, and in the process discover their own place in the cultures of the modern world. (Enrollment Deadline—November 20, 1977.)

Seminar-visit will depart Los Angeles on December 25, 1977 Units: 2 and return from Havana on January 2, 1978 For travel arrangements, please contact Mr. Thomas McCullough, (213) 641-0954 (additional expense)

SPA X282

Instructor: Thomas McCullough

TRAVEL

Finland, Norway, Sweden, Denmark - June/July, 1978

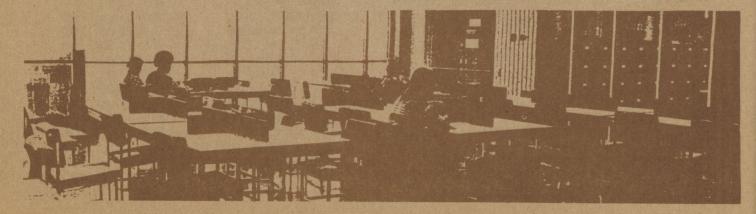
Edu 445 Comparative Analysis of European Educational Systems (4)

Education in Scandinavia—policies and practices—will be examined by students with particular reference to historical, political, social, and philosophical forces shaping their cultures. For comparison and contrast, an excursion to Russia will highlight this course.

Hamburg, West Germany - July, 1978 (1 week)

Edu s444 Education and Culture in a Multipolar World (3)

This seminar will familiarize the student with the educational, political, and social developments in West Germany. Students will have time for extensive sightseeing and pursuit of individual interests. They will be housed in the lovely setting of the Institute for Politics and Education in Hamburg.



Berlin, West Germany - July, 1978 (1 week)

Edu s405 Education and Political Systems in the Federal Republic of Germany and the German Democratic Republic: A Comparison (3)

At the invitation of the West German government to qualified American educators, administrators, and government officials, participants will enjoy FREE accommodations in the European Academy in West Berlin. Students will analyze educational and political systems of the two German states, and may attend receptions by state and city representatives.

London, England - August 1-15, 1978 (2 weeks)

Pub 273 The English Health Care System (6)

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This course provides the unique opportunity to visit and learn about the English health care system with two instructors who have studied the health care systems in both England and the U.S., with one being a native of London. Lectures, visits, and interviews with providers and administrators will cover planning, nursing, psychiatric, maternity, geriatric, and other areas.

Australia, New Zealand, Fiji Islands -August, 1978 (3 weeks) Edu s407 Educational Concepts of Multicultural Societies (4)

Students on this South Pacific Odyssey will explore the usefulness and contributions of bilingual and multicultural concepts to education. They will have the opportunity to exchange information with educators and administrators of the University of the South Pacific, as well as enjoy extensive sightseeing in the South Pacific.

Travel Study Programs • California State College, Dominguez Hills • 213/515-3300

For more information, TEAR OUT and mail to:
Community Programs - Travel Study
California State College,
Dominguez Hills
1000 East Victoria Street
Dominguez Hills, CA 90747

Name ______Address ______State _____

Phone _____ Zip ____

() Edu 445 Scandinavia

) Edu s444 Hamburg, West Germany

() Edu s405 Berlin, West Germany

() Pub 273 London, England

() Edu s407 South Pacific



SPECIAL COURSES

In addition to the previously mentioned credit transferable courses, California State College, Dominguez Hills offers several courses which respond to the variety of interests of people living and working in the college's service area. For the most part, these courses are non-credit, non-transferable, yet are designed to serve the very special interests, needs and wants of the community.

MINOR AUTO MAINTENANCE FOR THE NOVICE X900

We will teach you how to: tune up your car; fix flats safely; change your own oil; check electrical and cooling system; perform many other money saving repairs on your own car. Emphasis on safety and savings. No tools needed for class. Diagnostic work will be performed on your car.

Instructor: Gary Kuhlmann Saturday, December 10 Department of Beaches, Fee: \$15 8AM-5PM

2600 Strand, Manhattan Beach

RE-ENTRY PROGRAM X901

Interested in furthering your education? The goal of the RENEW WORKSHOP is to assist mature men and women, who have had an interruption in their educational careers, in obtaining information and counseling for making the best educational decision. Specific topics of the workshop relate to the "whys and hows" of returning to school; the personal and family adjustment which confronts the "renewed" student; and evaluating the individual's ability to compete with younger students. (Note: Bring a sack lunch.)

Instructor: John Loranger Fee: \$5
Saturday, November 5 10AM-3PM
California State College, Dominguez Hills,
SC-M110, Dominguez Hills

ASPECTS OF COMMUNITY LAW X923

This course is designed to explain and discuss everyday legal terms, principles and problems winch confront each and everyone of us, at some time in our lives. It is not intended to substitute for a formal legal course. Through class participation and discussions, participants will gain additional knowledge which will lead to a better understanding of the legal system and its effect on their lives.

Instructor: Wilma Pinder Fee: \$40
Thursday, October 6-November 17 6:30-9:30PM
South Bay University College of Law,
809 E. Victoria Street, Carson

INTENSIVE JOURNAL WORKSHOP X903

An exciting and practical method for self-exploration and development. This program offers structured journal experiences and techniques that can enable you to integrate and focus your life, deepen your experience of yourself and enlarge your creative capacities, all on your own terms and at your own pace. You will learn to use the journal by yourself to make life decisions and to sustain the momentum of your personal growth. (Participants are requested to bring a loose-leaf notebook, 20 dividers and notebook paper.) (Two locations.)

Instructor: Alice Bloch Fee: \$40 (Senior Citizens 62+) \$30

(1) - Saturday, October 15 & 22 10AM-5PM California State College,

Dominguez Hills, SC-M110,
Dominguez Hills

(2) - Saturday, October 29 & November 5 Culver Palms Methodist Church, 4464 Sepulveda, Culver City

REAL ESTATE LICENSURE— SALESMEN'S & BROKERS X902

This is an eight-week course designed to prepare the novice for the California Real Estate Salesmen's License examination and to prepare candidates to successfully pass the Real Estate Brokers' License examination to be held in December or January. (Two locations.)

Instructional Staff: Siegel / Greg / Guydus / Theodore / Calhoun

Fees: Salesmen's - \$50 Non-Credit (includes books & materials)

Brokers' - \$80

(includes books & materials)

(1) West High School, Room 5213, 20401 Victor Street, Torrance Monday, October 3-November 21 7-10 PM

(2) Brentwood Savings, 5650 S. Sepulveda, Culver City Monday, September 26-November 14 7-10PM (Enrollment limited to 35 students)

WRITING FOR PUBLICATION: A PRACTICAL APPROACH X904

This course will teach you how to develop and submit material for specific freelance markets, with emphasis on non-fiction—magazines and feature articles, and books. Topics include work habits, research, interviewing techniques, query letters, legalities, the children's market, biography. Individual help with work in progress and its submission.

Instructor: Carol Easton Fee: \$35
(Senior Citizens 62+) \$25
Monday, September 26-October 31 7-10PM
Department of Beaches,
2600 Strand, Manhattan Beach

MAGIC: OBJECT LESSONS & ILLUSIONS X905

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This course is designed for teachers and all those interested in working with children. This is a one-day workshop in magic and how it can be used to prepare object lessons. Key words and their transition to magical effects will be demonstrated. Simple effects and their construction, from home material will be given out during the class.

Instructor: David Cossa Fee: \$25
(Senior Citizens 62+) \$20
Saturday, October 8 9AM-4PM
California State College, Dominguez Hills,
SC-M110, Dominguez Hills

CONSCIOUSNESS: A LOOK AT THE BODY & MIND X906

The intention of this course is to expand our understanding of the mind-body interface, both conceptually and experientially. Discussions will include such factors as neonatal and infant development, body image and self-esteem, the body as a personality structure, and the theories and methods that are used by contemporary psychologists for the enhancement of body-awareness: bioenergetics (Alexander Lowen), massage, acupressure, body encounter, imagery, focusing, and yoga and meditation.

Instructors: Shama Khalsa/Rama KhalsaFee: \$40

Instructors: Shama Khalsa/ Rama Khalsa Fee: \$40 (Senior Citizens 62+) \$35

Saturday & Sunday,
November 12 & 13

California State College, Dominguez Hills,
Fieldhouse B017, Dominguez Hills

WHY WEIGHT X907

This six-week course is made of choice selected lean diets, combined with the reasonings for fatness, followed with the hints toward a leanness, mixed with samplings of low-cal recipes, all tossed together with studies of obesity. Not guaranteed to make you turn out to be a new dish, but if you follow the directions, you might not have that same old pot! Fat may be where it's at, but thin is in—So, why weight?

Instructor: Henrietta Spencer Fee: \$25 (Senior Citizens 62+) \$20 Thursday, October 6-November 10 7:30-9PM California State College, Dominguez Hills, SC-M110, Dominguez Hills

YOGA X908

What human society today needs, yoga can give; physical health, efficiency, mental balance, quietude, emotional control and freedom from stress and tension which cause psychosomatic ailments. Yoga provides for constant happiness and peace within oneself. Persons desiring a knowledge of scientific yoga, in its pure spirit, as well as those wishing to learn simple techniques for health and self-improvement will benefit from this course.

Instructor: Minati Shah

(Senior Citizens 62+) \$20

Monday & Thursday,
September 26-October 27

California State College, Dominguez Hills,
Fieldhouse B017, Dominguez Hills

ASTROLOGY X909

Astrology is the science and art of helping the individual in mastering life and coping with development in personal relationships, psychological problems, health and career counseling. This course is designed for individuals interested in basic astrology and will teach participants in chart construction.

Instructor: Jeanne Stanton Fee: \$35 (Senior Citizens 62+) \$25 Tuesday, September 27-November 29 - 1-4PM Gardena Valley Japanese Cultural Institute, 16215 S. Gramercy, Gardena

MAGIC: HISTORY & ART OF ILLUSION X920

This class will be presented in two parts. The first part will begin with a short survey on magic; from its possible beginning to present day. The second half will be devoted to learning the art of diversion, misdirection and attention control of the audience. Showmanship will be stressed.

Instructor: David Cossa Fee: \$25 Tuesday, September 27-November 6:30-9:30PM

HOLISTIC HEALTH CARE X910

The yogic approach of holistic health care represents mankind's oldest and most refined study of the interaction between mind, body, and energy and confirms their oneness. This course is designed to provide the practitioner in the helping profession with a unique course that will allow you to experience techniques and learn new methods to assist you and your clients/patients in the healing/health process.

Personal and clinical application of yogic therapy and holistic health care will include: nutrition, applied Kinesiology, meditation, acupressure, healing approach in bedside manner, visualization, guided imagery techniques, breathing, and aura strengthening exercises and methods for bringing about health and well-being.

Instructor: Shama Khalsa Fee: \$40 (Senior Citizens 62+) \$30 Saturday & Sunday, October 1 & 2 9AM-5PM California State College, Dominguez Hills, Fieldhouse B017, Dominguez Hills

WINE APPRECIATION X911

An introduction to the Wines of the World, including discussion and tasting of California, French, German, Italian and other wines. The course will be conducted in an informal, relaxed, manner utilizing slides, lectures, tastings and open discussion. Topics will include: Introduction to Wine; History of Wine; Wine Literature; Viticulture (wine growing) and Enology (wine making); Wine Evaluation; selecting Wines in restaurants; building and stocking home wine cellars and more.

Instructor: William Bennett Fee: \$35 Saturday, October 8 & 22 1-4PM California State College, Dominguez Hills, SC-M110, Dominguez Hills

NONVERBAL MESSAGES X912

This is a seminar for business and management. The rapidly expanding field of nonverbal communication is bringing awareness and insight to those in roles of power and responsibility regarding their use and mastery of nonverbal cues. Participants will learn to maximize their awareness of the power and use of nonverbal cues in business and management.

Instructor: Judith Barnes Fee: \$15
Saturday, November 19 9AM-3PM
California State College, Dominguez Hills,
SC-M110, Dominguez Hills

PERSONAL FINANCIAL MANAGEMENT X913

The purpose of this course is to provide direction in obtaining maximum utilization of your financial capabilities and avoiding problems in estate building. Discussion will include basic financial planning ideas, money engineering techniques and the catastrophe philosophy of protecting assets.

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Instructor: Lou Oberman Fee: \$25
Wednesday, October 12 & 19 7-10PM
First Baptist Church, 28 W. Moccasin Lane,
Rolling Hills Estates

TAOIST MEDITATION X914

This is a set of 31 standing and seated exercises designed to aid one in acquiring an ability to listen to the body. The purpose is to "cultivate and nurture" deeper inner resources and awareness. This process is based on coordinating specific patterns involving soft movement, the eyes and the breathing. This course would be of particular interest to those studying philosophy, yoga, martial arts, Tai Chi Chuan.

Instructor: Steven Grody Fee: \$40 (Senior Citizens 62+) \$30 Thursday, September 29-December 15 7-9PM Culver Palms Methodist Church, 4464 Sepulveda Blvd., Culver City

MAGIC & THE GOSPEL X915

A one-day seminar class is being offered to ministers, Sunday School teachers and laymen. The history of magic from its beginning to today will be used as a reference point. A presentation of the Gospel through the art of illusion will be demonstrated and the use of scriptures will be discussed.

Instructor: David Cossa Fee: \$25
(Senior Citizens 62-) \$20
Saturday, October 15 9AM-4PM
California State College, Dominguez Hills,
SC-M110, Dominguez Hills

APARTMENT HOUSE MANAGEMENT X921

Basic techniques for the prospective buyers of income property, investors, owners and managers of residential properties, apartment complexes, owners/residents relationship, laws and procedures, investing, financing, taxes, product services as well as maintenance procedures.

Instructor: Morris Spinner
Saturday, October 1-December 3
Samoa Bank, 9735 Washington Blvd.,
Culver City

Fee: \$40
9AM-12N

DREAM SEMINAR X916

This course is designed for developing greater personal and environmental awareness through the exploration of the inner world of dreams. Dreams provide for a feedback system that helps an individual monitor his everyday behavior. They can be a source of creative inspiration, point the way to improved health and well-being, assist a person in achieving his full potential, indicate a course of action, warn of impending danger and release locked up energy. In short, they can help transform one's life.

Instructor: Art Bernard Fee: \$40 (Senior Citizens 62+) \$30

Saturday, October 29; November 12 & 19 9AM-4PM California State College, Dominguez Hills, SC-M110, Dominguez Hills

BEHAVIOR AND YOU X917

A dynamic eight-week method that incorporates beflavior modification, social and sexual assertiveness in a practical approach for becoming more personally effective. Unique in concept, the program is designed to improve communication, build confidence and employ the use of assertive techniques for developing potential, problem-solving and decision-making, both in business and intimate relationships. (Two locations.)

Instructor: Eve Cappello Fee: \$45 (Senior Citizens 62+) \$35

(1) - Wednesday, September 28-November 16 7-9PM Hawthorne United Methodist Church, 4754 W. 120th, Hawthorne

(2) - Saturday,

October 1-November 19 10AM-12N Brentwood Savings, 5650 S. Sepulveda, Culver City

MINIMIZING & AVOIDANCE OF WORKMEN'S COMPENSATION LIABILITY X924

Topics to include: California Workmen's Compensation in theory and practice; an understanding of hearings before the Workmen's Compensation Appeal Board; recent developments in the Workmen's Compensation law; pitfalls to avoid in minimizing workmen's compensation liability. This course is of special interest to individual businessmen and public entity; and is designed in non-lawyer language for the laymen.

Instructor: Milton Litvin Fee: \$40 Wednesday, September 28-

November 9 6:30-9:30PM South Bay University College of Law,

809 E. Victoria Street, Carson

SATURDAY CONSERVATORY: MUSIC & DANCE X918

Continuing instruction in all orchestral instruments, voice, piano and guitar. Additional instruction in beginning piano, beginning guitar, beginning recorder class, tap, ballet, modern dance, vocal ensemble, chamber orchestra and eurythmics. Instruction available for participants from 6 years old to 80 years old. (Two locations.)

Instructors: Advanced & Graduate Students, CSCDH

(1) - California State College,
Dominguez Hills, CERC-B118
Registration, Saturday,
September 10

(2) - Palos Verdes

Registration, Saturday, September 10

1-3PM

9-11:30AM

For information regarding location and fees, please call the Office of Extended Programs—(213) 515-3300; 532-4300

WOMEN'S BIRTHRIGHT X919

This course is designed to provide an understanding and experience of the source of power intrinsic within all women and how it can manifest itself in your life. You will learn how to generate and direct the power that is required to change yourself, live in harmony with your environment and clarify and intensify interpersonal relationships.

Instructor: Ishwara Khalsa Fee: \$25 Saturday, October 29 9AM-5PM California State College, Dominguez Hills, Fieldhouse B017, Dominguez Hills

THE AIR POLLUTION PROCESS X922

This seminar will explain the structure of the air pollution control; federal, state and local. Emphasis will be placed on state and local control of stationary sources. Seminar topics will include: local rules and regulations, functions of State Air Resources Board, Federal Clean Air Act, local pollution control hearing board, and an introduction to air pollution chemistry, meteorology and toxicity. This course will be of special interest to those businesses that relate to air pollution control and laymen, who have an interest in the Clean Air Act.

Instructor: Jack Whitsett Fee: \$40 Wednesday, October 19-November 30 6:30-9:30PM South Bay University College of Law, 809 E. Victoria Street, Carson

Business Administration

Mr. Jess Overall, Director 515-3300 532-4300

UNDERGRADUATE LEVEL

PORTAL PROGRAM IN ADMINISTRATION

In the world of business today there exist many persons who have only a few years of college and no bachelor's degree. These people have succeeded on their own merits but may have found their further progress impeded by lack of college degrees.

The PORTAL PROGRAM IN ADMINISTRATION provides a means for these persons to obtain entry into a professional degree program which will enable them to seek future advancement.

The PORTAL PROGRAM IN ADMINISTRATION leads to certification of successful completion of a sequence of coursework which is preparatory to the Master of Business Administration external degree program. Upon receipt of this certification and completion of the Admission Test for Graduate Study in Business with an appropriate score, the student will be admitted to the Master of Business Administration external degree program.

GRADUATE LEVEL

MASTER OF BUSINESS ADMINISTRATION

This program is designed to meet the professional needs of men and women already employed in a management capacity who desire to extend their business understanding and professional growth. The curriculum leading to the MBA is designed to provide all students with a broad comprehension of the business system with particular emphasis on the management function.

MASTER OF SCIENCE IN ADMINISTRATION

The program provides a broad knowledge of administrative theory and practice to individuals with decision-making responsibilities, in either the public or private sector. The program focuses on both the broad functions for which administrators are responsible, and the skills in decision-making and competent management essential to the solution of short and long-term problems.

Master of Science in Environmental Studies

Designed to give the student an overview of environmental problems; techniques in solving the problems; and understanding of sciences required of environmental professionals. Learn to deal with citizen-industry-government interface; interpretation and implementation of law and environmental assessment. A bachelor's degree or equivalent is required to enter the program.

The instructional component will consist primarily of lectures, case studies, and seminars. The students will be exposed to a broad view of the environmental problems, supplemented by in-depth study of an individually selected environmental problem. The student will be evaluated on the basis of overall grade average, comprehensive examinations, and an applied thesis relating to environmental impact.

The particular goal of the MSES program is to develop a professional person (1) capable of organizing and managing a significant environmental impact assessment, (2) capable of making a first judgment of the quality of an environmental impact assessment, and (3) capable of evaluating nonsignificant environmental impact of a proposed program when appropriate.

For further information, contact:

Mr. Curtis L. Groninga
Office of Extended Programs
California State College, Dominguez Hills
1000 E. Victoria Street, Dominguez Hills
(213) 515-3300
532-4300
515-3649

Master of Science in Medical Technology

The Master of Science in Medical Technology external degree program is designed to offer a graduate degree (Master of Science) to working Medical Technologists who wish to advance to supervisory positions, partially fulfill requirements for the California Bioanalyst License and improve their technical and professional abilities while attending classes only two evenings each week.

PREREQUISITES

- · Bacalaureate Degree or equivalent
- California License as a Clinical Laboratory Technologist, Registered or Certified Medical Technologist, or equivalent
- Professional experience beyond the initial trainee period.

The program is designed for completion of all degree requirements within a minimum of six quarters (1½ years).

APPLICATION PROCEDURES

Requests for application forms and / or additional information concerning any of the Medical Technology offerings should be directed to:

Dr. James L. Welch, Chairman Medical Technology Programs California State College, Dominguez Hills 1000 E. Victoria Street, Dominguez Hills (213) 515-3300 or 532-4300

California State College, Dominguez Hills is in the process of converting its telephone operation to a Centrex system. This change-over will occur during the latter part of August or early September. We recommend that you contact us using the 515-3300, 532-4300 or 515-3640. However, if these should not be operable, please contact us at 515-3649.

CERTIFICATE PROGRAMS TREATMENT OF ALCOHOLISM

Alcoholism is of increasing concern to individuals and organizations nationally. Also it is an increasing problem among the young. The college is offering programs and opportunities to develop persons qualified in early detection and treatment of alcoholism both in professional and home situations.

Counseling Alcoholics: Community THE PROGRAM

The Certificate Program in Counseling the Alcoholic consists of nine courses which have been designed to give an essential education to the prospective alcoholism counselor. Each course will present principles and techniques as they relate to the disease of alcoholism. Experienced professionals will present the students with the physiological and psychological bases of alcoholism; alcoholic counseling techniques and supervised field experiences. Each 2-unit course will meet once each week for 10 weeks and will include lectures, discussions and case studies.

WHO SHOULD ATTEND

The Certificate Program in Counseling the Alcoholic is designed to help those people who are in the helping professions to become more aware of the unique features of the alcoholic and alcoholism counseling. Additionally, individuals who aspire to any of the helping professions will find this program to be worthwhile in preparing them for their broader responsibilities.

ENTRY REQUIREMENTS

Applicants should be at least 21 years of age and possess two years of college education or its equivalent.

ADDITIONAL INFORMATION

If you wish further information, you may write to the Office of Extended Programs, California State College, Dominguez Hills, 1000 East Victoria Street, Dominguez Hills, CA 90747 - or call 532-4300, 515-3300, 515-3649 or 515-3640.

Counseling Alcoholics: Industry

THE PROGRAM

The Certificate Program in Counseling the Alcoholic in Industry consists of five courses which have been designed to give an essential education for supervisors, training officers and personnel officers in assisting the alcoholic employee in obtaining valuable information regarding the treatment of the disease. Each class will present the principles and techniques as they relate to the disease of alcoholism in the industrial setting. Experienced professionals will present the students with physiological and psychological bases of alcoholism; alcoholic counseling techniques and supervised field experiences. It is the intent of this program to train supervisors and managers to assist the employer in confronting and referring the individual with an alcoholic problem.

WHO SHOULD ATTEND

The Certificate Program in Counseling of the Alcoholic in Industry is designed to help those people who are in public and private organizations (governmental, manufacturing, professional, industry, etc.) to become aware of the unique features of the alcoholic and alcoholism counseling. This is not a diversion program. It is simply a program designed to help employers help their employees and their organizations in attempting to deal realistically with the alcoholic and alcoholism.

ENTRY REQUIREMENTS

Applicants should be at least 21 years of age and possess a combination of the following: equivalent of 2 years of college and/or 2 years of experience in a supervisory/managerial position.

FALL 1977 SCHEDULE (Both Programs)

HEA X280 - Introduction to Alcohol and Alcoholism I

Tuesday, September 27-November 29, 1977 7-9PM Southwest Counseling Services, 18039 Crenshaw Blvd., Suite 300, Torrance

The fee is \$47 for each course which consists of 10 meetings.

Business Management Certificate

ABOUT THE PROGRAM

The Certificate Program in Business Management is designed to provide continuing business education to current professional managers and individuals who aspire to a management career. The requirements for obtaining the certificate includes the completion of four courses totaling 16 units with an overal G.P.A. of 2.5. The typical certificate student will enroll in two courses per quarter and complete the program within two quarters. The quarters begin in January, April and September.

WHO SHOULD ATTEND

The series of courses are designed to provide the practicing professional manager with new and additional knowledge about business management. Additionally, individuals who aspire to a career in business management are provided the knowledge and basic skills required to equip them for a successful experience.

COURSES

BUS X205 — Social Responsibility of Business BUS X210 — Management & Organizational Theory

BUS X211 — Production Management BUS X250 — Elements of Marketing

BUS X260 — Business Finance

ENG X252 — Writing & Speaking Skills for Management

FEE

A fee of \$94 will be charged for each course, payable by the first meeting.

ADDITIONAL INFORMATION

Office of Extended Programs
California State College, Dominguez Hills
1000 E. Victoria Street, Dominguez Hills, CA 90747
(213) 515-3300 or 515-3640 or 532-4300

CLASS SCHEDULE

BUS BUS BUS BUS BUS BUS BUS BUS BUS BUS	205 01 SOCIAL RESPONSIBILITY OF BUSINESS 205 02 SOCIAL RESPONSIBILITY OF BUSINESS 210 01 MANAGEMENT & ORGANIZATIONAL THEORY 210 02 MANAGEMENT & ORGANIZATIONAL THEORY 210 03 MANAGEMENT & ORGANIZATIONAL THEORY 210 04 MANAGEMENT & ORGANIZATIONAL THEORY 210 05 MANAGEMENT & ORGANIZATIONAL THEORY 211 01 PRODUCTION MANAGEMENT 211 02 PRODUCTION MANAGEMENT 250 01 ELEMENTS OF MARKETING 250 02 ELEMENTS OF MARKETING 250 03 ELEMENTS OF MARKETING 250 04 ELEMENTS OF MARKETING 250 05 ELEMENTS OF MARKETING 250 06 BUSINESS FINANCE 260 07 BUSINESS FINANCE 260 08 BUSINESS FINANCE 260 09 BUSINESS FINANCE	Blyn Lopilato Nehrbass Loranger Lee Karber Lee Rothbart Mastor Lopez Morris Lee Zoerner Nashif Nashif Milgrim Johnson Jordain Yamada	TTH TTH MWF MW TTH TTH MWF TTH MWF MW TTH TTH MWF MW TTH TTH MWF MW TTH TTH MWF MW TTH TTH MWF MW	8:00- 9:40AM 6:00- 7:40PM 10:40-11:50AM 8:00- 9:00PM 12:00- 1:40PM 4:00- 5:40PM 8:00- 9:40PM 9:00-10:30AM 8:00- 9:40AM 10:40-11:50AM 6:00- 7:40PM 8:00- 9:40AM 4:00- 5:40PM 8:00- 9:40PM 9:20-10:30AM 8:00- 9:40PM 2:00- 3:40PM 8:00- 9:40PM 2:00- 3:40PM 6:00- 7:40PM
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Advanced Medical Technology Certificate

GOALS OF THE PROGRAM

The Certificate Program in Advanced Medical Technology is designed to provide a comprehensive review of the field of Medical Technology and to update Medical Technologists to the current professional and technical obligations of the field. Classes are held in appropriate community-based locations.

QUALIFICATIONS

Applicants must possess a California license as a Clinical Laboratory Technologist, be a Registered or Certified Medical Technologist, or have been so classified previously.

REQUIREMENTS

The certificate program requires six courses (24 units). It is anticipated that two courses will be offered per quarter, allowing the student to complete the certificate program in three quarters.

CREDIT

Course work taken through extension will appear on the student's transcript as degree applicable extension credit. Thirty-six units may be applied to a bachelor's program. Eight quarter units of extension credit may be applied to the Master of Science in Medical Technology External Degree Program at California State College, Dominguez Hills.

FEES

Fees are \$25 per quarter unit and all courses are four quarter units. Assuming an average load of two courses per quarter, the cost would be \$200. Allow at least an average of \$15 for textbooks per course. Payments may be made by BankAmericard, check or cash.

APPLICATION PROCEDURES

Requests for application forms and/or additional information should be directed to:

Dr. James Welch, Chairman, Medical Technology Programs California State College, Dominguez Hills, 1000 E. Victoria Street, Dominguez Hills, CA 90747 Room SHC-A145 (213) 515-3300

COURSEWORK (all required)

MMT X311—CLINICAL LABORATORY MANAGEMENT

Examination of current management theory as it relates to management problems in the modern clinical laboratory, including topics of quality control, proficiency testing and health related legislation

MMT X320—CLINICAL BIOCHEMISTRY (being offered Fall 1977)

Selected topics from current biochemical concepts providing a theoretical background for interpretation of tests performed in the clinical chemistry laboratory.

MMT X330—APPLIED TECHNIQUES & NEW ADVANCES IN CLINICAL MICROBIOLOGY

(being offered Fall 1977)

Comparisons of established diagnostic procedures in the medical microbiology with newer methods and techniques.

MMT X350—PRACTICAL IMMUNOLOGY IN THE CLINICAL LABORATORY

Theories of immunity and practical immunological procedures employed in the modern clinical laboratory for disease diagnosis and treatment.

MMT X360—ABNORMAL BLOOD CELL

MORPHOLOGY

Etiology of blood cell pathology; mechanisms of hematopoesis; abnormal RBC and WBC morphology as used in diagnosis.

MMT X366—PRINCIPLES & ADVANCES IN

MODERN BLOOD BANKING

Theories and principles of basic techniques in modern blood banking, problem solving. Comprehensive examination of the blood bank systems.

REX

In addition to the programs described in this bulletin, several hundred day, late-afternoon and evening classes are open on a space available basis to those who are not registered as regular students. Veterans may apply their G.I. benefits to these courses. For transfer purposes, credit earned in these courses will be counted as extension units.

If you would like to know what coursework is available this fall in the college on-campus program, contact the Office of Community Programs, (213) 515-3300, 515-3649, or 532-4300.

Production and Inventory Control Certificate

co-sponsored by American Production and Inventory Control Society (APICS), Los Angeles Chapter

THE PROGRAM

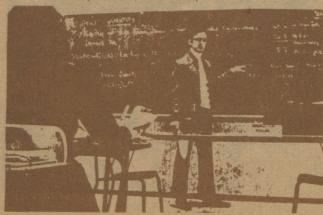
The Certificate Program in Production and Inventory Control consists of three courses which have been designed to give complete basic education in this profession. Each course will present principles and techniques as they relate to today's manufacturing world. Experienced professionals will present the students with sound techniques and proven systems for complex planning and controlling production and inventory. Each four-unit course will meet once each week for 10 weeks, and will include lectures, discussions and case studies. A student has the option of taking all three courses or any single course individually which he feels will be of value.

CERTIFICATE

A Certificate in Production and Inventory Control will be awarded to those students who complete all three courses as recognition for their learning achievement and professional status. The certificate will be given by the Department of Industrial Management of the School of Management, California State College, Dominguez Hills and Los Angeles Chapter of the American Production and Inventory Control Society (APICS) who co-sponsors this educational program.

WHO SHOULD ATTEND

This is a practical series of courses designed to meet the needs of professionals and newcomers to the field and other individuals who work in areas which relate to this field. It is of great benefit to those who desire to increase their effectiveness on the job, prepare for broader responsibilities and to further their professional competence.



COURSES

INM X220—SURVEY OF PRODUCTION AND INVENTORY CONTROL

The student will learn the terminology special to manufacturing control, will be able to describe the functions of the major system used, will obtain a survey level of knowledge of the tools and methods used to carry out these systems, and will gain a sense of these functions, tools, systems, etc., as an interrelated total process. Topics include: Business organization and production and inventory control; forecasting; inventory planning and control; material requirements planning; master scheduling; production planning and control; the integrated manufacturing system.

INM X221—INVENTORY PLANNING AND

CONTROL SYSTEMS

The student will learn how to apply the major inventory management tools and techniques. Basic topics include: Why have inventories; financial implications; forecasting; fundamentals of inventory management; materials control and purchasing; master scheduling; material requirements planning; inventory management as a system.

INM X222—PRODUCTION PLANNING AND CONTROL SYSTEMS

This course presents the techniques and systems for planning production and capacity, for scheduling production and capacity, for order release, dispatch and expediting, and for control of these activities. The student will learn practical shop floor control techniques, the need for data gathering and feedback reporting, and evaluation for corrective action. Topics include: Production control and types of manufacturing; master scheduling; capacity planning and control; shop floor planning and control; line of balance and network planning; a system overview.

ADDITIONAL INFORMATION

Curtis L. Groninga
Office of Extended Programs
California State College,
Dominguez Hills
1000 East Victoria Street
Dominguez Hills, CA 90747
(213) 515-3300, or
515-3640, or
532-4300

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THE CENTER FOR TRAINING AND DEVELOPMENT

- offers programs for professionals in
 - private industry
 - public sector
- meeting the needs of the professional community in Southwestern Los Angeles

Established in 1974 to extend the college's resources to the business and professional community in Southwestern Los Angeles County, the Center offers seminars, workshops and conferences that address a management, legislative, educational, political, or social issue of interest to professionals in this geographical region.

The Center also works individually with public and private businesses and professional organizations to help define the training needs of a particular group and offer—on its own premises—programs that are designed to address identified education and training needs. In this way, organizations and private businesses are able to offer "tailor-made," professionally pertinent, inhouse training programs to their employees or members of their profession.

If you or your group are interested in discussing the services offered by the Center, please contact Dr. Ronald Jones, Director, The Center for Training and Development, California State College, Dominguez Hills, 1000 E. Victoria Street, Dominguez Hills, CA 90747 - (213) 515-3300 or 532-4300.

ANNOUNCING ...

THE MANAGEMENT AND SCIENCE RESEARCH CENTER

The Management and Science Research Center (MSRC) is a non-profit organization affiliated with the School of Natural Sciences and Mathematics (NSM) and the School of Management (MGT).

The purpose of MSRC is to promote activities relating the private and governmental, industrial and technological communities to the faculty and students of the School of NSM and MGT. The MSRC performs in two major areas—research and development and information service. This work may include contract experimental research, for which arrangements can be made to provide access to modern laboratories and equipment. Work may also include the preparation of technical reports and surveys. A series of "Occasional Papers" will be initiated shortly. Information services will include special non-credit courses, seminars and lectures relating to the subject-areas included within MSRC.

By education and by work experience the faculty have expertise in the broad areas of pure and applied physical and biological sciences and of business and public administration, as well as in many of the specialized fields within those broad areas.

The Center is prepared to work with various private and public organizations in areas related to technology and management. Individuals wishing to learn more about the MSRC and the resources available through it should contact:

Dr. Martin R. Blyn, Dean School of Management or

Dr. Robert B. Fischer, Dean
School of Natural Sciences and Mathematics
California State College, Dominguez Hills
1000 East Victoria Street
Dominguez Hills, CA 90747
213/515-3300 or 532-4300

REGISTRATION IS EASY

ELIGIBILITY: Any interested high school graduate, college student, and individual 21 years of age or over, may enroll for Extension Study. Formal admission to the college is not required. However, registration for courses may be limited to those who have completed certain prerequisites, or who can demonstrate to the instructor's satisfaction equivalent preparation for upper division work.

STANDARDS: Work in credit courses in extension adheres to the academic standards of the college. All the activities usually associated with the regular college coursework are integral parts of the extension credit instructional program.

extension faculty are either members of the resident faculty of the college or highly qualified persons approved by the resident faculty. In all cases, they are requested to explain to students the scope, content and organization of their courses, and to be explicit with regard to objectives and grading standards.

REGISTRATION: Pre-registration is suggested for all classes. By completing the pre-registration form and returning it with the required fees, the student is assured of a place in the class. Registration may, however, be accomplished at the first meeting of most extension classes by completing and returning a registration form with the required fee to the instructor or a representative from the Office of Extended Programs.

FEES: Registration fees for extension classes are normally \$23.50 per unit. The fees for each course listed in this announcement. The fees are the same for residents and non-residents. Payment may be made by check, money order, BankAmericard draft, written to CSCDH in the exact amount required. Registration will not be considered complete until the check has been honored by the bank on which drawn. Veterans' benefits may be applied to extension courses.

STUDENTS ELIGIBLE FOR VETER-ANS BENEFITS: Contact the Veterans' Office on campus for assistance with your registration—515-3300 or 532-4300.

EXTENSION GRADING PROCE-

DURES: Unless a course is offered for a grade of Credit/No-Credit only, all extension courses are offered for letter grades. However, an undergraduate student in an extension class offered for letter grade may choose to be graded on the Credit/No-Credit basis by informing the instructor in writing at the beginning of the class.

COURSE NUMBERS:

100-199 Lower division courses

200-299 Upper division courses

300-399 Graduate professional courses

400-499 Graduate level courses

800-899 Extension courses granting credit for professional or off-campus purposes only

900-999 Non-credit extension course's

COURSE CANCELLATION: The usual minimum enrollment in extension classes is twenty students. Classes with fewer than twenty students may be continued upon approval of the Office of Extended Programs.

PARKING: Since regular college classes will be in session, parking permits will be required for oncampus classes.

CREDIT FOR EXTENSION

COURSES: The maximum extension (and/or correspondence) credit which may be used toward bachelor's degree requirements at California State College, Dominguez Hills, is 36 units. Extension work is considered the same as transfer credit.

LIBRARY SERVICES: Library facilities available upon request.

TEXTBOOKS: Textbooks may be purchased in class.

WITHDRAWAL: To avoid receiving a failing grade, students who withdraw from class must do so by filling out an official withdrawal card. These cards may be obtained from the Office of Extended Programs. Please note the deadline for withdrawal for your class.

ATTEND ON-CAMPUS CLASSES VIA RESIDENT EXTENSION PROGRAM

REFUND OF FEES: Refunds are granted in accordance with the state refund schedule.

- · If an extension course is discontinued, the entire registration fee will be automatically refunded.
- · If a student withdraws after the first class (before the first 25% of the course has elapsed), 65% of the total fee will be refunded.
- · After 25% of the course time has elapsed, no refund will be made.
- · Courses of four meetings duration or less, no refund.

IMPORTANT: The time of withdrawal is determined by the date by which the Office of Extended Programs, California State College, Dominguez Hills, receives written notification of the student's withdrawal.

AUDITORS: Students may audit extension courses with the instructor's approval. Auditors are required to pay the same fees as those taking the course for credit.

REGISTRATION IS EASY . . . BY SIMPLY

using the form below. You will be notified if the class(es) you choose are cancelled or rescheduled.

Please send a separate check for each class you select and write the class number in the memo section of your check.

If you decide to register in person ... You may register between the hours of 9 a.m. and 5 p.m. beginning now in Small College B 145.

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external degrees

credit courses

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CTD & MSRC

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REGISTRATION FORM

EXTENSION COURSES

1977

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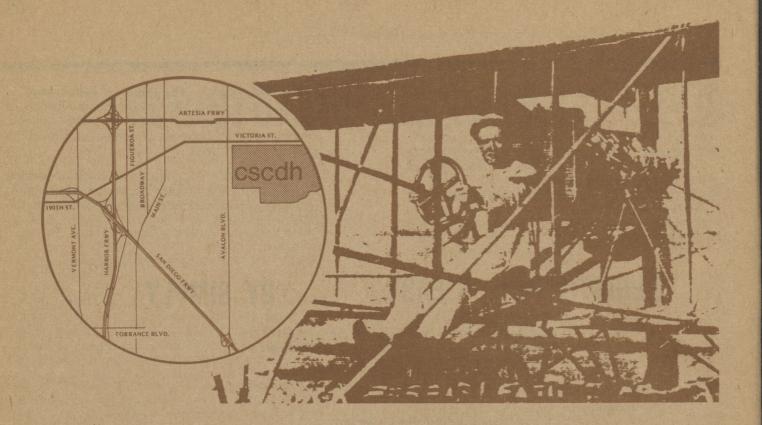
ZIP ___

I will pay by: BankAmericard ____ Cash ___ Check ____

Total Fees Enclosed \$

Students who do not pre-register may complete registration and payment of fees at the first class meeting. Please make your check payable to California State College, Dominguez Hills. Send your check and registration form to:

California State College, Dominguez Hills Office of Extended Programs, SC-B145 1000 E: Victoria Street Dominguez Hills, CA 90747



Office of Extended Programs (SC B145)
California State College, Dominguez Hills
1000 East Victoria Street
Dominguez Hills, CA 90747

