

FALL 1978



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EXTENSION PROGRAM
California State University Dominguez Hills

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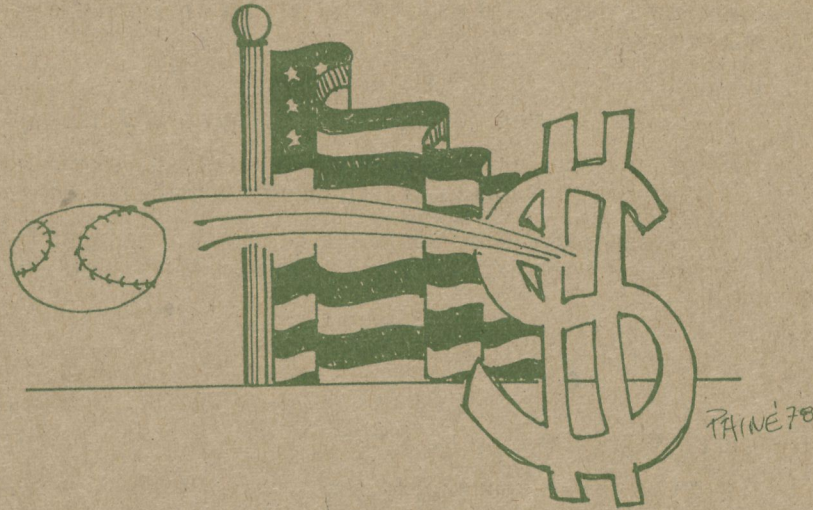
Not printed at state expense

Recently, John Loranger, a trusted friend and faculty colleague passed away. This issue of the extension program is dedicated to his memory. John was truly a product of continuing education. He began college after forty and completed much of his work towards a doctorate prior to his passing. Though for many of us, our relationship with John was brief, the memory of his warm, positive spirit will be long lasting.

—His Friends

"I had rather men should ask why no statue has been erected in my honor, than why one has." —Marcus Porcius Cato

SPECIAL FEATURE



GREAT AMERICAN FAMILIES AND THEIR MONEY

HIST X208

Have you ever wondered how the Rockefellers and Morgans and the Guggenheims made their money and were able to keep it for so many years? Do you ever wonder why it was apparently easier to make greater fortunes during an earlier period of American history than it apparently is now? Have you wondered about families and money today, knowing that it easy to make, yet hard to keep? What about foundations and taxes on large family fortunes, who manages the great family fortune and who are the last great tycoons?

Ira Fistell, KABC radio's nighttime talk show host discusses in great detail the great American families and their money. How they made it and how they kept it. Mr. Fistell possesses an amazing amount of knowledge on American history and economics. He is teaching one of his favorite subjects and wishes to communicate and discuss both the fact and the fiction surrounding the great American families and their money. He requires much of a student, yet like a good investment, the student will reap a wealth of knowledge and information.

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"THE WORLD SERIES"

The World Series, its history, its turmoil, its golden era and contemporary baseball. Ira Fistell presents a brief exploration of this the "world of world series." Mr. Fistell, a prominent radio communicator, historian and avid baseball fan discusses the history of baseball, the founding of the American League, the development of the world series, the Black Sox scandal, the greatest baseball hero of them all, the coming of the Dodgers and the homerun heard around the world. This seminar promises to be a most lively and interesting look at baseball and its history and impact on American life. Scheduled just prior to the beginning of the 1978 World Series, it should be an enjoyable venture for those who are novices to the baseball world and for those who are complete baseball nuts. Mr. Fistell's engaging and interesting style and excellent memory of baseball detail and trivia promises to make this a most enjoyable experience.

Presenter: Ira Fistell
Friday, October 6
CSUDH, HFA Building, Recital Hall
1000 E. Victoria Street, Carson

Non-Credit
6:30-9:30 PM
Fee: \$5

Special Business Programs

The University is offering a series of seminars and workshops designed to meet the very special (and differing) needs of managers in the business field. The workshops and seminars are grouped by experience level and interest area in order to accommodate the great variety of business skills which participants possess.

- Level 1:** Includes activities for people who are "novices to the small business world.
- Level 2:** Presents one seminar and four workshops developed especially for the "experienced" president and key managers of small businesses.
- Level 3:** Addresses the fundamentals of finance and accounting for the non-financial manager and the businessman who works in a middle to large scale business firm.

Level 1—NOVICE

"SUCCEEDING IN YOUR OWN BUSINESS"

Co-sponsored by the Small Business Administration, the purpose of this one-day workshop is to assist participants and new small business owner/manager to understand the nine basic steps in starting your own business. Topics include: understanding business relations, evaluating personal business skills, business selection, sources of money and credit requirements. Upon completion of the workshop, the participant will have a better understanding of business attitudes and behavior. Additionally, the individual will be more aware of finance methods and sources of money and credit requirements.

Instructor: Woodrow Smith, Woodrow Smith Financial Consultants, Inc.
Fee: \$45
Date: Saturday, November 11—9AM-4PM
Location: CSUDH, SC-M110, 1000 E. Victoria Street, Carson

"MONEY MANAGEMENT FOR THE WORKING WOMAN"

The changing concepts of the woman's role has resulted in a growing proportion who are remaining single, recently divorced, not remarried, heads of households, or married women re-entering the labor force. Larger numbers of these women desire to translate earning potential into buying a house/condominium, or a new car, taking a needed vacation, saving more money, improving standard of living and keeping up/ahead of inflation.

If you are one of these women, then you will need to understand the basics of money management. To assist you along the day, this half-day "how to" seminar will cover topics such as: how to establish savings and investment goals; buy a house, car, etc.; how to balance spendable income with expenses; pay yourself; how to identify investment capital . . . sources for borrowing; avoid the credit card trap; stocks or bonds; plan your financial security; etc.

Instructor: Woodrow Smith, Woodrow Smith Financial Consultants, Inc.
Fee: \$25
Date: Saturday, October 28—9AM-1PM
Location: CSUDH, SC-B145, 1000 E. Victoria Street, Carson

"It is no use to wait for your ship to come in unless you have sent one out." —Belgian Proverb

*Co-sponsor—Small Business Administration***SEMINAR****“HOW TO RAISE MONEY . . . THE RIGHT WAY”**

All the money sources available to smaller companies . . . who they are . . . where they are . . . how to pick the right one for your needs. The nine most common mistakes made in raising money—and how to avoid them . . . the fourteen criteria used by lenders in judging your loan request . . . the truth about shopping a loan . . . how to negotiate for funds.

Emphasis is placed on teaching you proven “how to” methods of problem solving and improving your company’s performance. The seminar is an effective way to acquire practical knowledge and pick up new ideas. Through a combination of lecture, written course material and peer discussion, you will be provided with useable know-how for making sound decisions. The seminar leaders are experienced professional small business consultants. You will also be given a proven step-by-step method of planning, presenting and negotiating your request for funds to give you the best chance of raising the money you need.

Instructors: Corporate Planning and Finance
Fee: \$50—includes lunch and materials
Date: Tuesday, October 10—8:45AM-4:30PM
Location: Sheraton Hotel, Los Angeles Airport
9750 Airport Blvd., Los Angeles

WORKSHOPS**“DATA PROCESSING IN THE SMALLER BUSINESS”**

Where does it fit? . . . Can/will it pay off? . . . Which are the payback applications? . . . What options are available? . . . How do I equate cost to performance? . . . Which vendors should I talk to? . . . How do I evaluate their proposals? . . . How do I structure the deal? . . . When should I write the check? . . . How do I begin.

Instructors: Corporate Planning and Finance
Fee: \$25
Date: Thursday, October 12—8:45AM-12:30PM
Location: CSUDH, SC-B145, 1000 E. Victoria Street, Carson

“INVENTORY PLANNING & CONTROL . . . TOOLS & TECHNIQUES”

Has my company outgrown its present system? . . . How can I reduce inventory dollars without sacrificing service? . . . Can I reduce costs through inventory value analysis, how? . . . What records should I keep? . . . How do I set adequate reorder levels? . . . How can I establish optimum reorder quantities?

Instructors: Corporate Planning and Finance
Fee: \$25
Date: Thursday, October 19—8:45AM-12:30PM
Location: CSUDH, SC-B145, 1000 E. Victoria Street, Carson

“HOW TO MANAGE CASH FLOW OPERATIONS . . . TOOLS & TECHNIQUES”

How successful small companies do their financial planning . . . How they handle growth . . . Easy to use techniques that help you to collect accounts receivable—in a shorter time . . . An inexpensive, but effective, control system that keeps you informed . . . in time . . . control of your company’s cash.

Instructors: Corporate Planning and Finance
Fee: \$25
Date: Tuesday, October 17—8:45AM-12:30PM
Location: CSUDH, SC-B-145, 1000 E. Victoria Street, Carson

“THE PRESIDENT’S FORUM”

Attendance is restricted to company presidents.

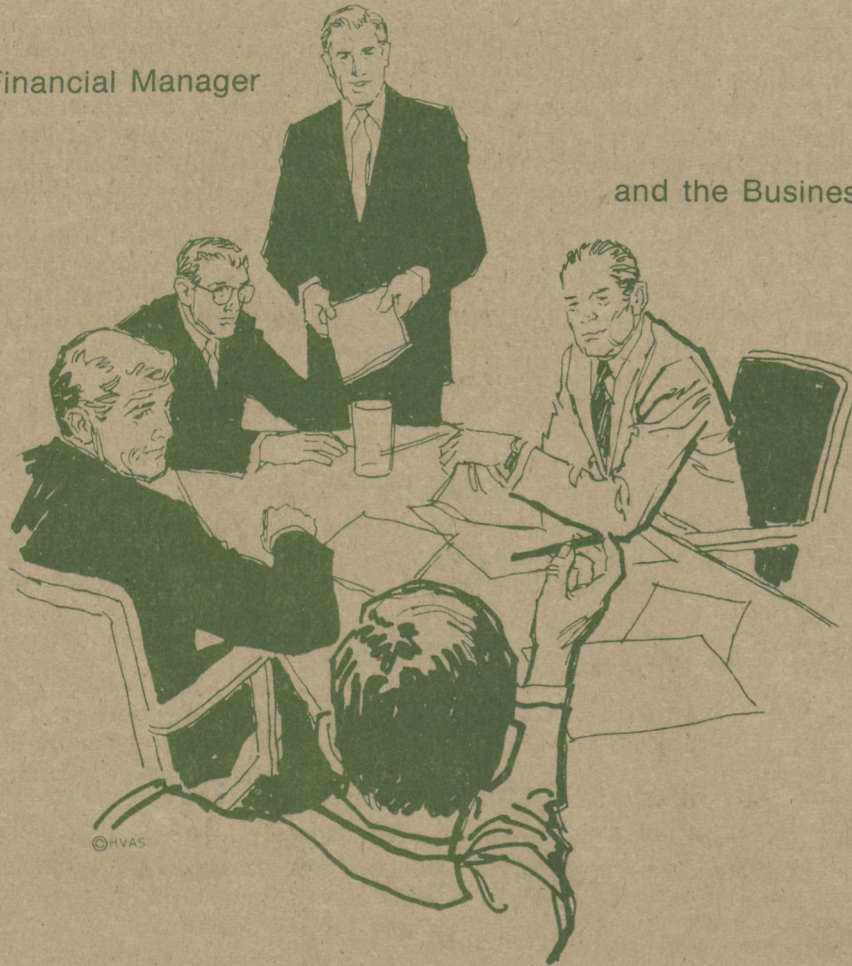
How do I plan for growth? . . . for survival? . . . What should my strategy be? . . . How do I develop it? . . . How can I measure my company’s strengths? . . . my company’s weaknesses?

Instructors: Corporate Planning and Finance
Fee: \$35
Date: Tuesday, October 24—8:45AM-12:30PM
Location: CSUDH, SC-B-145, 1000 E. Victoria Street, Carson

Level 3 "FUNDAMENTALS OF FINANCE AND ACCOUNTING"

For the Non-Financial Manager

and the Businessman



FUNDAMENTALS OF FINANCE AND ACCOUNTING

This seminar is designed to teach the principles, practices and vocabulary of business finance and accounting in a simple, logical, easy-to-understand way. A prior knowledge of accounting, finance or mathematics is not required. This seminar is designed for non-financial managers and businessmen who have a need to make decisions based on accounting and financial data. This is a practical seminar which utilizes day-to-day applications, techniques and examples. The ideas and tools provided by this seminar can be put to use immediately to improve profitability.

Specific topics include the following: Accounting Language, Financial Statement Analysis, Annual Reports, Overhead Costs, Inventories, Equity, Debt and Leverage, Financing Business, Budgeting, Return-on-Investment, and Mergers and Acquisitions.

- Fee: \$35 (no luncheon)
- Date: Saturday, November 18, 1978—8AM-4PM
- Location: Holiday Inn
21333 Hawthorne Blvd., Torrance
- Staffing: Stanley Schoen, attorney-at-law and a faculty member at CSUDH,
and a combination of businessmen and teaching faculty

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"When the cat mourns for the mouse do not take her seriously." —Japanese Proverb

CREDIT COURSES

The following extension courses offer transferable elective credit to the student. Each course is either a regular catalogue course or a new course which has been reviewed and approved by the academic department.

ANTHROPOLOGY

WOMEN AND MYTH

Myths help shape our attitudes towards our own society. They influence our major institutions and reflect our beliefs concerning their origins. The class will examine the many meanings and interpretations given to myths over the last several thousand years.

Instructor: Lynne McNamara ANT X243
 Thursday, October 5-December 14 7-10 PM
 Culver Palms Methodist Church Units: 3
 4464 Sepulveda Blvd., Culver City Fee: Credit \$75
 Non-Credit \$50

BEHAVIORAL SCIENCES

SEMINAR IN THEORY

Discussion of the origin, development and usefulness of theory in general, followed by a critical examination of specific theories from various fields investigating all aspects of behavior (anthropology, biology, psychology, for example) and a determination of their value in leading to understanding of human beings as individuals and in social relations. Prerequisites: Psychology 260, Sociology 255, or the equivalent, and consent of instructor.

Instructor: David Nasatir BEH 410/02
 Monday & Wednesday, September 25
 December 11 12-1:40 PM
 CSUDH, SC-B145 Units: 4
 1000 E. Victoria Street, Carson Fee: \$100

CROSS-CULTURAL BEHAVIOR IN COMPLEX SOCIETIES

Analysis and discussion of cultural factors affecting human behavior in complex societies. Emphasis upon the cultural behavior of the major ethnic groups in the United States as it relates to family organization and critical life choices.

Instructor: A. Fisher BEH 411/01
 Saturday, September 23-December 11 9AM-12:40PM
 CSUDH, SC-B145 Units: 4
 1000 E. Victoria Street, Carson Fee: \$100

SEMINAR IN MARRIAGE, FAMILY & CHILD COUNSELING

A study of the history of marriage counseling, family therapy, crisis counseling and the various approaches to marital conflict resolution including pre-marital and divorce counseling techniques and methods.

Instructor: R. Silverston BEH 443/01
 Tuesday & Thursday
 September 26-December 11 12-1:40PM
 CSUDH, SC-B145 Units: 4
 1000 E. Victoria Street, Carson Fee: \$100

LEGAL & ETHICAL ASPECTS OF COUNSELING

Consideration of legal and ethical aspects of marriage contracts, adoption, dissolution and separation, confidentiality and privileged communication, research, professional and client interaction, malpractice, court testimony by the professional and the release of information and professional standards in advertising.

Instructor: TBA BEH 460/01
 Saturday, September 23-December 11 9AM-12:40PM
 CSUDH, SC-B145 Units: 4
 1000 E. Victoria Street, Carson Fee: \$100

BUSINESS

SOCIAL RESPONSIBILITY OF BUSINESS BUS X205

Responsibilities and obligations of the business community to contemporary society. Principles and problem solving techniques as related to major social problems confronting business organizations. (May be applied as required credit to the Certificate Program in Business Management. Please refer to page 18 for program description.)

MANAGEMENT AND ORGANIZATIONAL THEORY BUS X210

Integration of classical and behavioral approaches to management with emphasis upon human relations, informal organizations, and motivation in both profit and non-profit organizations. (May be applied as required credit to the Certificate Program in Business Management. Please refer to page 18 for program description.)

"Do you know the difference between a beautiful woman and a charming one? A beauty is a woman you notice; a charmer is one who notices you." —Adlai Stevenson

ELEMENTS OF MARKETING

BUS X250

Management of the marketing function; decision-making concerning products, distribution channels, pricing and promotion, consumer behavior. (May be applied as elective credit to Certificate Program in Business Management. Please refer to page 18 for program description.)

REAL PROPERTY FINANCE & INVESTMENT

This course is designed to teach you the secrets that can help you find, analyze and invest in real estate. The course will demonstrate how to find cheaper property and decrease taxes with small investments. We will also teach you how to liquidate profitably.

Instructor: Gary Kuhlman BUS X268
Saturday & Sunday, November 18 & 19 8AM-4PM
CSUDH, SC-B145 (optional) Units: 2
1000 E. Victoria Street, Carson
Fees: \$50.00 — 2 Units
\$21.00 — 2 Units (DH Students)
\$35.00 — Non-Credit

REAL PROPERTY MANAGEMENT

People who are contemplating investing in real property (or those who have already started their personal investment programs) should be aware of the benefits and tax advantages available to them in property operations as well as the requirements and protection available under California and Federal laws. This course will also show you how to write a good lease, to select good tenants and how to generally avoid or solve most legal problems.

Instructor: Gary Kuhlman BUS X269
Dates and Time: TBA
CSUDH, SC-B145 (optional) Units: 2
1000 E. Victoria Street, Carson
Fees: \$50.00 — 2 Units
\$21.00 — 2 Units (DH Students)
\$35.00 — Non-Credit

INVENTORY PLANNING & CONTROL SYSTEMS

The student will learn how to apply the major inventory management tools and techniques. Basic topics include: Why have inventories; financial implications; forecasting; fundamentals of inventory management; materials control and purchasing; master scheduling; material requirements planning; inventory management as a system. (Contact Office of Extended Programs for enrollment.)

Instructor: TBA INM X221
Tuesday, September 26-November 28 6:30-10 PM
Hughes Aircraft, El Segundo Units: 4
Fee: \$100

SURVEY OF PRODUCTION & INVENTORY CONTROL

The student will learn the terminology special to manufacturing control, will be able to describe the functions of the major system used, will obtain survey level of knowledge of the tools and methods used to carry out these systems, and will gain a sense of these functions, tools, systems, etc., as an inter-related total process. Topics include: business organization and production and inventory control; forecasting; inventory planning and control; material requirements planning; master scheduling; the integrated manufacturing system. (May be applied as required credit to the Certificate Program in Production and Inventory Control. Please refer to page 22 for program description.)

Instructor: Aman Motwane INM X220
Monday, September 25-December 4 6:30-10 PM
North High School, Room 212 Units: 4
3620 W. 182nd Street, Torrance Fee: \$100

PRODUCTION PLANNING & CONTROL SYSTEMS

This course presents the techniques and systems for planning production and capacity, for scheduling production and capacity, for order release, dispatch and expediting, and for control of these activities. The student will learn practical shop floor control techniques, the need for data gathering and feedback reporting and evaluation for corrective action. Topics include: Production control; shop floor planning; a system overview. (Contact Office of Extended Programs for enrollment.)

Instructor: William Montgomery INM X222
Thursday, September 28-December 7 6:30-10 PM
Hughes Aircraft, El Segundo Units: 4
Fee: \$100

COMMUNICATIONS

INTRODUCTION TO PUBLIC RELATIONS & PUBLICITY

Problem solving through communication. Public relations as a tool for informing, educating and persuading the various publics to which individuals and organizations must related in the conduct of public, industrial, professional governmental and non-profit activities.

Instructor: David Safer COM X265
Wednesday, October 4-December 6 7-10PM
West High School Units: 4
20401 Victor Street, Torrance

ECONOMICS

INTERNATIONAL TRADE PRACTICUM

The course offers basic knowledge of the special activities unique to international trade. Stress is on transportation, documentation, U.S. Customs requirements, export assistance, and international financing methods.

Instructor: Roger Dixon ECO X200
Wednesday, September 27-November 8 6:30-9:30 PM
West High School Units: 2
20401 Victor Street, Torrance Fee: \$50

EDUCATION

EDUCATORS FINANCIAL & RETIREMENT PLANNING

If you are within 10 years of retirement, this seminar series offers you professional advice essential to sound financial planning. Although it is planned for educators, others may profit from the meetings. Course presenters include attorneys, CPAs, trust officers, investment counselors, insurance and health counselors, Social Security and State Teachers Retirement representatives. The death, disability and retirement benefits of S.T.R.S. will be fully explained.

Coordinator: Jack Belasco EDU X202
Thursday, September 28-December 7 7:30-9:30 PM
West High School (optional) Units: 2
20401 Victor Street, Torrance Fee: Credit—\$50
per person
\$60-married couples
Non-Credit—\$10-per session

SEASONS & CELEBRATIONS: FALL

Art projects, related songs, dances and creative activities for the autumn holidays will be covered in this one-day workshop. (Additional \$2.50 for supply fee. Students should bring a 16 oz. plastic bottle, i.e., shampoo or detergent.)

Instructors: Greeven/Riddell EDU X255
Saturday, October 14 9 AM-5 PM
CSUDH, SBS-B138 Units: 1
1000 E. Victoria Street, Carson
Fee: \$27.50 (Inc. materials)

COMPUTER ASSISTED TEST CONSTRUCTION

The SOCRATES Computer Assisted Test Construction system consists of test retrieval programs which generate classroom tests using any one of 41 collections of test items in 26 disciplines. More than 80,000 individual test items are available to users. Students will be introduced to the use of SOCRATES and will be familiarized with the techniques of test item classification, cross-referencing, item retrieval and test generation. They will be encouraged to generate tests for actual use in the classroom. The course is recommended for all teachers who desire to develop skills in computer-assisted classroom testing.

Instructor: Oliver Seely, Jr. EDU X316
Tuesday, October 3-December 5 7-9 PM
CSUDH, SC-B145 Units: 2
1000 E. Victoria Street, Carson Fee: \$50

DISCIPLINE PROBLEMS & CLASSROOM MANAGEMENT

Today's schools get an increasingly large number of low-skilled, troubled, alienated students. Hence, the need to train teachers in discipline, motivation and classroom management is crucial. This course will thoroughly analyze the causes and cures of discipline problems in schools today and offer practical methods for preventing 90% of them.

Instructor: Paul Roberts EDU X324
Thursday, September 28-December 7 3:30-5:45 PM
Monroe Jr. High School Units: 3
10711 - 10th Ave., Inglewood Fee: \$75

INSTRUCTIONAL HUMOR

Students will joke their way through various aspects of humor used in instructional settings. The content of the course includes an analysis of humor, uses of humor in teaching, analysis of children's humor and improvement in people's ability to tell jokes. There will be enough jokes for everyone to gag on. Classroom presentations will include: films (e.g., Chaplin, Marx Bros., W.C. Fields), fascinating lectures, comedy, records (e.g., Woody Allen, Cheech & Chong), riotous lectures, guest speakers (e.g., mimes, comedians), hilarious lectures, books and magazines and a few boring lectures.

Instructor: Peter Desberg EDU X334
Saturday, October 28 & November 4 10AM-5PM
CSUDH, SC-M119 (optional) Units: 2
1000 E. Victoria Street, Carson Fee: \$50

"An unlimited power to tax involves, necessarily, the power to destroy." —Daniel Webster

"The first quality of a good education is good manners—and some people flunk the course." —Hubert Humphrey

PUPPETRY IN THE CLASSROOM: AN ALL-ENCOMPASSING ART FORM (K-6)

Students will learn the basic puppet-making techniques which can be used to encourage individual differences in children's creative expression. Learn how to make hand, rod, pop-up and sock puppets. Ideas for guiding young people in play production and stage construction will also be discussed. (Graduate professional credit.)

Instructor: Penelope Greeven EDU X349
Saturday & Sunday, November 18 & 19
Saturday, December 9 9AM-5PM
CSUDH, ERC-D131 Units: 3
1000 E. Victoria Street, Carson Fee: \$75

PRE-SPEECH FEEDING THERAPY

This four-day lecture and lab class examines the basic facilitation of good oral and physical management for neurological dysfunctions and the mentally retarded. Consideration is given to total care: normal and abnormal growth and development, positioning, oral dysfunction leading to speech deficiencies, feeding problems, rigidities and behavior management. Evaluations, modeling, facilitation and problem solving techniques are utilized in the lab periods as well as home program planning for the home and the classroom.

Instructor: Florence Yossem EDU X367
Saturday & Sunday, October 14 & 15;
28 & 29 9AM-5PM
CSUDH, SC-B145 Units: 4
1000 E. Victoria Street, Carson Fee: \$100

ORFF, FOLK MUSIC & DRAMA

Co-sponsored by L.A. Chapter, American Orff Schulwerk Association.

9:30AM-12:30PM

Mary Stringham — "Orff and Ethnic Music for the Classroom"

Anne Barlin — "Folk Songs in Dance"

John Biroc — "Introduction to Drama in the Classroom"

1:30PM-5:00PM

Anne Barlin and John Biroc

Dance and Drama continued; Demonstration with children of Conservatory of Music and Dance, California State University Dominguez Hills.

Coordinator: Cecilia Riddell

Saturday, January 20

CSUDH, Playbox Theatre

1000 E. Victoria Street, Carson

9:30AM-5PM

(optional) Units: 1

Fees:

Contact 515-3742

ENGLISH

WRITING & SPEAKING SKILLS FOR MANAGEMENT

ENG X252

The basic principles and skills of effective speaking and writing within a framework of organizational management. (May be applied as elective credit to the Certificate Program in Business Management. Please refer to page — for program description.)

FOREIGN LANGUAGES

SPANISH FOR PUBLIC SERVICE

Selected dialogue and language practice reflecting the vocabulary spectrum in public service fields such as social welfare, business, public health, government and medicine. Useful for public service, as well as for the bilingual/cross-cultural credential program. (May be applied as required credit to the Spanish for Public Service Certificate Program. Please refer to page — for program description.)

Instructor: L. Watts SPA X105
Tuesday & Thursday,
September 21-December 11 8-9:40 PM
CSUDH, SC-B145 Units: 4
1000 E. Victoria Street, Carson Fee: \$100



APPLIED FRENCH PHONETICS & REMEDIAL FRENCH PRONUNCIATION

"Applied French Phonetics" presents the main speech patterns and sounds in modern conversational French. Each student will be individually trained to acquire a native-like pronunciation in the classroom.

Instructor: Genevieve Colsenet FRE X212
Monday-Wednesday, October 2-December 4 4:30-6 PM
CSUDH, SC-B145 Units: 4
1000 E. Victoria Street, Carson Fee: \$100

GEOGRAPHY

GEOGRAPHY OF ENERGY

Worldwide, national and regional distributions of currently usable and potential energy resources. Geographic trade-offs among current and potential alternative energy sources. Basic problems and a real comparisons in energy production, distribution and consumption. Energy considerations in the geography of food and fiber production, processing and distribution. (May be applied as required credit to the Certificate Program in Energy, Resources & Population. Please refer to page 00 for program description.)

Instructor: Robert Johnson GEO X221/X321
Thursday, October 5-December 14 7-10 PM
West High School Units: 4
20401 Victor Street, Torrance Fee: \$100

HEALTH SCIENCES

SOCIAL AND PERSONAL EFFECTIVENESS TRAINING FOR NURSES

The course offers participants, both nurses and other members of the health professions, skills and alternatives to their present style of functioning. The focus will be on effective communication and developing one's capacity for appropriate responses in various work situations. To achieve these goals, information and demonstrations will be provided as well as opportunities for participants to practice techniques designed to enhance the individual's self-esteem, work performance, and over the long run, one's enjoyment of living. This course meets relicensure requirements. Pre-registration is required as enrollment is limited.

Instructor: Rose-Anne Martinez Lemke HEA X269
Thursday, October 5-November 16 6-9 PM
Location: TBA Units: 2
Fee: \$50

INTRODUCTION TO ALCOHOL & ALCOHOLISM

The course presents the chemistry of alcohol; blood-alcohol concentration (BAC); physiological effects; drug-alcohol interaction; psychology and physiology of addiction; legal aspects of alcohol abuse; disease concept of alcoholism; etiology of alcoholism; the alcoholic and the family; the alcoholic employee, problem identification; community and private treatment modalities. (May be applied as a required course to the Certificate Programs in Alcoholism. Please refer to page 00 for program description.)

Instructor: TBA HEA X280
Tuesday, September 26-November 28 6:30-10 PM
North High School Units: 4
3620 W. 182nd Street, Torrance Fee: \$100

HISTORY

GREAT AMERICAN FAMILIES & THEIR MONEY

The purpose of this course is to study the American society through the basic family unit and to study the impact of wealth on the families who possess this wealth for more than one generation. This is a two-way street: to quote Fitzgerald, "The rich are different from you and I." And to quote Hemingway, "Yes, they have more money." Possession of money undoubtedly has impact on structure and attitudes of a family unit, while the characteristics of a family owned fortune has an effect on the way money is used. Families and their fortunes will be studied, including the Goulds, Guggenheims, Rockefellers and the Morgans. The method of study for this course will include readings and class discussions.

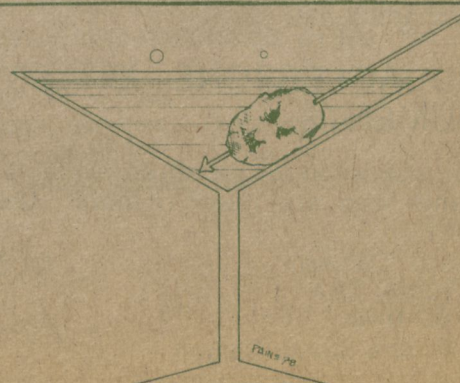
Mr. Ira Fistell is a radio talk-show host on KABC /AM. He has both a bachelor's and master's degree from the University of Chicago and a Jur.D. from the University of Wisconsin and has taught history and economics at the University of Chicago.

Instructor: Ira Fistell HIS X208
Wednesday, September 27-November 29 6-8:30 PM
CSUDH, SC-M110 Units: 4
1000 E. Victoria Street, Carson Fee: \$100

INF SCIENCE MICROPROGRAMMING & MICROPROCESSORS

This course gives you the opportunity to compare programming and operating characteristics of a cross-section of current microcomputers as well as examining recent developments in the microprocessing industry. It is useful for the professional who wishes to design with microprocessors as well as the hobbyist who requires an inexpensive home computer.

Instructor: Walter Pyper INF X280
Tuesday, September 26-October 24 6-9 PM
CSUDH, SC-M110 Units: 2
1000 E. Victoria Street, Carson Fee: \$50



MEDICAL TECHNOLOGY

CLINICAL BIOCHEMISTRY

Selected topics from current biochemical concepts providing a theoretical background for interpretation of tests performed in the clinical chemistry laboratory. (May be applied as required credit to the Advanced Medical Technology Certificate program. Please refer to page 19 for program description.)

Instructor: Earl Weissman MDT X320
 Tuesday, September 26-December 5 6-9:20 PM
 Location: Newport Beach area Units: 4
 Fee: \$100

MUSIC

INDIVIDUAL LESSONS—VOICE

Individual instruction in voice for advanced students who are music majors. (Consent of instructor.)

Instructor: S. Etcheto MUS 287/01
 Dates & Times: TBA Units: 1
 CSUDH, SC-B145 Fee: \$107.50
 1000 E. Victoria Street, Carson

INDIVIDUAL LESSONS—WOODWINDS

Individual instruction for advanced students of woodwind instruments who are music majors. (Consent of instructor.)

Instructor: D. Mumolo MUS 288/01
 Dates & Times: TBA Units: 1
 CSUDH, SC-B145 Fee: \$107.50
 1000 E. Victoria Street, Carson

INDIVIDUAL LESSONS—STRINGS

Individual instruction for advanced students of string instruments who are music majors. (Consent of instructor.)

Instructors: W. Rene MUS 289/01
 F. Steiner MUS 289/02
 Dates & Times: TBA Units: 1
 CSUDH, SC-B145 Fee: \$107.50
 1000 E. Victoria Street, Carson

INDIVIDUAL LESSONS—BRASS INSTRUMENTS

Individual instruction for advanced students of brass instruments who are music majors. (Consent of instructor.)

Instructor: D. Camesi MUS 290/01
 Dates & Times: TBA Units: 1
 CSUDH, SC-B145 Fee: \$107.50
 1000 E. Victoria Street, Carson

INDIVIDUAL LESSONS—KEYBOARD

Individual instruction for advanced students of piano, organ, or harpsichord who are music majors. (Consent of instructor.)

Instructors: R. Hyler MUS 291/01
 M. Poe MUS 291/02
 Dates & Times: TBA Units: 1
 CSUDH, SC-B145 Fee: \$107.50
 1000 E. Victoria Street, Carson

STRING INSTRUMENTS

Introduction to the principles and literature of string instruments, with emphasis on skills necessary for future teachers of instrumental ensembles. (Consent of instructor.)

Instructor: Frances Steiner MUS 294/01
 Tuesday, September 26-December 11 4-5:40 PM
 CSUDH, SC-B145 Units: 1
 1000 E. Victoria Street, Carson Fee: \$107.50

CHAMBER MUSIC (JAZZ ENSEMBLE)

Performance and coaching in chamber music literature from a wide variety of periods and styles. Topics may vary by section and quarter; representative topics: 18th and 19th Century Chamber Music; Chamber Singers; New Music Ensemble; Victoria Street Ragtime Band; Jazz Ensemble, etc. (Consent of instructor.)

Instructor: W. Rene MUS X295/01
 Monday, September 25-December 11 6-7:40 PM
 CSUDH, SC-B145 Units: 1
 1000 E. Victoria Street, Carson Fee: \$107.50

COVER TO COVER: INTRODUCTION TO MUSIC FUNDAMENTALS

Music fundamentals is approached from aural experience through intellectual understanding to easy performing. This course is for the beginner. Emphasis will be on sight-singing, note reading, rhythm teaching, conducting, piano and autoharp. This is an indispensable class for preschool and elementary teachers and is highly recommended as an introduction to music theory.

Instructor: Pat Maki MUS X108
 Monday, October 2-December 4 7-9 PM
 CSUDH, SC-B145 Units: 2
 1000 E. Victoria Street, Carson Fee: \$50

OPERA! WHAT IS IT?

This class is designed to introduce opera to those who know nothing about it, provide them with a strong foundation and vocabulary and to enhance the pleasure of opera for those who already have some background. Class covers all aspects of opera: styles, dramatic techniques, historical information from its inception to the present, (ca. 1975), singing, singers. No prerequisites required.

Instructor: George Rothman
Wednesday, September 27-November 29
Rothman Residence
525-3rd Street, Manhattan Beach

MUS X264
7-9 PM
Units: 2
Fee: \$50

NURSING HOME

TITLE XXII, SNF/ICF REGULATIONS

One of the most important documents in the working life of the licensed nursing home administrator, director of nurses, or other health care professional is the regulations. This course will be a working, in-depth investigation and study of Title XXII, Division 5, Chapters 3 and 4 regulations as they apply to the skilled nursing facility and intermediate care facility. The course is of interest to all persons charged with compliance of Title XXII regulations — licensed nursing home administrators, directors of nurses and other health care professionals. It is of particular importance to A-I-T's preparing for the BENHA examination. The course is approved by BENHA for 40 hours of continuing education (BENHA No. 029040-8003).

Instructor: W. Bob Turner
Thursday, September 28-December 7
Beverly Hills Federal Savings & Loan
1801 Avenue of the Stars
Century City, Los Angeles

HEA X276
7-10 PM
Units: 4
Fee: \$100

PHYSICAL EDUCATION & RECREATION

BEGINNING TAI CHI CHUAN

Release tension and relax through moving meditation. Learn the slow and graceful movements of this ancient Chinese exercise for physical fitness and mind-body Yin-Yang harmony. Tai Chi Chuan is an excellent non-strenuous exercise that restores intrinsic energy and provides a total relaxation. The class includes selected lectures on Taoist philosophy (I-Ching and Tao Te Ching) related to Tai Chi.

Instructor: Van Hua Ho
Saturday, September 30-December 9
CSUDH, Gymnasium
1000 E. Victoria Street, Carson

PER X132
9-11 AM
Units: 2
Fee: \$50

HATHA YOGA

Yoga means "union" uniting one's self with the existing universal laws, the laws of life. When one is in harmony with these laws, then one lives in peace, and every action becomes "right action."

The discipline of Hatha Yoga includes the practice of Asanas (stretching postures), Pranayama (breathing exercises), Kriya (cleansing techniques), deep relaxation, concentration and proper nutrition. The physical possibilities of Hatha Yoga are many: development of a slim, firm and flexible body, release of tension, improved health, and a calm and alert mind. Participants will learn how to bring the physical, mental and emotional aspects of their lives into balance.

Instructor: Dennis Estabrook
Wednesday, October 4-December 6
CSUDH, SC-B145
1000 E. Victoria Street, Carson

PER X133
7-9 PM
Units: 2
Fee: \$50

P.E. FOR HANDICAPPED: HOW TO MEET THE MANDATE

This will be a practical workshop dealing with the new state and federal regulations concerning physical education for the handicapped, mainstreaming, assessment and program planning. In addition to group lecture, participants will work in small groups with selected workshop leaders concentrating on activity planning for specific handicapped conditions. This workshop is co-sponsored with the County of Los Angeles Unit, California Association for Health, Physical Education and Recreation.

Presenter: Peter Aufessor
Saturday, November 18
CSUDH, ERC-A127
1000 E. Victoria Street, Carson

PER X235
8AM-5PM
Units: 1.5
Fee: \$37.50

PREVENTION & TREATMENT OF ATHLETIC INJURIES

This course includes the prevention, examination and care of athletic injuries, methods of taping, bandaging and therapeutic exercises applied to athletic injuries: diets; training room equipment, protective devices and supplies. Also, instruction in Cardiopulmonary Resuscitation with certification by the Red Cross and Heart Association.

Instructor: David Max
Wednesday, October 4-December 6
CSUDH, NSM-B252
1000 E. Victoria Street, Carson

PER X260
7-10 PM
Units: 4
Fee: \$100

"Love looks not with the eyes, but with the heart." —William Shakespeare

PSYCHOLOGY

DREAM WORKSHOP

Dreams come to advise, correct, punish, comfort, reveal creative potentials, heal, warn, but more generally to make yourself whole. Where we are blind, the dreams see, and if we understand, our life can be transformed. This course/workshop is designed for developing greater personal and environmental awareness through the exploration of dreams. All the following skills will be presented through lecture, demonstration, creative activities and group process: practical methods for interpreting dreams; skills to arrive at the dynamic meaning of dream symbols; techniques for remembering dreams; skills to dream creatively for use in problem solving; translating dreams into real life activities.

Instructor: Art Bernard PSY X170
Friday, October 27 & 7-10 PM
Saturday, October 28 9AM-4PM
CSUDH, Dominguez Room B Units: 1
1000 E. Victoria Street, Carson Fee: \$25

JOURNAL WORKSHOP

This course presents a practical method for self-exploration and self-development through journal writing. Regardless of your age or level of education, keeping a structured journal can enable you to integrate and focus your life, deepen your experience of yourself and enlarge your creative capacities, all on your own terms and at your own pace. The structure journal contains sections for working with your life history, your dreams and other depth experiences, and your relationships (with persons, work, society, your own body, and the events and circumstances of your life). At this workshop you will learn to use your journal on your own life decisions and to sustain your personal growth. No experience or talent in writing is necessary. (Materials—looseleaf notebook & 20 dividers.)

Instructor: Alice Bloch PSY X171
Saturday, October 21 & 28 10AM-5PM
CSUDH, SC-B145 (optional) Units: 2
1000 E. Victoria Street, Carson Fee: \$30—Non-Credit
\$50—2 Units

HUMAN SEXUALITY

The course will cover the physiological and psychological aspects of human sexuality. The origin and treatment of sexual dysfunction will also be discussed. This course meets the relicensing requirements for the clinical social worker, marriage, family and child counselor and psychologist.

Instructor: David Lynn-hill PSY X268
Thursday, October 5-December 14 6:30-10 PM
CSUDH, SC-M110 (optional) Units: 4
1000 E. Victoria Street, Carson Fee: \$70—Non-Credit
\$100—4 Units

INTRODUCTION TO PARAPSYCHOLOGY

This course is an introduction to the science of parapsychology. Topics to include: history of consciousness exploration; biographies of famous psychics; the reality of psychic phenomena including telepathy, healing, pre-cognition, etc.; the scientific status of the field; theories of psychic phenomena and class experiments and demonstrations. A special session on Kirlian photography will be given and a creative journey through consciousness research.

Instructor: John Hubacher PSY X175
Wednesday, October 4-December 6 7-9:30 PM
Culver Palms Methodist Church Units: 3
4464 Sepulveda Blvd., Culver City Fee: \$75

SOCIAL & PERSONAL EFFECTIVENESS TRAINING

A dynamic eight-week method that incorporates behavior modification, social and sexual assertiveness in a practical approach for becoming more personally effective. Unique in concept, the program is designed to improve communication, build confidence and employ the use of assertive techniques for developing potential, problem-solving and decision-making, both in business and intimate relationships.

Instructor: Eve Cappello PSY X269
Saturday, October 7-December 9 10AM-12:30PM
Citizens Savings Units: 2
5700 S. Sepulveda, Culver City Fee: \$50

PUBLIC ADMINISTRATION

HOW TO USE THE COURTS SUCCESSFULLY

Facts, tactics and strategies—of lifetime value—on saving time and money and getting the best results. Six three-hour sessions will include (1) Small Claims Court and State and Federal procedures; (2) Wills, Trusts and Property Title; (3) Divorce, Child Custody and Traffic Court; (4) Landlords and Tenants; (5) Bankruptcy, Creditors and Debtors; (6) Consumer Rights, Contracts and Warranties.

Instructor: Sam Gordon PUB X247
Wednesday, September 27-November 1 7-10 PM
West High School (optional) Units: 2
20401 Victor Street, Torrance Fee: \$35—Non-Credit
\$50—2 Units

SMALL COLLEGE

WORKSHOP IN APPLIED RESEARCH

An intensive workshop in the techniques of Applied Research for agency members, community members and governmental employees. Course will examine the research process from problem conceptualization through data interpretation and report writing; utilizing the principles of Needs Assessment, Feasibility, Evaluation and Social Impact Assessment models.

Instructor: Richard Hovard
Wednesday, September 27-November 29
CSUDH, SBS-F017
1000 E. Victoria Street, Carson
SOC X207
6-9 PM
Units: 4
Fee: \$100

SCHOOL DESEGREGATION: MYTHS & REALITIES IN SOCIETY & SOCIAL SCIENCE

A critical review of the recent history and social scientific study of school desegregation. Course will focus on an examination of the major cases of recent urban desegregation as well as consideration of future prospects and proposals of integration in public education including metropolitan integration. The interrelationship of schooling in society will be addressed, particularly the interconnected question of jobs, housing and politics. Finally, various strategies of legal and political action for integration will be explored.

Instructor: Richard Hovard
Monday, September 25-November 27
CSUDH, SBS-F017
1000 E. Victoria Street, Carson
SOC X261
6-9 PM
Units: 4
Fee: \$100

WORKSHOP IN SCHOOL DESEGREGATION

A critical assessment of the historical and legal development of the Los Angeles Desegregation Court Case (Crawford). Investigation and analysis of the demographic transition of the ethnic/racial student population of Los Angeles over the past three decades. An examination of the relationship between Social Science research and its effect on desegregation policy. A qualitative evaluation of alternative integration strategies following desegregation as well as specific methods to incorporate intergroup relations essential for an effective school environment.

Instructor: Richard Hovard
Saturday, October 7 & 14;
Saturday & Sunday, October 21 & 22
CSUDH, SBS-F017
1000 E. Victoria Street, Carson
SOC X262
9AM-5PM
Units: 4
Fee: \$100

WORKSHOP IN INTERRACIAL RELATIONS

Do you experience barriers to communication with members of ethnic groups other than your own? If so, here is a course designed to increase your ability to understand, trust and empathize with people of other cultures. In our multi-cultural society strained relations are commonplace, particularly in the commercial and academic worlds where affirmative action programs and desegregation are prime considerations. Using role playing, role reversal, fantasies and other exercises, students will have the opportunity to get in touch with their feelings about cross-cultural communication.

This will be an all-day workshop of particular interest to all those interested in increasing self-awareness and awareness of others.

Instructors: Beverly Dawson &
James Smith SMC X131/SMC X231
Saturday, October 21, 28; November 4 9AM-1PM
Torrance YWCA (Optional) Units: 1
2320 W. Carson, Torrance Fee: \$25
Non-Credit, contact YWCA

SOCIOLOGY

SOCIAL PSYCHOLOGY OF HOLISTIC HEALTH CONSCIOUSNESS

An expanded study of the social, psychological, spiritual and physical aspects of holistic health that was introduced in Sociology X228. Fundamental laws of healing, the art of health, death and dying will also be explored from an Eastern and Western perspective. This course will continue to review the outside influences on health and disease such as culture and group life and internal variables such as the mind and emotions. There will be experiential type workshop sessions on various techniques of holistic health, such as diet, meditation, sound and color, and biofeedback as well as guest speakers from the holistic health field. This course is designed for the layperson and professional interested in health promotion.

Instructor: Harold Stokes
Monday, October 2-December 4
CSUDH, SC-M110
1000 E. Victoria Street, Carson
SOC X228B
7-10 PM
Fee: 2 Units \$50
4 Units-\$100

"Love is the reward of love." —Johann von Schiller

CONSERVATORY OF MUSIC & DANCE

CSUDH offers continuing instruction in all orchestral instruments, voice; piano and guitar. Additional instruction in beginning piano, beginning guitar, beginning recorder, tap, ballet, modern dance, vocal ensemble, chamber orchestra and eurythmics. Private and group lessons available for participants from 6 years old to 80 years old.

PRIVATE INSTRUCTION:

- ... All Orchestral Instruments
- ... Guitar, Piano, Recorder
- ... Ballet & Tap Dance
- ... Voice
- ... Suzuki Violin
- ... Electronic Music

CLASS INSTRUCTION:

- ... Percussion Ensemble
- ... Choral Ensemble
- ... Ballet & Tap Dance
- ... Movement & Music
- ... Musicianship
- ... Dalcroze Eurythmics
- ... Folk Dancing
- ... Chamber Ensemble
- ... Jr. Orchestra
- ... Brass Ensemble

Two Locations: California State University Dominguez Hills
1000 East Victoria Street
Carson, California 90747

First Baptist Church
28 West Moccasin Lane
Rolling Hills Estates, California

For Further Information: CALIFORNIA STATE UNIVERSITY DOMINGUEZ HILLS
Office of Extended Programs
Carson, California 90747
213-515-3742

Pat Maki, Coordinator
213-326-5761



"While we consider when to begin, it becomes too late." —Latin Proverb

CERTIFICATE PROGRAMS

SPANISH FOR PUBLIC SERVICE CERTIFICATE PROGRAM

Los Angeles County is rapidly becoming one of the world's largest Spanish-speaking communities—3 out of 10 persons will be of Latino descent by the year 1980. Can you meet the linguistic and cultural understanding challenges that this vast demographic shift presents?

WHAT THE PROGRAM IS ABOUT

"Hablo espanol" now means profit to businesses; quality performance to educators, counselors and service employees; and improved medical response to hospital personnel. The Spanish for Public Service Certificate, a one-year program, provides participants with basic Spanish-speaking competency for present and potential employees. Writing and reading skills are developed to meet functional needs of the particular occupation. A significant additional goal is to increase participants' understanding of the Latino community, thus encouraging an improved relationship between the employee and the public.

The program is designed to meet the needs of employees who must "meet and deal" with Spanish-speaking persons. Enrollees use their new skills in work settings almost immediately. Experiential learning reinforces the language skills throughout the program. "Learning by doing" makes this a practical effort to meet everyday needs. Courses are offered during evening hours and on weekends to accommodate work schedules.

HOW IT WORKS

Students enroll simultaneously in one Spanish and one Experiential Education course per quarter.

- A. First Quarter
 - 1. Spanish 105—Spanish for Public Service (4)
 - 2. Exper Edu 212—Bilingual Public Service Internship (2)
- B. Second Quarter
 - 1. Spanish 202—Commercial Spanish: Business Communications (4)
 - 2. Exper Edu 212—Bilingual Public Service Internship (4)
- C. Third Quarter
 - 1. Spanish 251—Contemporary Hispanic Culture: Spanish-Speaking America (4)
 - 2. Exper Edu 212—Bilingual Public Service Internship (4)

Total unit commitment of a student entering the program is 22 units. Students may enter the program with little or no Spanish skills. The Experiential Education 212 course requires 4 hours or more per week for active work involvement with Spanish-speaking persons for 2 units, and 8 hours or more per week for 4 units. Students may utilize their own employment as internship for the certificate program if it fulfills the requirements of the program. Students not presently working in positions interfacing with Spanish-speaking clientele will be placed in volunteer bilingual positions.

WHAT YOU GET

Graduates of the SPSC Program will be the first in California to receive a certificate guaranteeing the holder is employable for the purpose of communicating with Spanish-speaking persons in a particular occupation. The need for such skills is growing rapidly in the area. You will have an additional skill that will greatly increase your employability. Employers will be able to serve a greater clientele more efficiently.

WHAT IS THE COST

Fees are \$25 per unit; a four-unit course is \$100.

ON-SITE TRAINING

Employers desiring 15 or more of their employees to be trained may request to have the sequence of Spanish classes taught on-site. Please contact Curtis L. Groninga, Assistant Dean of Community Programs at 515-3741.

INFORMATION

For further information, please contact:
Mr. Raul Romero, Dept. of Experiential Education—515-3325
Dr. Porfirio Sanchez, Dept. of Foreign Languages—515-3315
Mr. Curt Groninga, Office of Extended Programs—515-3741

"Arrogance diminishes wisdom." —Arabian Proverb

Business Management Certificate

ABOUT THE PROGRAM

The Certificate Program in Business Management is designed to provide continuing business education to current professional managers and individuals who aspire to a management career. The requirements for obtaining the certificate include the completion of four courses totaling 16 units with an overall G.P.A. of 2.5. The typical certificate student will enroll in two courses per quarter and complete the program within two quarters. The quarters begin in January, April and September.

WHO SHOULD ATTEND

The series of courses are designed to provide the practicing professional manager with new and additional knowledge about business management. Additionally, individuals who aspire to a career in business management are provided the knowledge and basic skills required to equip them for a successful experience.

COURSES

- BUS X205—Social Responsibility of Business
- BUS X210—Management & Organizational Theory
- BUS X211—Production Management
- BUS X250—Elements of Marketing
- BUS X260—Business Finance
- ENG X252—Writing & Speaking Skills for Management

FEE

A fee of \$100 will be charged for each course, payable by the first meeting.

ADDITIONAL INFORMATION

Curtis L. Groninga, Assistant Dean
Office of Extended Programs
California State University Dominguez Hills
1000 E. Victoria Street, Carson, CA 90747
(213) 515-3741

CLASS SCHEDULE—September 21-December 11

CSUDH, SC-B145

Units: 4

Fee: \$100

BUS 205/01	SOCIAL RESPONSIBILITY OF BUSINESS	Schoen	MW	12:00- 1:40PM
BUS 205/02	SOCIAL RESPONSIBILITY OF BUSINESS	Strier	TTH	2:00- 3:40PM
BUS 210/01	MANAGEMENT & ORGANIZATIONAL THEORY	Kaufman	MWF	8:00- 9:10AM
BUS 210/02	MANAGEMENT & ORGANIZATIONAL THEORY	Loranger	MW	12:00- 1:40PM
BUS 210/03	MANAGEMENT & ORGANIZATIONAL THEORY	Sterling	TTH	4:00- 5:40PM
BUS 210/04	MANAGEMENT & ORGANIZATIONAL THEORY	Hughes	T	6:00- 9:40PM
BUS 210/05	MANAGEMENT & ORGANIZATIONAL THEORY	Unterbrink	W	6:00- 9:40PM
BUS 250/01	ELEMENTS OF MARKETING	Weisberg	MWF	9:20-10:30AM
BUS 250/02	ELEMENTS OF MARKETING	Greenwald	TTH	12:00- 1:40PM
BUS 250/03	ELEMENTS OF MARKETING	Kelly	T	6:00- 9:40PM
BUS 250/04	ELEMENTS OF MARKETING	Ottens	W	6:00- 9:40PM
BUS 250/05	ELEMENTS OF MARKETING	Shield	S	8:30-12:10PM
ENG 252/01	WRITE & SPEAK SKILLS FOR MANAGEMENT	Jordain	TTH	12:00- 1:40PM
ENG 252/02	WRITE & SPEAK SKILLS FOR MANAGEMENT	Tracy	M	6:00- 9:40PM
ENG 252/03	WRITE & SPEAK SKILLS FOR MANAGEMENT	Winston	T	6:00- 9:40PM

"Sometimes you have to be silent to be heard." —Swiss Proverb

Advanced Medical Technology Certificate

GOALS OF THE PROGRAM

The Certificate Program in Advanced Medical Technology is designed to provide a comprehensive review of the field of Medical Technology and to update Medical Technologists to the current professional and technical obligations of the field. Classes are held in appropriate community-based locations.

QUALIFICATIONS

Applicants must possess a California license as a Clinical Laboratory Technologist, be a Registered or Certified Medical Technologist, or have been so classified previously.

REQUIREMENTS

The certificate program requires six courses (24 units). It is anticipated that two courses will be offered per quarter, allowing the student to complete the certificate program in three quarters.

CREDIT

Course work taken through extension will appear on the student's transcript as degree applicable extension credit. Thirty-six units may be applied to a bachelor's program. Eight quarter units of extension credit may be applied to the Master of Science in Medical Technology External Degree Program at California State University Dominguez Hills.

FEES

Fees are \$25 per quarter unit and all courses are four quarter units. Assuming an average load of two courses per quarter, the cost would be \$200. Allow at least an average of \$15 for textbooks per course. Payments may be made by BankAmericard, check or cash.

COURSEWORK (all required)

MDT X311—CLINICAL LABORATORY MANAGEMENT

Examination of current management theory as it relates to management problems in the modern clinical laboratory, including topics of quality control, proficiency testing and health related legislation.

MDT X320—CLINICAL BIOCHEMISTRY (being offered Fall 1978)

Selected topics from current biochemical concepts providing a theoretical background for interpretation of tests performed in the clinical chemistry laboratory.

MDT X330—APPLIED TECHNIQUES & NEW ADVANCED IN CLINICAL MICROBIOLOGY (being offered Fall 1978)

Comparisons of established diagnostic procedures in the medical microbiology with newer methods and techniques.

MDT X350—PRACTICAL IMMUNOLOGY IN THE CLINICAL LABORATORY

Theories of immunity and practical immunological procedures employed in the modern clinical laboratory for disease diagnosis and treatment.

MDT X360—ABNORMAL BLOOD CELL MORPHOLOGY

Etiology of blood cell pathology; mechanisms of hematopoiesis; abnormal RBC and WBC morphology as used in diagnosis.

MDT X366—PRINCIPLES & ADVANCES IN MODERN BLOOD BANKING

Theories and principles of basic techniques in modern blood banking, problem solving. Comprehensive examination of the blood bank systems.

APPLICATION PROCEDURES

Requests for application forms and / or additional information should be directed to:

Dr. James Welch, Chairman
Medical Technology Programs
California State University Dominguez Hills
1000 E. Victoria Street, Carson, CA 90747
NSM C-101
(213) 515-3740

"He who rides a tiger is afraid to dismount." —Chinese Proverb

Treatment of Alcoholism

Alcoholism is of increasing concern to individuals and organizations nationally. Also it is an increasing problem among the young. The university is offering programs and opportunities to develop persons qualified in early detection and treatment of alcoholism both in professional and home situations.

Supervisors Training Certificate In Alcoholism THE PROGRAM

The Supervisors Training Certificate in Alcoholism for Industry, Government and Commerce consists of four courses which have been designed to give an essential education for supervisors, training officers and personnel officers in assisting the alcoholic employee in obtaining valuable information regarding the treatment of the disease. Each class will present the principles and techniques as they relate to the disease of alcoholism in the industrial setting. Experienced professionals will present the students with physiological and psychological bases of alcoholism; alcoholic counseling techniques and supervised field experiences. It is the intent of this program to train supervisors and managers to assist the employer in confronting and referring the individual with an alcoholic problem.

WHO SHOULD ATTEND

The Supervisors Training Certificate in Alcoholism for Industry, Government and Commerce is designed to help those people who are in public and private organizations (governmental, manufacturing, professional, industry, etc.) to become aware of the unique features of the alcoholic and alcoholism counseling. This is not a diversion program. It is simply a program designed to help employers help their employees and their organizations in attempting to deal realistically with the alcoholic and alcoholism.

ENTRY REQUIREMENTS

Applicants should be at least 21 years of age and possess a combination of the following: equivalent of 2 years of college and/or 2 years experience in a supervisory/managerial position.

THE CERTIFICATE

The certificate will be awarded to those students who complete all four courses as recognition for their learning achievement and professional status. The certificate will be given by the Office of Extended Programs, California State University, Dominguez Hills and the Southwest Counseling Services who co-sponsor this education program.

COURSE CONTENT

HEA X280-INTRODUCTION TO ALCOHOL AND ALCOHOLISM (4 units)

The course presents the chemistry of alcohol; blood-alcohol concentration (BAC); physiological effects; drug-alcohol interaction; psychology and physiology of addiction; legal aspects of alcohol abuse; disease concept of alcoholism; etiology of alcoholism; the alcoholic and the family; the alcoholic employee; problem identification; community and private treatment modalities. Not to be used as a component of an Alcohol Rehabilitation Program.

HEA X284—COUNSELING IN INDUSTRY (4 units)

Basic counseling techniques relevant to industrial setting (i.e., problem i.d., confrontation, limit setting, motivation, techniques and referral monitoring).

EXE X305—EXPERIMENTAL EDUCATION: FIELD EXPERIENCE IN THE DIAGNOSIS AND TREATMENT OF INDUSTRIAL ALCOHOLICS (2 units)

FEE

The fee is \$25 per unit for each course which consists of 10 meetings. Please mail the attached application form as soon as possible as enrollment is limited. Enrollment will be confirmed by the University. Enrollments will also be accepted at the first meeting of the course if space permits. The registration fee does not cover the cost of any textbooks that may be required for the course.

ADDITIONAL INFORMATION

Additional information will be sent to you with confirming letter when appropriate. If you wish further information, you may write to the Office of Extended Programs, California State University Dominguez Hills, Carson, CA 90747 — or call 515-3741.

SUPERVISORS TRAINING CERTIFICATE IN ALCOHOLISM

First Quarter	Second Quarter
HEA X280 (4 units)	HEA X284 (4 units) EXE X305 (2 units)
Unit Total 4	6

Counseling Alcoholics: Community THE PROGRAM

The Certificate Program in Counseling the Alcoholic consists of six courses which have been designed to give an essential education to the prospective alcoholism counselor. Each course will present principles and techniques as they relate to the disease of alcoholism. Experienced professionals will present the students with the Physiological and psychological bases of alcoholism; alcoholic counseling techniques and supervised field experiences. Each 4-unit course will meet once each week for 10 weeks and will include lectures, discussions and case studies.

WHO SHOULD ATTEND

The Certificate Program in Counseling the Alcoholic is designed to help those people who are in the helping professions to become more aware of the unique features of the alcoholic and alcoholism counseling. Additionally, individuals who aspire to any of the helping professions will find this program to be worthwhile in preparing them for their broader responsibilities.

ENTRY REQUIREMENTS

Applicants should be at least 21 years of age and possess two years of college education or its equivalent.

THE CERTIFICATE

The Certificate in Counseling the Alcoholic will be awarded to those students who complete all six courses as recognition for their learning achievement and professional status. The certificate will be given by the Office of Extended Programs, California State University Dominguez Hills and Southwest Counseling Services who co-sponsor this educational program.

COURSE CONTENT

HEA X280—INTRODUCTION TO ALCOHOL AND ALCOHOLISM (4 units)

This course presents the chemistry of alcohol; blood-alcohol concentration (BAC); physiological effects; drug-alcohol interaction; psychology and physiology of addiction; legal aspects of alcohol abuse; disease concept of alcoholism; etiology of alcoholism; the alcoholic and the family; the alcoholic employee; problem identification; community and private treatment modalities. Not to be used as a component of an Alcohol Rehabilitation Program.

HEA X281—COUNSELING TECHNIQUES FOR ALCOHOLISM (4 units)

Counseling strategies and goals. Individual and group techniques. Significance of timing. Personality theory, psychology of deviance, defense mechanisms and the values of the counselor in working with alcoholics. Referral procedures.

HEA X283—DYNAMICS OF FAMILY (4 units)

Counseling modalities in working with the family of alcoholic individuals. Dynamics of family and marital counseling (i.e., expectations and communication).

Students will receive supervised field experiences in the following courses:

EXE X301—EXPERIENTIAL EDUCATION: INTRODUCTORY FIELD EXPERIENCE IN TREATMENT OF ALCOHOLICS (2 units)

EXE X302—EXPERIENTIAL EDUCATION: SUPERVISED FIELD EXPERIENCE IN COUNSELING OF ALCOHOLICS (2 units)

EXE X303—EXPERIENTIAL EDUCATION: ADVANCED SUPERVISED FIELD EXPERIENCE IN COUNSELING OF ALCOHOLICS (4 units)

FEE

The fee is \$25 per unit for each course which consists of 10 meetings. Please mail the attached application form as soon as possible as enrollment is limited. Enrollment will be confirmed by the University. Enrollments will also be accepted at the first meeting of the course if space permits. The registration fee does not cover the cost of any textbooks that may be required for the course.

ADDITIONAL INFORMATION

Additional information will be sent to you with confirming letter when appropriate. If you wish further information, you may write to the Office of Extended Programs, California State University Dominguez Hills, Carson, CA 90747—or call (213) 515-3741.

ONE YEAR: TWENTY UNITS COUNSELING CERTIFICATE PROGRAM SCHEDULE:

First Quarter	Second Quarter	Third Quarter	Fourth Quarter
HEA X280	HEA X281 EXE X301	HEA X283 EXE X302	EXE X303
4	6	6	4

FALL 1978 SCHEDULE

HEA X280—Introduction to Alcohol and Alcoholism

"It takes little effort to watch a man carry a load." —Chinese Proverb

Production and Inventory Control Certificate

co-sponsored by
American Production and
Inventory Control Society
(APICS), Los Angeles Chapter

THE PROGRAM

The Certificate Program in Production and Inventory Control consists of three courses which have been designed to give complete basic education in this profession. Each course will present principles and techniques as they relate to today's manufacturing world. Experienced professionals will present the students with sound techniques and proven systems for complex planning and controlling production and inventory. Each four-unit course will meet once each week for 10 weeks, and will include lectures, discussions and case studies. A student has the option of taking all three courses or any single course individually which he feels will be of value.

CERTIFICATE

A Certificate in Production and Inventory Control will be awarded to those students who complete all three courses as recognition for their learning achievement and professional status. The certificate will be given by the Department of Industrial Management of the School of Management, California State University Dominguez Hills and Los Angeles Chapter of the American Production and Inventory Control Society (APICS) who co-sponsors this educational program.

WHO SHOULD ATTEND

This is a practical series of courses designed to meet the needs of professionals and newcomers to the field and other individuals who work in areas which relate to this field. It is of great benefit to those who desire to increase their effectiveness on the job, prepare for broader responsibilities and to further their professional competence.

COURSES

INM X220—SURVEY OF PRODUCTION AND INVENTORY CONTROL

The student will learn the terminology special to manufacturing control, will be able to describe the functions of the major system used, will obtain a survey level of knowledge of the tools and methods used to carry out these systems, and will gain a sense of these functions, tools, systems, etc., as an interrelated total process. *Topics include: Business organization and production and inventory control; forecasting; inventory planning and control; material requirements planning; master scheduling; production planning and control; the integrated manufacturing system.*

INM X221—INVENTORY PLANNING AND CONTROL SYSTEMS

The student will learn how to apply the major inventory management tools and techniques. *Basic topics include: Why have inventories; financial implications; forecasting; fundamentals of inventory management; materials control and purchasing; master scheduling; material requirements planning; inventory management as a system.*

INM X222—PRODUCTION PLANNING AND CONTROL SYSTEMS

This course presents the techniques and systems for planning production and capacity, for scheduling production and capacity, for order release, dispatch and expediting, and for control of these activities. The student will learn practical shop floor control techniques, the need for data gathering and feedback reporting, and evaluation for corrective action. *Topics include: Production control and types of manufacturing; master scheduling; capacity planning and control; shop floor planning and control; line of balance and network planning; a system overview.*

"An idle brain is the devil's workshop." —English Proverb

"Today's problem is not atomic energy but MAN'S heart." —Einstein

Certificate In Energy, Resources & Population

Mass Transit?

Natural or synthetic fibers?

Who owns the ocean?

New sources of energy?

Pollution?

Each year the questions become more critical, the issues more intense. The time will come when each of us must make his/her own decision on each of these points. The certificate program courses are designed to answer some of these questions and to provide information on which to base our decisions.

The following offerings constitute the certificate program and may be taken either for undergraduate credit or a professional in-service training for teachers. Those taking the courses at the 300 level must hold a baccalaureate degree and will be expected to perform at a professional level.

The course of study will provide students, teachers, citizens and public and private officials with a background for decision-making on these crucial aspects of our modern world. Each course is an intense study of an area of concern. A Certificate in Energy, Resources and Population will be awarded to those students who complete five courses (20 units).

COURSEWORK

GEO X220/X320—RESOURCES AND ENERGY

Distribution, transportation and consumption of water, soils, food supplies, forest products and natural fibers and minerals by area. Problems and trade-offs in resource management and land use over the world.

GEO X221/X321—GEOGRAPHY OF ENERGY

Worldwide, national and regional distributions of currently usable and potential energy resources. Geographic trade-offs among current and potential alternative energy sources. Basic problems and areal comparisons in energy production, distribution and consumption. Energy considerations in the geography of food and fiber production, processing and distribution.

GEO X222/X322—ENVIRONMENTAL PROBLEMS

Nature and sources of environmental problems and methods for their mitigation.

GEO X234/X334—WORKSHOP IN ENVIRONMENTAL GEOGRAPHY

Study, observation and analysis of selected problems in environmental studies.

GEO X251/X351—GEOGRAPHY IN THE FIELD

Geographic phenomena in the field. Students are required to complete a supervised field investigation.

FEE

The fee is \$100 for each course which consists of 10 meetings.

ADDITIONAL INFORMATION

Curtis L. Groninga, Assistant Dean
Office of Extended Programs
California State University Dominguez Hills
Carson, CA 90747
(213) 515-3741

EXTERNAL DEGREES

Master of Science in Medical Technology

Dr. James L. Welch
(213) 515-3740

THE HUMANITIES & YOU

Dr. Lyle E. Smith, Coordinator
(213) 515-3743

Business Administration

Dr. Jess Overall, Director
515-3351

SPECIAL COURSES

In addition to the previously mentioned credit transferable courses, California State University Dominguez Hills offers several courses which respond to the variety of interests of people living and working in the university's service area. For the most part, these courses are non-credit, non-transferable, yet are designed to serve the very special interests, needs and wants of the community.

ADVENTURES IN ATTITUDES X901

Adventures in Attitudes is a fast moving, thirty hour course, designed to release human potential through the development of positive attitudes and the elimination of negative ones. Through a variety of carefully planned, non-threatening group activities, individuals will learn how to increase self-confidence, improve the self-image, define life goals, develop a more pleasing personality, improve listening and other communication skills, manage time more effectively, make decisions, sharpen leadership skills and much more. The course, which has been offered at over forty colleges and universities throughout the United States, consists of seventy-four printed group interaction projects, supplementary reading materials and ten reinforcement tapes, all of which will be completed in the thirty hour time period. Materials will be provided and will be given to the student upon completion of the course.

Instructor: Don Low Non-Credit
Friday, October 27 . . . 6:30-10:30 PM;
Saturday, October 28 . . . 8AM-5:30PM
Saturday & Sunday, November 4 & 5 . . . 8AM-5:30PM
CSUDH, SC-B145 (Inc. materials) Fee: \$65
1000 E. Victoria Street, Carson

BEGINNING MODERN DANCE TECHNIQUES X902

This course is the beginning level of dance movement. The emphasis is on the development of basic skills, energy, strength, control and rhythmic awareness. Dependent upon the development of individual students, more complex movement combinations will be taught. Attention is given to sharpening the student's awareness of time and energy and to disciplining the body to move more directly. Each class will begin with a basic warm-up on the floor, then move to center floor work and traveling movement across the floor. Expand your movement, then COME DANCE WITH US!

Instructor: Sarah Spurr Non-Credit
Tuesday & Thursday, October 3-October 9 7-8:30 PM
CSUDH, Gymnasium Fee: \$35
1000 E. Victoria Street, Carson

CLINICAL ISSUES IN MARRIAGE, FAMILY & CHILD COUNSELING X903

This course is designed to help you prepare for the MFC exam. Every effort has been made to provide a thorough review of the literature covered by the exam. This course provides a broad survey of theories and applied techniques in Marriage, Family and Child Counseling. Included is an examination of law and ethics, sexuality, theories of personality, psychopathology, human growth and development and communication theory as applied to Marriage, Family and Child Counseling.

This course should be valuable not only to prospective candidates for the MFC exam, but to any individual in the field of health, education and counseling services as it offers a solid foundation and survey of a rapidly expanding discipline.

Instructor: James Pasino Non-Credit
Tuesday, October 3-December 5 6:30-9:30 PM
West High School Fee: \$70
20401 Victor Street, Torrance

TAX DEFERRED REAL ESTATE EXCHANGES X904

This is a course in the fundamentals of tax deferred real estate exchanges under Section 1031 of the Internal Revenue Code. The course is designed, not only for real estate brokers and salespersons, but for anyone interested and involved in real estate exchanges.

This is a "how to do it" course and will take the student from an analysis of the tax aspects of real estate exchanges through a step-by-step case study of a multiple party exchange.

Arrangements are being made to qualify this course for continuing education pursuant to the educational requirements of the California Department of Real Estate.

Instructor: Robert Schriebman Non-Credit
Thursday, October 5-November 2 7-9 PM
West High School Fee: \$50
20401 Victor Street, Torrance

"He is the happiest who can integrate the end of his life with its beginnings." —Goethe

DISCO DANCING!

X905

Learn the current disco dances, the L.A. Hustle, the Latin Hustle, the Bop, the Fast Step and the Sophisticated Lady. Classes will consist of exercises, followed by learning rhythmic movement patterns; isolation of the body to familiarize students with parts of the body used in different dances. Class open to single and couple dancing.

Instructor: Sandy Puerta
Wednesday, October 4-December 6
CSUDH, SC-B145
1000 E. Victoria Street, Carson

Non-Credit
6:30-8 PM
Fee: \$30

"TERMINAL"

X906

A one-day seminar for professionals involved in the final stages of life. A must for those concerned with personal feelings and behavior regarding death and dying (doctors, nurses, clergymen, lawyers, police, firemen, social workers, etc.).

Objectives: To promote the quality of counseling, communication and involvement with the dying and their families, overcoming inhibitions that prevent more meaningful experiences with the death process, counseling methods, handling grief, patient-family needs, the professional's role, issues, skills, techniques and behavior that respond to human needs.

Instructor: Eve Cappello
Saturday, November 4
Citizens Savings
5700 S. Sepulveda, Culver City

Non-Credit
9 AM-4 PM
Fee: \$50

SPEED READING

X907

This reading program will train the student to be more efficient in — reading speed, recall, retention, comprehension locating information, develop more flexibility, locating information and study habits.

Instructor: Barbara Smith
Tuesday, October 3-December 5
West High School
20401 Victor Street, Torrance

Non-Credit
7-9 PM
Fee: \$75

**REAL ESTATE LICENSURE—
SALESMEN'S AND BROKERS**

X908

This is an eight-week course designed to prepare the novice for the California Real Estate Salesmen's License examination and to prepare candidates to successfully pass the Real Estate Brokers' License examination.

Instructor: Sheldon Theodore
Monday, September 25-November 20
Fees: \$60—Salesmen (includes materials)
\$85—Broker (includes materials)
West High School, Room 5213
20401 Victor Street, Torrance

Non-Credit
7-10 PM

MODERN DANCE

X909

Beginning modern dance for students of all ages — children, young adults and college age students. Expand your movement horizon! Emphasis is on developing basic skills, energy, strength control and rhythmic awareness. Students may move into more complex combinations depending on the individual progress of the student.

Instructor: Sarah Spurr
Saturday, October 7-December 16
CSUDH, SC-B145
1000 E. Victoria Street, Carson

Non-Credit
11AM-12:30PM
Fee: \$35

SCIENCE FICTION FANTASY

X910

This class is a continuing adventure into the worlds of science fantasy and how this may lead man to understand more of what is waiting for him in the future to be. Authors to be surveyed: Andre Norton, Frank Herbert, Robert Keindlein, Anne McGraffey, George Lucas, Alan Foster, Zenna Henderson and others.

Instructor: Terry Johnson
Thursday, September 28-December 7
West High School
20401 Victor Street, Torrance

Non-Credit
7-9 PM
Fee: \$50

WINE APPRECIATION

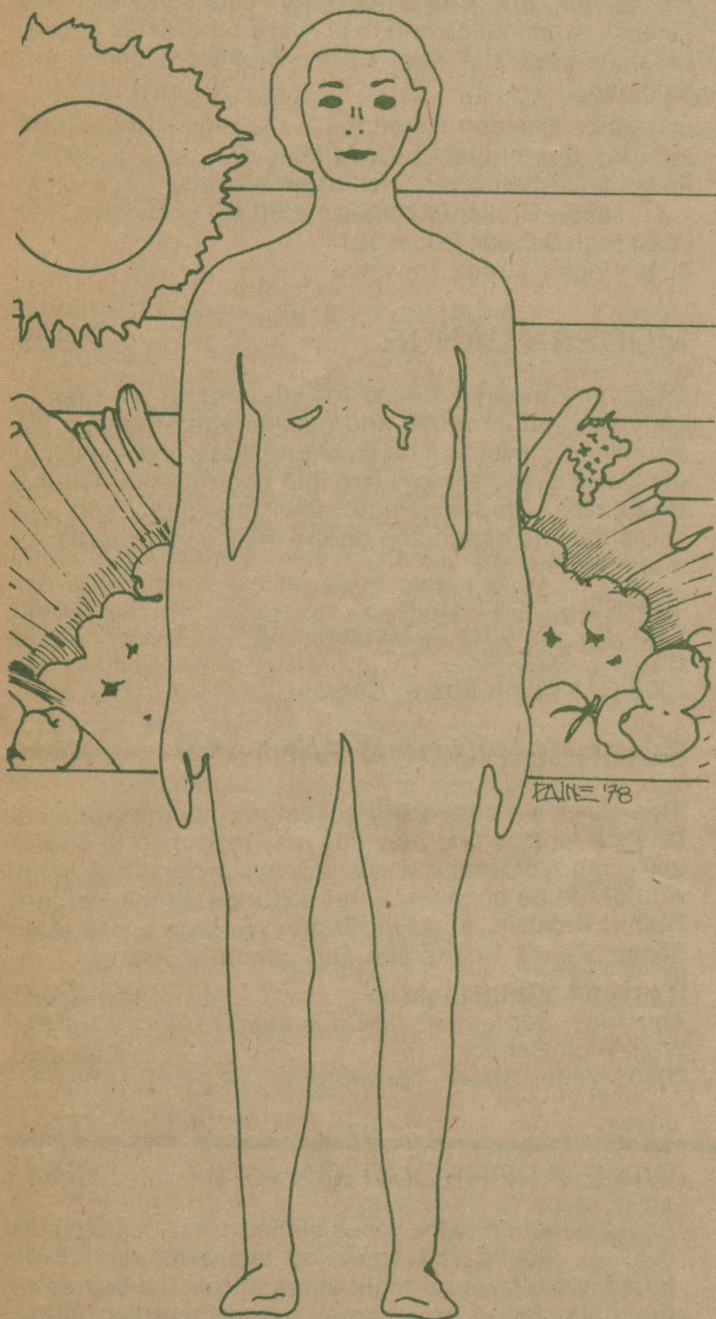
X911

An introduction to the wines of the world, including discussion, tasting and analyzing approximately 15 different wines from throughout the world. The course will be conducted in an informal, relaxed manner utilizing slides, lectures, tastings and open discussion. Topics will include: history of wine, wine literature, viticulture (wine growing) and enology (wine making), wine evaluation, selecting wines in restaurants, building and stocking home wine cellars and more. (Students should bring 2 wine glasses to the first meeting.)

Instructor: William Bennett
Wednesday, October 18 & 25
CSUDH, SC-M110
1000 E. Victoria Street, Carson

Non-Credit
7-10 PM
Fee: \$20





TAKING THE JUNK OUT OF YOUR FAVORITE FOODS

X912

Worried about the nutritional value of your diet? Dore Deverell is presenting a class in Psychenutrition which presents a holistic approach to health. This lecture series is devoted to assist the individual on how best to remove the harmful ingredients out of one's diet. The topics of her four lectures include: How to make healthy desserts with honey and remove refined sugar from the diet; how to best use seeds and nuts; how to utilize fibers and grains for the best results; how to serve hot dogs, hamburgers and pastas that are healthy. Ms. Deverell is a nutrition consultant, writer and teacher.

Instructor: Dore Deverell

Non-Credit

Wednesday, September 27-October 18 6:30-8:30 PM
Dept. of Beaches (inc. materials) Fee: \$30
2600 Strand, Manhattan Beach

ADVANCED CLASS—TAKING THE JUNK OUT OF YOUR FAVORITE FOODS

X913

This course will teach you how to cook your own health foods and save money—sprouted bread for 44¢ for a two-pound loaf; frozen yogurt for 50¢ a quart.

An in-depth study of vitamins, minerals and supplements; a detailed study of additives and insecticides and study of research showing connection between poor nutrition and disease, and much more.

Instructor: Dore Deverell

Non-Credit

Wednesday, November 1, 8, 15 & 29 6:30-8:30 PM
Dept. of Beaches (includes materials) Fee: \$30
2600 Strand, Manhattan Beach

"We die daily. Happy those who daily come to life as well." —George MacDonald

"The famous politician was trying to save both faces." —John Gunther

THE COMEDY WORKSHOP

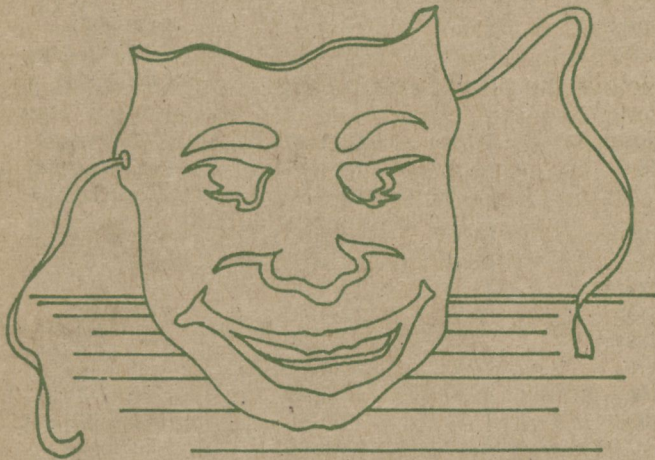
X914

Joan Rivers

George Carlin

Richard Pryor

Jonathan Winters



What do these people have in common? They are all crazy! You too can be crazy, if you understand your own sense of humor. What is your definition of humor? Do you want to: perform, write, learn how to communicate with people in a humorous way? Anyway you look at it, you will have a great time! Just be yourself (whatever that is).

Past guests at The Comedy Workshop have included: George Carlin, Pat McCormick, Avery Schreiber, Peter Bonerz, Bill Kirchenbauer ("America Tonight"), Paul Keyes (Producer/Head Writer for "Laugh-In"), Bob Stone (owner of The Ice House). We will use a stage, video-recorder (T.V.), scripts, monologues, dialogues, puns, satire, divine humor and etc. Then those interested will perform at either: The Comedy Store, The Improvisation, The Laff Stop, or The Ice House.

Instructor: David Holland

Non-Credit

Saturday, September 30-December 9 12:30-3:30 PM

CSUDH, Playbox Theatre

Fee: \$45

1000 E. Victoria Street, Carson

A UNIQUE EXPERIENCE

"REMEMBERING INTO THE FUTURE"

An all day workshop which proposes that it is possible to remember into the future as easily as it is to remember into the past. This workshop will allow the participants to become more centered and to explore the excitement of the future by utilizing new age techniques and exercises called puzzles. This course synthesizes the new age sciences, the art of dreaming, visualization, meditation and centering so one can explore the enhancement of their potential as well as the future.

Limitless reservoir called memory, levels and realities of beingness, everyday problem solving, full potential, intuition and "hunches" — experience for yourself the full potential of your reality — Remembering Into the Future.

Instructors: Hal & Maria Stokes

Non-Credit

Saturday, October 14

9AM-4PM

CSUDH, SC-M110, 1000 E. Victoria Street, Carson

Fees: \$20—Sr. Citizens & Students

\$25—Single

\$45—Couples

X915

"THE MASTERY OF LIFE" WORKSHOP

Some people spend part of their lives analogous to the activity of a caterpillar. They often struggle with the activities of daily existence, worry about goals and their purpose in life, and wonder whether they will obtain their full potential and satisfaction they dreamed to have some day. The time has come to transform that caterpillar feeling and experience EMERGENCE.

EMERGENCE is a one-day workshop designed specifically to allow participants the intimacy of knowing what they want and the direction their life should take. Hal & Maria Stokes will guide you through an adventure in consciousness, through various techniques and exercises to a personal realization and active participation in controlling the direction of your life.

Instructors: Hal & Maria Stokes

Non-Credit

Saturday, November 18

9AM-4PM

CSUDH, SC-M110, 1000 E. Victoria Street, Carson

Fees: \$20—Sr. Citizens & Students

\$25—Single

\$45—Couples

X916

'LEARN AND LUNCH BUNCH' PROGRAM

The "Learn and Lunch Bunch" program is designed to serve the educational interest of people who live and work within a close radius of the Dominguez Hills campus. The University has identified those courses which could be easily taken during lunch hours. The purpose of this program is to assist employers and employees in developing educational plans which allow them to both work and learn. Students will enroll through the Office of Extended Programs as part of the Resident Extension program and pay extension fees (\$25.00 per unit). Additionally, a fee will be charged for a parking permit if so desired.

SCHEDULE — September 21-December 11

Ant 215	Magic, Religion, Witchcraft	Kuykendall	T-Th	12-1:40	SBS F025
Ant 249	Anthrop. of the Future	Orellano	M-W	12-1:40	SBS A044
Ant 288	Anthro. Theories of Beh.	Mai	M-W	12-1:40	SBS A044
Art 102	Intro. to West Art II	Harshman	T-Th	12-1:40	ERC G149
Art 231	Twentieth-Century Art	Larinde	M-W	12-1:40	ERC G149
Art 250	American Art	Ivers	T-Th	12-1:40	HFA A228
Bus 131	Essentials Acct. II	Auerbach	MWF	10:40-11:50	SBS B109
Bus 170	Intro to Comp. & Data Proc.	Cagen	MWF	10:40-11:50	SC J146
Bus 170	Intro to Comp. & Data Proc.	Niemczyk	T-Th	12-1:40	SC J146
Bus 210	Mgm. & Organ. Theory	Loranger	M-W	12-1:40	SBS E120
Bus 213	Personnel Mgmt.	Nehrbass	T-Th	12-1:40	ERC D120
Bus 215	Organ. & Mgmt. Devel.	Chrispin	MWF	10:40-11:50	ERC D131
Bus 222	Intro-Bus. Stat.	Yoshida	M-W	12-1:40	SBS B043
Bus 222	Intro-Bus. Stat.	Lopilato	T-Th	12-1:40	SBS E120
Bus 230	Acct. for Plan & Control	Lee	T-Th	12-1:40	SBS B109
Bus 231	Inter. Acct. I	Weisler	MWF	10:40-11:50	SBS E120
Bus 232	Inter. Acct. II	Schueler	T-Th	12-1:40	SC K147
Bus 250	Elem. of Marketing	Greenwald	T-Th	12-1:40	SBS B043
Bus 253	Retail Mgmt.	Weisberg	MWF	10:40-11:50	HFA A230
Bus 265	Legal Aspts. Real Estate	Kuhlmann	T-Th	12-1:40	ERC D131
Bus 271	Adv. COBOL Prog.		MW	12-1:40	SC J146
Bus 280	Econ. of the Firm	Johnson	MWF	10:40-11:50	SBS B043
Bus 290	Management Policy	Mann	MW	12-1:40	ERC D131
Bus 291	Small Bus. Internship	Dowling	T-Th	12-1:40	SBS B001
Com 100	Intro New & Reporting	Klein	T-Th	12-1:40	ERC D134
Com 250	Adv. Newswr. & Rept.	Lukas	MW	12-1:40	ERC D134
Com 259	Law of Mass Media	Turner	MW	12-1:40	HFA A219
Eco 110	Econ. Theory 1-A	Billes	MWF	10:40-11:50	SBS F125
Eco 222	Money & Banking	Billes	MW	12-1:40	SBS D125
Eco 228	State & Loc Finan.	Kidane	T-Th	12-1:40	SBS A004
Ed 210	Motive & Learning	Desberg	T-Th	12-1:40	HFA A224
EMS 150	Gen. Geol.	Sigurdson (lab)	MW T	10:40-11:50 12-2:30	NSM G235 NSM B234
Eng 100	Oral & Wrt. Expres.	Tracy	MWF	10:40-11:50	HFA A221
Eng 100	Oral & Wrt. Expres.	Shafer	M-w	12-1:40	HFA A221
Eng 100	Oral & Wrt. Expres.	Ice	T-Th	12-1:40	HFA A221
Eng 130	Modern Fiction	Bullaro	MWF	10:40-11:50	HFA A219
Eng 130	Modern Fiction	McKenna	M-W	12-1:40	HFA A223
Eng 204	Practice in Lit. Crit.	Geller	M-W	12-1:40	HFA A204
Eng 210	Study of Lang.	Mohr	MWF	10:40-11:50	HFA A229
Eng 218	Intro to Hist. Ling.	Mohr	MW	12-1:40	HFA A227
Eng 233	Women in Lit	Eliet	T-Th	12-1:40	HFA A219
Eng 235	Reading in World Lit.	Bullaro	MW	12-1:40	HFA A330
Eng 237	Mod African Lit.	Johnson	MWF	10:40-11:50	HFA A227
Eng 240	Amer Lit II Age of Realism	Yamada	MWF	10:40-11:50	HFA A223
Eng 252	Writ Spkg Skills Mgmt	Jordain	T-Th	12-1:40	HFA A223
Fre 120	Second Yr. French	Hewitt	MWF	10:40-11:50	HFA A225
Fre 210	Study of Lang.	Mohr	MWF	10:40-11:50	HFA A229
Fre 250	French Culture I	Lenard	T-Th	12-1:40	HFA A225
Geo 100	Elem of Geog.	Smith	M-W	12-1:40	SBS A004
Geo 205	Cartography		T	12-1:40	SBS B009
			Th (lab)	12-3:40	SBS B009
Geo 224	Popul. & Environ.	Romanov	MWF	10:40-11:50	SBS A004

His 101	Hist of U.S.	Hata	MW	12-1:40	SBS B010
His 110	Western World: Classical	Udeze	T-Th	12-1:40	SBS A104
His 227	Law & Society	Garder	F	12-3:20	SBS E026
His 241	Afro Amer: to Construc.	Gopaul	F	12-3:20	SBS F025
His 250	The Ancient World	Grabiner	T-Th	12-1:40	SBS D021
His 268	U.S.: Civil War & Reconst.	Grenier	M-W	12-1:40	SBS D021
His 271	U.S.: Recent Period		T-Th	12-1:40	SBS D119
His 275	Africa: Pre Colonial	Udeze	M-W	12-1:40	SBS B103
His 283	Modern Japan	Hata	MWF	10:40-11:50	SBS D021
Inf 110	Comput Prog in Basic	Henry	M	12-1:40	SBS F021
Inf 120	Intro to Comp & Data	Cagan	MWF	10:40-11:50	SC J146
Inf 120	Intro to Comp & Data	Neimczyk	T-Th	12-1:40	SC J146
Jpn 130	Japanese Conversation	Auzuki	MWF	10:40-11:50	HFA A330
Lib 150	Library Skills & Strat.	Settle	T-Th	11:00-11:50	HFA A230
Mus 110	Music Theory I	Steiner	MW	12-1:40	HFA A206
Mus 191	Piano (Inter.)	Hylar	T	12-1:40	HFA A207
Mus 216	Medieval & Renasne Music	Camesi	MW	12-1:40	HFA A202
Mus 275	Univ. Orchestra	Steiner	MWF	10:40-11:50	HFA A201
Mus 280	Univ. Chorale	Bialosky	MWF	10:40-11:50	HFA A202
Mus 281	Adv. Voice	Etcheto	F	12-1:40	HFA A202
Phi 101	Values & Society	Fay	MWF	10:40-11:50	HFA A324
Phi 120	Basic Logic	Liotta	T-Th	12-1:40	HFA A324
Phi 207	Death, Dying & Beyond	Lacorte	MWF	10:40-11:50	HFA A228
Phi 211	Hist West. Phil I	Pyne	MW	12-1:40	HFA A324
Phi 215	Ethics	Vanterpool	T-Th	12-1:40	HFA A204
Phi 289	Yoga Medit.	Badenoch	MW	12-1:40	tba
Phy 101	Sound & Hi-Fi	Imai	MWF	10:40-11:50	SBS B115
Phy 101	Recent Revol in Physics	Evet	MWF	12-1:10	NSM C239
Pol 100	World Tension Areas	Heneghan	MWF	10:40-11:50	SBS B010
Pol 101	Amer. Instit.	O'Hara	MW	12-1:40	SBS F125
Pol 101	Amer. Instit.	Stokes	T-Th	12-1:40	SBS B010
Pol 214	Amer. Pol. Parties Election	Palmer	M-W	12-1:40	SBS A110
Pol 244	Latin Amer: Revolutionary	Chaffee	T-Th	12-1:40	SBS B103
Pol 254	Amer. Pol Thought	Kaplan	T-Th	12-1:40	SBS B037
Psy 100	Basic Stud Psych.	Barrett	MWF	10:40-11:50	SBS D125
Psy 130	Elem Stat. Anal Psych	Henschel	MW	12-1:40	SBS D119
Psy 210	Fund of Learning	Simon	MW	12-1:40	SBS A132
Psy 242	Interprl & Group Dynamics	Palmer	MW	12-1:40	SBS B138
Psy 250	Devel. Psych	Marsh	MW	12-1:40	SBS G022
Psy 251	Psych of Adol Exper.	Gray-Shellberg	T-Th	12-1:40	SBS A010
Psy 263	Abnormal Person	Decker	T-Th	12-1:40	SBS D125
Psy 264	Intro Clin. Psych	Bohart	T-Th	12-1:40	SBS B138
Psy 267	Intro Clin. Methods	Todds	MWF	10:40-11:50	SBS B138
Psy 270	Community Psych	Barrett	MW	12-1:40	SBS B037
Psy 276	Female Identity	Harrison	T-Th	12-1:40	SBS A044
Pub 200	Persp. Public Mgmt.	Kampmann	MW	12-1:40	ERC D126
Pub 201	Adm. Ldrsp & Beh.	Unterbrink	MWF	10:40-11:50	ERC D126
Pub 206	Adm. Finan. Resources	Smith	T-Th	12-1:40	ERC A127
Pub 212	Adm. Law I	Hays	T-Th	12-1:40	ERC A126
Pub 230	Intergovt Rel & Adm	Reeves	MWF	10:40-11:50	ERC D120
Pub 238	Prin & Prac: Urban Plan	Fleagle	MW	12-1:40	ERC D120
Soc 100	Basic Stud Social	Blischke	MW	12-1:40	SBS D025
Soc 205	Meth of Soc. Research	Curran	MW	12-1:40	SBS D115
Soc 212	Urban Community	Bomser	T-Th	12-1:40	SBS E026
Soc 215	Contemp Soc. Prob	McCurtis	MW	12-1:40	SBS A104
Soc 224	Soc. of Leisure & Sports	Charnovsky	MW	12-1:40	SBS B040
Soc 229	Adult Life / Aging	Curran	MWF	10:40-11:50	SBS A010
Soc 265	Deviant Behavior	Charnovsky	MWF	10:40-11:50	SBS G022
Soc 268	Criminology	Quicker	T-Th	12-1:40	SBS D025
Spa 110	First Quarter Span.	Beym	MW	12-1:40	HFA A229
Spa 120	Fourth Quar. Span.	Sifuentes	T-Th	12-1:40	HFA A227
Spa 210	Study of Lang.	Mohr	MWF	10:40-11:50	HFA A229
The 131	Acting I: Stage Movement	Gist	MWF	10:40-11:50	UT A102
The 210	Jazz, Music, Comedy, Dance I		MTWTh	12-1:40	UT A102

ATTEND ON-CAMPUS CLASSES VIA RESIDENT EXTENSION PROGRAM

California State University Dominguez Hills offers the general public the unique opportunity to take regular on-campus courses without going through the normal admissions process. In addition to the activities described in this bulletin, several hundred day, late afternoon, evening and Saturday courses are open on a space-available basis to the public (individuals 18 years and older). These are regular University courses. Veterans may apply their GI benefits to these courses. For transfer purposes, credit earned in these courses will be coded as extension units. If you would like to obtain further information about the Resident Extension program and take on-campus courses, please contact the Office of Extended Programs, 515-3742.

IMPORTANT! YOU SHOULD KNOW

ELIGIBILITY: Any interested high school graduate, college student and individual 21 years of age or over, may enroll for Extension Study. Formal admission to the university is not required. However, registration for courses may be limited to those who have completed certain prerequisites, or who can demonstrate to the instructor's satisfaction equivalent preparation for upper division work.

STANDARDS: Work in credit courses in extension adheres to the academic standards of the university. All the activities usually associated with the regular university coursework are integral parts of the extension credit instructional program.

EXTENSION FACULTY: Extension faculty are either members of the resident faculty of the university or highly qualified persons approved by the resident faculty. In all cases, they are requested to explain to students the scope, content and organization of their courses, and to be explicit with regard to objectives and grading standards.

REGISTRATION: Pre-registration is suggested for all classes. By completing the pre-registration form and returning it with the required fees, the student is assured of a place in the class. Registration may, however, be accomplished at the first meeting of most extension classes by completing and returning a registration form with the required fee to the instructor or a representative from the Office of Extended Programs.

FEES: Registration fees for extension classes are normally \$25.00 per unit. The fees for each course are listed in this announcement. The fees are the same for residents and non-residents. Payment may be made by check, money order, BankAmericard draft, written to CSUDH in the exact amount required. Registration will not be considered complete until the check has been honored by the bank on which drawn. Veterans' benefits may be applied to extension courses.

STUDENTS ELIGIBLE FOR VETERANS

BENEFITS: Contact the Veterans Office on campus for assistance with your registration—515-3643.

EXTENSION GRADING

PROCEDURES:

Unless a course is offered for a grade of Credit/No Credit only, all extension courses are offered for letter grades. However, an undergraduate student in an extension class offered for letter grade may choose to be graded on the Credit/No Credit basis by informing the instructor in writing at the beginning of the class.

COURSE NUMBERS:

- 100-199 Lower division courses
- 200-299 Upper division courses
- 300-399 Graduate professional courses
- 400-499 Graduate level courses
- 800-899 Extension course granting credit for professional or off-campus purposes only
- 900-999 Non-credit extension courses

"When the ship is sunk everyone knows how she might have been saved." —Italian Proverb

COURSE CANCELLATION: The usual minimum enrollment in extension classes is twenty students. Classes with fewer than twenty students may be continued upon approval of the Office of Extended Programs.

PARKING: Since regular classes will be in session, parking permits will be required for on-campus classes.

CREDIT FOR EXTENSION COURSES: The maximum extension (and/or correspondence) credit which may be used toward bachelor's degree requirements at California State University Dominguez Hills, is 36 units. Extension work is considered the same as transfer credit.

LIBRARY SERVICES: Library facilities available upon request.

AUDITORS: Students may audit extension courses with the instructor's approval. Auditors are required to pay the same fees as those taking the course for credit.

TEXTBOOKS: Textbooks may be purchased in class.

WITHDRAWAL: To avoid receiving a failing grade, students who withdraw from class must do so by filling out an official withdrawal card. These cards may be obtained from the Office of Extended Programs. Please note the deadline for withdrawal for your class.

REFUND OF FEES: Refunds are granted in accordance with the state refund schedule.

- If an extension course is discontinued, the entire registration fee will be automatically refunded.
- If a student withdraws after the first class (before the first 25% of the course has elapsed), 65% of the total fee will be refunded.
- After 25% of the course time has elapsed, no refund will be made.
- Courses of four meetings duration or less, no refund.

IMPORTANT: The time of withdrawal is determined by the date by which the Office of Extended Programs, California State University Dominguez Hills, receives written notification of the student's withdrawal.

REGISTRATION IS EASY

BY SIMPLY . . . using the form below. You will be notified if the class(es) you choose are cancelled or rescheduled.

Please send a separate check for each class you select and write the class number in the memo section of your check.

REGISTRATION FORM

REGISTRATION FORM:	EXTENSION COURSES	1978 FALL QUARTER
1. _____	_____	_____
Course = Title		Dates Fee
2. _____	_____	_____
Course = Title		Dates Fee
NAME _____		Tel. No. (H) _____
ADDRESS _____		(W) _____
CITY/STATE _____		ZIP _____
Enclosed is \$ _____ in check or money order to complete my registration. Make check payable to California State University Dominguez Hills (CSUDH).		
I will pay by: BankAmericard _____ VISA _____ (California cards only)		
Students who do not pre-register may complete registration and payment of fees at the first class meeting. Send check and registration form to:		
California State University Dominguez Hills Office of Extended Programs, SC-B145 Carson, CA 90747		

If you decide to register in person . . .

You may register between the hours of 9 a.m. and 5 p.m., beginning now in Small College B-145.

EXTENSION PROGRAM

APPLICATION PROCEDURES

Requests for application forms and/or additional information should be directed to:

California State University Dominguez Hills
Carson, CA 90747

"The human mind is our fundamental resource." —John F. Kennedy

"Who is a wise man? He that learns from all men." —Talmud

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