

## **How to Access Your Event Pass**

Your Event Pass is a unique code that allows you to quickly check in to events happening on campus using the Campus Labs<sup>®</sup> Event Check-in App. If you are attending an event that requires a pass, continue reading to learn how to pull up your Event Pass. In addition, you can use the Campus Labs<sup>®</sup> Event Check-in App to track attendance if you are hosting an event.

## **Access your Event Pass on Torolink**

Start by signing into Torolink. Next, click on your profile picture in the top right of the screen (it may display your first initial if you do not have a profile picture). Click this, and it will display your unique code.



If viewing the Event Pass from your mobile browser, you should see the option to add the pass to your Apple Wallet or Android Pay. These options make it easier to access your Event Pass later. You can also take a screenshot of your pass or print it. All these options will still scan as expected. Once you have decided on how to store your Event Pass, get out there and attend an event!

