

LUNCH -AND- LEARN

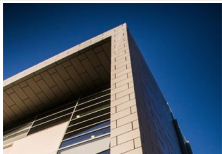
Budget Fundamentals

August 31, 2020

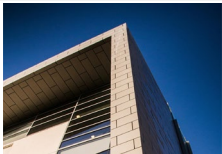
CSUDH

Agenda

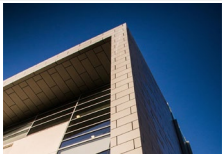
- I. Budget Terminology
- II. Budget Resources
- III. Q&A



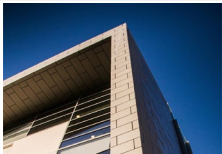
BUDGET TERMINOLOGY



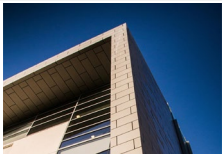
- **A Budget is a spending plan based on revenues and expenses**
 - Essentially, it is a summary of what you are planning on spending, and how you are planning on funding it
- **A Budget is a reflection of priorities**
 - As priorities change, budgets should be updated to fund those needs



- **The Actuals reflect the *actual* amount of revenues or expenses generated**
 - Actuals are a reflection of what has really happened
- **Actual expenses should not exceed the budget**

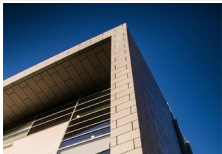


- **Revenue is income received for services, or contributions to support the activities of the University**
- The largest sources of revenue at CSUDH are State Appropriation and Tuition & Fees
- Other revenues received include interest income, donations/fundraising, athletics ticket sales, third party rental agreements, etc.



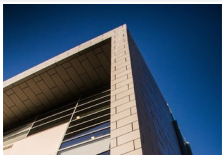
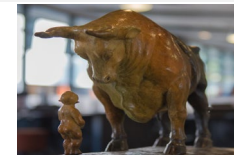
Expenses

- **Expenses are the cost of operations to fulfil the University mission**
- At CSUDH, the largest expense is compensation, which represents approximately 75% of total expenses
- Other types of expenses include utilities, travel, supplies, building maintenance, etc.



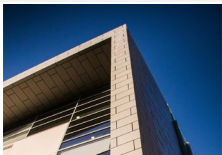
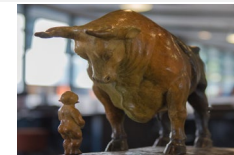
Operating Fund

- **The Operating Fund is used to report revenues, expenses and net assets related to state-supported instruction, related programs, and operations**
- The funding source for the Operating Fund is state appropriation and student tuition and fees
- The Operating Fund has also been referred to as the General Fund, state-side, or AADHT

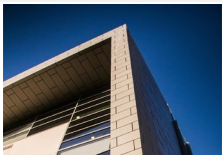
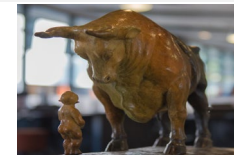


Trust Fund

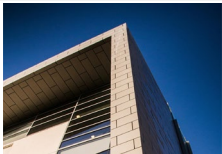
- **A Trust Fund is a discretionary fund which allows monies from a special project, group of activities, or services to be used for expenses which are supportive of the university's mission**
- Some examples of Trust Funds are Loker Student Union, campus scholarship funds, Lottery funds, etc.
- Each Trust Fund must be self-sufficient and maintain a positive fund balance



- **Positive Fund Balances are the result of revenues in excess of expenses**
 - These fund balances may be intentional (building a reserve for identified needs) or unintentional (vacant positions create net savings)
- Fund balances may be designated as reserves in certain areas to support nonrecurring expenses such as:
 - Manage short-term obligations and commitments
 - Provide funding for future capital projects, or repairs and maintenance
 - Ensure operating costs can be paid during times of budget uncertainty
- Use of reserves are one-time in nature, and cannot be used to support on-going expenses

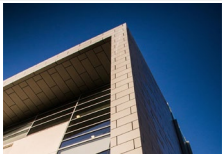


BUDGET RESOURCES



Budget Resources

- The [CSU Budget Website](#) includes information on the CSU Budget as a single entity
- The [CSUDH Budget Website](#) includes budget information specific to the campus, as well as forms and past presentations
- Also on the CSUDH Budget Website is a link to OpenGov, the campus' transparency portal
 - OpenGov replaced the annually published blue book in 2018/19



Q&A

