

# 1<sup>st</sup> Quarter Budget Update

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December 14, 2021

**CSUDH**

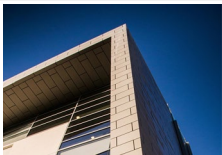
DIRECTORY

**CSUDH**

CALIFORNIA STATE UNIVERSITY  
DOMINGUEZ HILLS

# Agenda

- I. 1<sup>st</sup> Quarter Actuals
- II. CARES Update
- III. Board of Trustees Budget Request

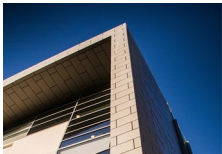


# 1<sup>st</sup> Quarter Actuals



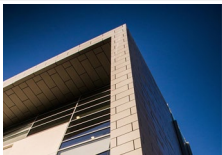
# AADHT Actuals and Projections

- We closely monitor progress in addressing the budget deficit by running projection reports at the close of each month
- These reports reflect three categories of expenses:
  - 1) Actuals to Date. These are the real actual expenses that have taken place up until the close of the reporting period.
  - 2) Projected Actuals. These are projections for the remainder of the year based on the assumption that spending will continue at the same rate. This approach averages the spending of the previous months.
  - 3) Encumbrances. These are financial commitments that have already been made, that we know we will have to pay. Encumbrances can vary drastically based on timing of contracts or payments.



# AADHT Actuals and Projections

- **These budgets and actuals are a snapshot in time.**
- The Total Base Budget will not change; however, the Base Budget in each division may fluctuate slightly throughout the year due to re-organizations or allocations from Centrally Monitored
- Projected actuals are based on average spending to date. This means that if the amount of spending changes drastically, the projections of future expenses will also change



# Base Budget

- The Base Budget is the budget allocated for permanent expenses

Division	Original Budget	Revised Budget	Actuals (July-Sep)	Projected Actuals (Oct- June)	Encumbrances	Projected YE Actuals	Projected YE Balance
ACADEMIC AFFAIRS	\$ 67,034,124	\$ 69,447,356	\$ 15,835,198	\$ 47,505,595	\$ 764,525	\$ 64,105,318	\$ 5,342,038
ADMIN AND FINANCE	\$ 16,536,848	\$ 18,142,280	\$ 3,968,062	\$ 11,904,187	\$ 1,868,589	\$ 17,740,838	\$ 401,442
ADVANCEMENT	\$ 3,532,160	\$ 5,026,264	\$ 644,799	\$ 1,934,396	\$ 141,979	\$ 2,721,173	\$ 2,305,091
INFO TECHNOLOGY	\$ 10,153,678	\$ 7,674,974	\$ 3,455,986	\$ 10,367,957	\$ 3,588,331	\$ 17,412,274	\$ (9,737,301)
PRESIDENTS	\$ 3,256,929	\$ 4,346,532	\$ 679,333	\$ 2,038,000	\$ 69,426	\$ 2,786,759	\$ 1,559,773
STUDENT AFFAIRS	\$ 11,819,977	\$ 14,455,357	\$ 2,693,239	\$ 8,079,717	\$ 320,851	\$ 11,093,807	\$ 3,361,550
CENTRALLY MONITORED	\$ 97,059,538	\$ 117,211,906	\$ 27,713,128	\$ 71,633,121	\$ 778,079	\$ 100,124,329	\$ 17,087,577
<i>Benefits</i>	\$ 50,302,309	\$ 50,333,913	\$ 12,460,781	\$ 37,382,342	\$ -	\$ 49,843,122	\$ 490,791
<i>Utilities</i>	\$ 3,543,077	\$ 3,694,450	\$ 508,762	\$ 2,026,287	\$ 247,937	\$ 2,782,986	\$ 911,464
<i>Financial Aid</i>	\$ 34,468,701	\$ 35,926,584	\$ 14,604,116	\$ 21,322,468	\$ -	\$ 35,926,584	\$ -
<i>Other CM</i>	\$ 8,745,451	\$ 27,256,959	\$ 139,470	\$ 10,902,025	\$ 530,143	\$ 11,571,637	\$ 15,685,322
<b>TOTAL</b>	<b>\$ 209,393,254</b>	<b>\$ 236,304,669</b>	<b>\$ 54,989,746</b>	<b>\$ 153,462,973</b>	<b>\$ 7,531,779</b>	<b>\$ 215,984,498</b>	<b>\$ 20,320,171</b>

As of 9/30/21

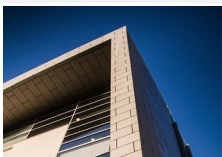
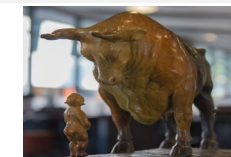


# Revised Budget

- The Revised Budget is the Base Budget plus any prior year carryforward balances and one-time budgets

Division	Original Budget	Revised Budget	Actuals (July-Sep)	Projected Actuals (Oct- June)	Encumbrances	Projected YE Actuals	Projected YE Balance
ACADEMIC AFFAIRS	\$ 67,034,124	\$ 69,447,356	\$ 15,835,198	\$ 47,505,595	\$ 764,525	\$ 64,105,318	\$ 5,342,038
ADMIN AND FINANCE	\$ 16,536,848	\$ 18,142,280	\$ 3,968,062	\$ 11,904,187	\$ 1,868,589	\$ 17,740,838	\$ 401,442
ADVANCEMENT	\$ 3,532,160	\$ 5,026,264	\$ 644,799	\$ 1,934,396	\$ 141,979	\$ 2,721,173	\$ 2,305,091
INFO TECHNOLOGY	\$ 10,153,678	\$ 7,674,974	\$ 3,455,986	\$ 10,367,957	\$ 3,588,331	\$ 17,412,274	\$ (9,737,301)
PRESIDENTS	\$ 3,256,929	\$ 4,346,532	\$ 679,333	\$ 2,038,000	\$ 69,426	\$ 2,786,759	\$ 1,559,773
STUDENT AFFAIRS	\$ 11,819,977	\$ 14,455,357	\$ 2,693,239	\$ 8,079,717	\$ 320,851	\$ 11,093,807	\$ 3,361,550
CENTRALLY MONITORED	\$ 97,059,538	\$ 117,211,906	\$ 27,713,128	\$ 71,633,121	\$ 778,079	\$ 100,124,329	\$ 17,087,577
<i>Benefits</i>	\$ 50,302,309	\$ 50,333,913	\$ 12,460,781	\$ 37,382,342	\$ -	\$ 49,843,122	\$ 490,791
<i>Utilities</i>	\$ 3,543,077	\$ 3,694,450	\$ 508,762	\$ 2,026,287	\$ 247,937	\$ 2,782,986	\$ 911,464
<i>Financial Aid</i>	\$ 34,468,701	\$ 35,926,584	\$ 14,604,116	\$ 21,322,468	\$ -	\$ 35,926,584	\$ -
<i>Other CM</i>	\$ 8,745,451	\$ 27,256,959	\$ 139,470	\$ 10,902,025	\$ 530,143	\$ 11,571,637	\$ 15,685,322
<b>TOTAL</b>	<b>\$ 209,393,254</b>	<b>\$ 236,304,669</b>	<b>\$ 54,989,746</b>	<b>\$ 153,462,973</b>	<b>\$ 7,531,779</b>	<b>\$ 215,984,498</b>	<b>\$ 20,320,171</b>

As of 9/30/21

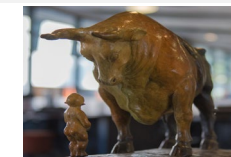


# Actuals to Date

- Actuals are the real expenses that have been processed as of the close of the reporting period
- Actuals are subject to timing of invoices and payments

Division	Original Budget	Revised Budget	Actuals (July-Sep)	Projected Actuals (Oct- June)	Encumbrances	Projected YE Actuals	Projected YE Balance
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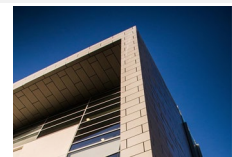
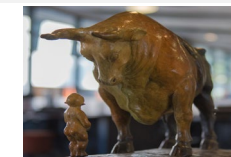


# Projected Actuals

- Projected Actuals are the expenses expected to take place the remainder of the year
- These projections assume spending will continue at the same rate as actuals

Division	Original Budget	Revised Budget	Actuals (July-Sep)	Projected Actuals (Oct- June)	Encumbrances	Projected YE Actuals	Projected YE Balance
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ADMIN AND FINANCE	\$ 16,536,848	\$ 18,142,280	\$ 3,968,062	\$ 11,904,187	\$ 1,868,589	\$ 17,740,838	\$ 401,442
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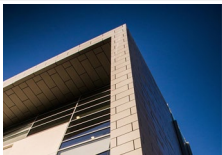


# Encumbrances

- Encumbrances are financial commitments that have already been made, and vary from month to month based on timing of contracts and payments

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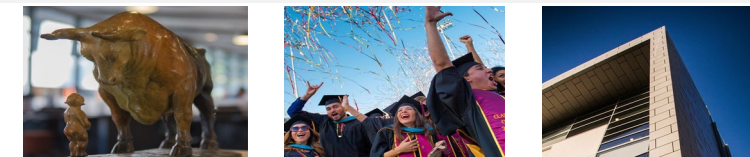


# Projected Year End Actuals

- Projected actuals are the sum of Actuals To Date, Projected Actuals, and Encumbrances
- This figure should represent both Base and One-Time expenses

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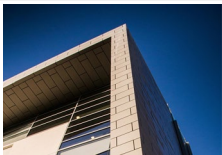
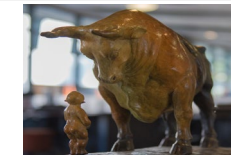


# Projected Year End Balance

- The Projected Year End Balance is the Revised Budget less the Projected YE Actuals
- The Year-End Balance will be the amount carried forward into the next year

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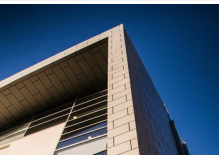
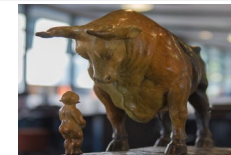


# 1<sup>st</sup> Quarter Report

- At the end of the 1<sup>st</sup> Quarter, CSUDH is projected to spend \$6.6m more than the original base budget
- This number will fluctuate throughout the year as divisions' spending rate changes- each area has its own time of year with increased activity

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<i>Financial Aid</i>	\$ 34,468,701	\$ 35,926,584	\$ 14,604,116	\$ 21,322,468	\$ -	\$ 35,926,584	\$ -
<i>Other CM</i>	\$ 8,745,451	\$ 27,256,959	\$ 139,470	\$ 10,902,025	\$ 530,143	\$ 11,571,637	\$ 15,685,322
<b>TOTAL</b>	<b>\$ 209,393,254</b>	<b>\$ 236,304,669</b>	<b>\$ 54,989,746</b>	<b>\$ 153,462,973</b>	<b>\$ 7,531,779</b>	<b>\$ 215,984,498</b>	<b>\$ 20,320,171</b>

As of 9/30/21

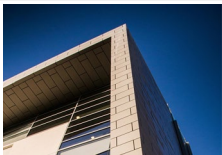


# 1<sup>st</sup> Quarter Report- CARES Impact

- As of September 30th, 2021 there was \$3.6M in actuals and encumbrances in AADHT that were going to be reimbursed by CARES funds

Division	Projected YE Balance	CARES Actuals & Encumbrances	Adj Projected YE Balance
ACADEMIC AFFAIRS	\$ 5,342,038	\$ 310,374	\$ 5,652,412
ADMIN AND FINANCE	\$ 401,442	\$ 167,431	\$ 568,872
ADVANCEMENT	\$ 2,305,091	\$ 857	\$ 2,305,949
INFO TECHNOLOGY	\$ (9,737,301)	\$ 3,113,184	\$ (6,624,116)
PRESIDENTS	\$ 1,559,773	\$ 8,959	\$ 1,568,732
STUDENT AFFAIRS	\$ 3,361,550	\$ 13,765	\$ 3,375,315
CENTRALLY MONITORED	\$ 17,087,577	\$ -	\$ 17,087,577
<i>Benefits</i>	\$ 490,791	\$ -	\$ 490,791
<i>Utilities</i>	\$ 911,464	\$ -	\$ 911,464
<i>Financial Aid</i>	\$ -	\$ -	\$ -
<i>Other CM</i>	\$ 15,685,322	\$ -	\$ 15,685,322
<b>TOTAL</b>	<b>\$ 20,320,171</b>	<b>\$ 3,614,571</b>	<b>\$ 23,934,741</b>

As of 9/30/21

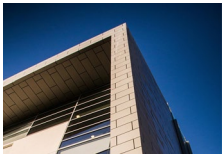


## What will the year-end carry-forward be used for?

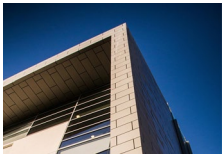
We don't necessarily want to use the carryforward- best practice is to maintain reserves of 25-50% of the annual operating budget. For AADHT that would be at least \$52M!

Carryforward balances are one-time in nature, so they can't be used for any ongoing expenses such as salaries or multi-year agreements.

There are anticipated pandemic-related expenses that we will not have sufficient CARES funding for (ex: additional testing after CARES expires)- they will likely be paid for from the carryforward balance.

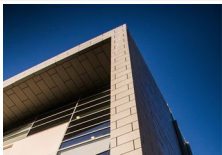


# CARES UPDATE



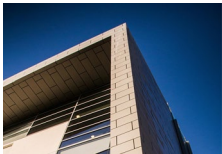


- When the pandemic struck the campus was already in a vulnerable position- from both a financial and infrastructure perspective
  - Every campus had a different set of needs based on their student population, and position prior to the pandemic.
  - Examples: food insecurities, lost enrollments, digital divide/infrastructure
- One-time funds were available, but incredibly restrictive in their use. These funds were not distributed to the campus, but are available to be reimburse after expenditures are realized.
  - Without a reserve, the campus has NO room for interpretation- we cannot absorb these expenses if the claim is not accepted
- The expenses must be directly related to moving to a virtual environment, and maintaining campus safety upon return
  - Claims for reimbursement cannot supplant existing/operational funding



# CARES Budget Review

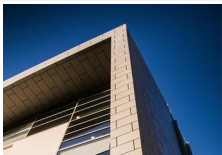
- All divisions were asked to review priorities submitted for use of the CARES funds and report back as to whether funds have been spent/encumbered, and if any budgets can be reutilized.
- Some areas had priorities that were under budget but those funds were re-absorbed back into other more expensive lines. Some items were taken off the list since they could not be completed by the April 1<sup>st</sup> deadline (internal date for processing).
- As priorities changed (ex. electronic locks), areas also made requests for additional items required to address COVID that could be funded from CARES.



# CARES Update

- As of 12/10/21 the campus had drawn down \$21.9M over 19 claims
- Most of these claims are associated with lost revenue since those are the easiest claims to prepare with the largest financial impact
- There are 158 claims remaining (labor and paper intensive processing), but they cannot be completed until all expenses have been recognized- they range from \$741 to \$3.2M

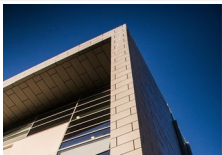
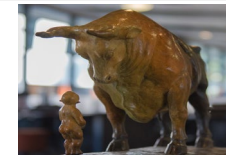
	CARES I	CARES II	CARES III	TOTAL
Allocation- Institutional Funds	\$ 9,240,638	\$ 22,602,924	\$ 27,753,307	\$ 59,596,869
Allocation- MSI Funds	\$ 1,312,563	\$ 1,980,621	\$ 3,358,845	\$ 6,652,029
Student Grants	\$ 9,240,639	\$ 9,240,639	\$ 28,183,267	\$ 46,664,545
<b>Total Allocation</b>	<b>\$ 19,793,840</b>	<b>\$ 33,824,184</b>	<b>\$ 59,295,419</b>	<b>\$ 112,913,443</b>
<i>(Less Student Grants)</i>	<i>\$ (9,240,639)</i>	<i>\$ (9,240,639)</i>	<i>\$ (28,183,267)</i>	<i>\$ (46,664,545)</i>
<b>Available Institutional Portion</b>	<b>\$ 10,553,201</b>	<b>\$ 24,583,545</b>	<b>\$ 31,112,152</b>	<b>\$ 66,248,898</b>
Drawn Down	\$ 10,553,201	\$ 11,431,212	\$ -	\$ 21,984,413
Allocated	\$ -	\$ 13,152,333	\$ 33,729,951	\$ 46,882,284
<b>Unallocated/ Under Review</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,617,799)</b>	<b>\$ (2,617,799)</b>
Final Draw Down Date	8/4/2021	2/16/2022	5/17/2022	



# CARES Update

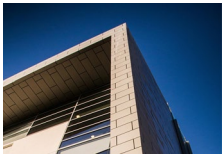
CARES Item	Initial Budget	Adjusted Budget*	Claimed
<b>Refunds/Lost Revenue</b>	\$ 22,326,540	\$ 21,324,706	\$ 16,026,355
Refunds	\$ 1,468,023	\$ 1,468,023	\$ 1,468,023
Operating Fund Lost Revenue	\$ 7,920,837	\$ 7,737,351	\$ 7,520,852
Enterprise/Auxiliary Lost Revenue	\$ 12,937,680	\$ 12,119,332	\$ 7,037,480
<b>Additional Student Aid</b>	\$ 1,121,829	\$ 971,829	\$ 387,744
Need-based student grants	\$ 537,744	\$ 387,744	\$ 387,744
Emergency Grants - Housing Rate Increases	\$ 584,085	\$ 584,085	\$ -
<b>Instructional/Distance Learning</b>	\$ 28,851,229	\$ 37,076,372	\$ 5,232,043
Training & Curriculum Redesign	\$ 4,255,642	\$ 3,725,473	\$ 2,146,162
Software & Licenses	\$ 1,200,255	\$ 1,645,533	\$ 143,301
Hardware	\$ 9,080,880	\$ 16,449,694	\$ 2,646,343
Network & Infrastructure	\$ 10,719,569	\$ 11,839,461	\$ 157,742
Virtual Instruction & Support	\$ 1,719,626	\$ 1,767,177	\$ 138,495
Other	\$ 1,875,257	\$ 1,649,034	\$ -
<b>Campus Safety</b>	\$ 14,921,709	\$ 4,187,851	\$ 338,271
COVID Testing & Self-Certification	\$ 1,411,704	\$ 336,704	\$ 178,704
PPE & Related Materials	\$ 122,832	\$ 137,292	\$ -
Facilities Cleaning Services & Supplies	\$ 11,376,000	\$ 1,349,003	\$ -
Campus Distancing Improvements	\$ 2,011,173	\$ 2,364,853	\$ 159,567
<b>Additional Requests Under Review</b>	\$ -	\$ 5,305,938	\$ -
<b>TOTAL</b>	\$ 67,221,307	\$ 68,866,697	\$ 21,984,413
<b>TOTAL CARES BUDGET AVAILABLE</b>		\$ 66,248,898	
<b>CARES FUNDS AVAILABLE FOR DISTRIBUTION</b>		\$ (2,617,799)	

As of 12/10/21

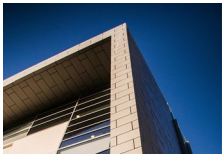


# CARES Next Steps

- We acknowledge that more transparency would help ensure the campus better understands how CARES funding is and can be used. This includes :
  - Making existing reporting easier to understand
  - Retooling CARES website with more graphic representation
  - Notice the campus when CARES updates are posted
- We need to prioritize processing claims:
  - An additional \$13M in claims need to be submitted to the Department of Education by 2/16/22. \$5M in claims are already prepared for submittal.
  - We are requesting an extension for additional time to complete the claims.

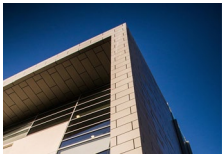


# 2022-23 BOARD OF TRUSTEES BUDGET REQUEST



# 22-23 Budget Request

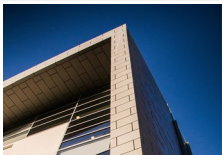
- On November 9<sup>th</sup>, the Board of Trustees reviewed and approved the 2022-23 Budget Request
- The economic outlook for California is positive, and this request reflects that fact



# 22-23 Budget Request

Graduation Initiative 2025	\$	75,000,000
Basic Needs	\$	20,000,000
Technology Equity Divide	\$	75,000,000
Salary and Benefits	\$	223,325,000
Academic Facilities/Infr.	\$	135,000,000
Enrollment Growth	\$	129,859,000
SB 169- SUG Requirement	\$	16,835,000
Mandatory Costs	\$	40,489,000
<b>Total New Expenditures</b>	<b>\$</b>	<b>715,508,000</b>

- This would be the 6<sup>th</sup> year of GI2025 funding
- In 21-22 a committee was convened to develop strategies to increase graduation rates and accelerate the elimination of equity gaps
- If allocated, it is possible this funding would have specific designations to support the committee's recommendations

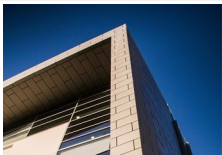




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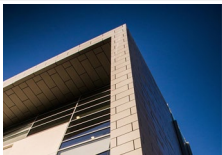
- Intended to address the following areas: food and housing insecurity, unanticipated financial distress, mental health concerns, overall health and safety concerns.



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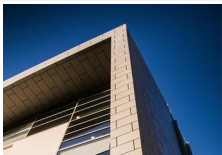
- Likely would be used to expand the CSU Connectivity Contributing to Equity and Student Success (CSUCCESS) program which provides students with an iPad bundle for the entirety of their undergraduate experience. The program is currently at 14 campuses.
- Could possibly be used to optimize course delivery methods that were developed during the pandemic



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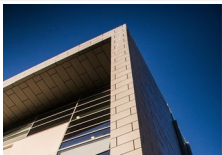
- Of this amount \$209.4M is outlined to be used for compensation increases for all employee groups.
- \$14M is being requested to support the increase in benefits. If these are not funded the campus will need to absorb the cost.
- There is a footnote that the staff salary study will be completed before the May Revise and this request may increase to reflect those findings.



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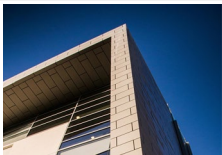
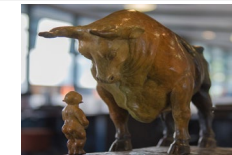
- The amount would be the annual debt service for a \$2 billion bond that would be issued to address critical infrastructure, energy projects, and renovation/modernization of existing facilities and new facilities
- This request has been included for many years, but never allocated in base. It has historically been allocated in one-time.



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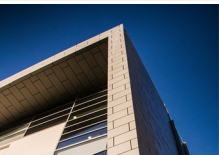
- This funding would support a 2.5% enrollment growth or an increase of 9,434 FTES
- CSUDH needs approx. 2,000 FTES to bring funded enrollment up to match our base tuition and 21/22 enrollment levels (marginal cost = \$9,257/FTES)
- The language in the request references a distribution methodology to “*campuses that are experiencing significant prospective student demand and can expand more seats in academic programs that are vital to reducing current and prospective workforce shortages.*”



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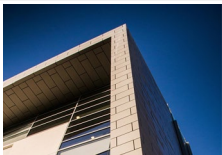
- SB169 changed the Middle Class Scholarship program to state law
- The law requires that the proportion of SUG relative to undergraduate enrollment should always be maintained at the 2021-22 AY level.
- This request for an increase to SUG corresponds to the increase in enrollment.



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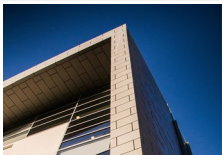
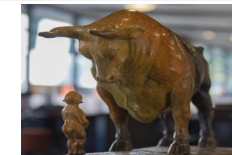
- Mandatory costs are the costs that must be paid despite levels of state support. This bucket includes several items which had previously been requested outside of the Mandatory Cost category.
- \$29.6M is for inflation on non-personnel expenditures. The state has not traditionally allocated funds for increases to operating expense.
- \$3.1M for Maintenance of New Facilities, or what we usually refer to as “New Space Money”.
- \$7.8M for increase in minimum wage.



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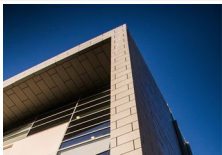
- The budget request outlines \$715,508,000 in new expenditures
- However, the **request from the state is only \$672,980,000**
- The assumption is the remaining \$42,528,000 will be funded from tuition from enrollment growth
- In addition to these base increases, the CSU will also be requesting \$1 billion for deferred maintenance and infrastructure projects.



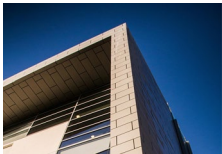


# 22-23 Budget Request

- The requested budget increase is relatively consistent with what has been requested (but not funded) in prior years
- **The funding that is being allocated has increasing restrictions on uses**
- Based on prior year budget cycles, the items most likely to be funded are: compensation, enrollment growth, SUG, and GI2025
- Each funded request would be distributed to the campuses based on different methodologies



# Q&A



# Contact Information

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Financial Officer

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University Budget Director

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