



MEMORANDUM

DATE: February 11, 2022
TO: Thomas A. Parham, President
FROM: Chris Manriquez, Co-Chair, Student Fee Advisory Committee 
Jonathan Molina Mancio, Co-Chair, Student Fee Advisory Committee 
SUBJECT: Student Fee Advisory Committee Recommendations for Academic Year 2022-23 Fees

The Student Fee Advisory Committee (SFAC) assembled in December 2021 and January 2022 to consider proposals for 2022-23 student fees. The committee consisted of ASI President-appointed student committee members, and faculty and staff selected by you from a list of divisional Vice Presidents' nominees. The voting members are:

Faculty & Staff: Chris Manriquez (MPP), Dafu Goodman (Staff), Gilbert E. Hernandez (Staff), Ken O'Donnell (MPP), and Dena Freeman-Patton (Non-Voting)

Students Representatives Appointed Annually: Jonathan Molina, Benjamin Garcia Morales, Janelle Catbagan, Sophia Arlantico, Obioha Ogbonna, Yannet Martinez, Cindy Romero

Staff to the committee consisted of Katie Robinson, University Budget Director, with support from Andrea Alvarez, Administrative Support, Administration and Finance.

Proposals and inquiries were received for new student fees and increases to existing fees. Submitted proposals were reviewed and analyzed by the Budget Office for accuracy prior to SFAC review. Category II and III fee proposals were presented to the SFAC for consideration and recommendation. Each committee member was provided reference materials and information. All proposals were presented to the committee by faculty and staff on November 10 and December 2, 2021.

Executive Order 1102 states the President has authority for the oversight and adjustment of Category II and III fees. Category III fees can be established or adjusted by the President within the range established by the Chancellor. Currently the ranges for which the President has authority are as follows: Course fees up to \$150, and for field trips or travel off-campus up to \$3,000.

A summary of the proposals, the committee recommendation, and staff review of the proposals are attached. Category IV and V fees are included in this memo. However, they were presented to SFAC for informational purposes only, as CSU policy (EO-1102) states SFAC shall consider proposals for Category II and III fees.

Student Fee Advisory Committee - Recommendations
FY 2021/22

The Student Fee Advisory Committee approved all of the Category III Course Fees listed below:

#	Fee Proposals	Proposal Summary	Fee Amount Implementation/ Increase
1	ART 355	This is a new ceramics course. All existing ceramics courses have a \$50 fee and with this new course, the fee justification is the same. Instructional materials include clay, glazes, underglazes and sculpting tools (these wear out over time and need to be replaced periodically.)	\$50.00
2	ART 360	ART 360: Contemporary Art Practices 2 continues to introduce students to new media in art making that includes photography, film, video, performance and installation. These art genres require various art material including drawing supplies, lumber, and access to digital technology that would include software subscriptions. This course would also bring in guest speakers that would require a fee.	\$30.00
3	ART 385	ART 385: Visual Media Studies 1 is a studio course that allows students to investigate and pursue all art media that has been introduced in all lower division foundation courses. In this class students will begin to focus on a cohesive body of work. Materials student may use for this course include: painting and drawing supplies, canvas, stretcher bars, hardware, 3d Printer supplies, software subscriptions, sculpture supplies including plaster, lumber, etc. \$50 fee.	\$50.00
4	ART 485	ART 485: Visual Media Studies 2 is a continuation of ART 385 Visual Media Studies 1 which students investigate and pursue all art media that has been introduced previously in most art courses. Materials student may use for this course include: painting and drawing supplies, canvas, stretcher bars, hardware, 3d Printer supplies, software subscriptions, sculpture supplies including plaster, lumber, etc. \$50 fee.	\$50.00
5	ART 492	This is a new course that is a senior capstone. The department has been piloting this course as an ART 493 Special Studies course until its recent approval as a permanent course. ART 493 has a \$25 student fee. We used this fee for student materials needs for the installation of their exhibitions as well as provide guest lectures and speakers to come to class to discuss the professional art world.	\$25.00
6	DGN 450	All current design courses have a \$25 fee to cover instructional expenses. For this new class required for the new BA in Design, fees are used towards software subscriptions, domain and hosting services, and portable USB hard drives.	\$25.00
7	DGN 470	All current design courses have a fee to cover instructional expenses. For this new capstone class required for the new BA in Design, a \$50 fee will be used towards supplies for the laser-cutter, such as wood, vinyl, plexiglass, hardboard, and the printing of students' portfolios.	\$50.00
8	PSY 417	This fee is to support course related expenses like sheep brain and shipping, and dissection tools. This fee may increase with market (CPI or HEPI)	\$62.00

In addition to the new fees listed above, there are several courses which are being renamed and the fee should reflect that change:

Old Course Name	New Course Name	Fee Amount
ART 170 2-D Composition	ART 170 2D Design	\$50
ART 171 3-D Composition	ART 171 3D Design	\$50
ART 373 Life Drawing I	ART 373 The Figure 1	\$75
ART 392 Mixed Media Sculpture	ART 392 Sculpture 2	\$50
ART 160 Intro to Graphic Applications	DGN 110 Intro to Design Applications	\$25
ART 344. Intro to Graphic Design	DGN 310. Graphic Design I	\$25
ART 347. Typography I	DGN 320. Typography I	\$25
ART 345. Motion Graphics I	DGN 330. Motion Design I	\$25
ART 335. Web Design I	DGN 340. Web Design I	\$25
ART 348. Digital Photography	PHT 300. Digital Photography I	\$25
ART 447. Visual Identity and Branding	DGN 410. Graphic Design II	\$25
ART 446. Typography II	DGN 420. Typography II	\$25
ART 346. Motion Graphics II	DGN 430. Motion Design II	\$25
ART 443. Web Design II	DGN 440. Web Design II	\$25
ART 448. Portfolio	DGN 460 Portfolio I	\$25

The Committee discussed two Category II Fee changes, which are both pending additional action. SFAC will be able to provide a formal recommendation at the end of the respective fee processes:

Student Activity Fee: Increase every two years based on the Consumer Price Index (CPI).

Proposal Summary:

The fee proposal requests an increase to the Student Activity Fee based on CPI, to be applied every two years. The Associated Students, Inc. has requested this fee increase be passed through Alternative Consultation.


Health & Welfare/Student Recreation Fee: A new fee to support the construction and ongoing operations of a Health & Welfare/Recreation Center

Proposal Summary:

CSUDH received \$20M from the state to support the construction of a Recreation Center. This fee would fund the remaining construction costs, as well as pay for ongoing operational expenses. This fee is being proposed to be passed through a student body referendum.

President's Final Decision:

By my signature below I approve all fee proposals above, unless otherwise noted.


Thomas Parham (Mar 24, 2022 17:56 PDT)

Thomas A. Parham, President

03/24/2022

Date

Copy: SFAC Members
Cabinet members
Katie Robinson, University Budget Director, Administration and Finance
Andrea Alvarez, Administrative Support, Administration and Finance

Signature: 
Jonathan Molina Mancio (Mar 22, 2022 09:53 PDT)

Email: asipresident@csudh.edu

Signature: 
Christopher Manriquez (Mar 24, 2022 13:52 PDT)

Email: cmanriquez@csudh.edu











Student Fee Advisory Committee Recommendations for AY 2022-23 Fees


Final Audit Report

2022-03-25


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