

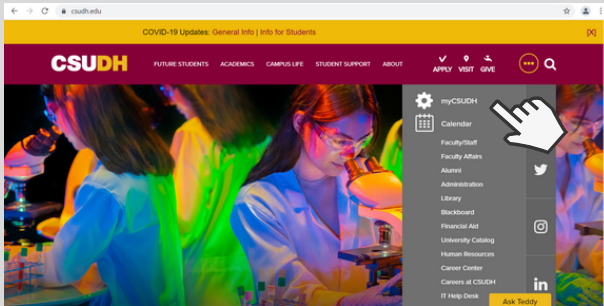
# HOW TO: Cancel An Advising Appointment

**YOU CAN CANCEL AN ADVISING APPOINTMENT VIA TORO SUCCESS COLLABORATIVE (TSC) OR VIA EMAIL.**

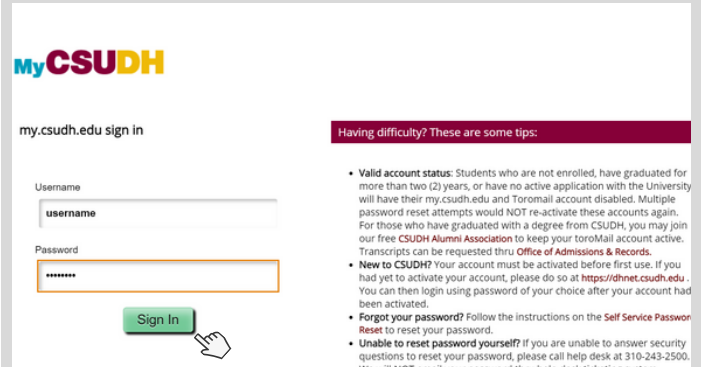
*It is suggested to cancel appointment via desktop device through Google Chrome.*

If you do not plan on attending, it is essential you cancel your appointment to clear up a spot for another student. You can reschedule if need be.

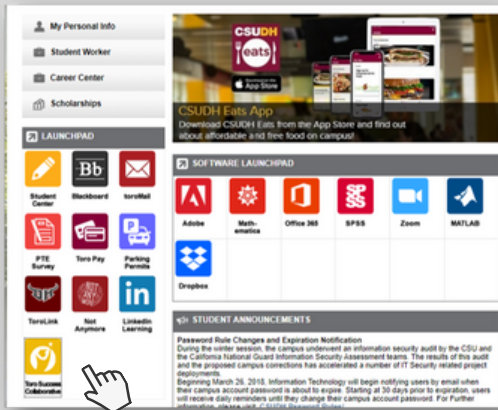
## 1. Go to [www.csudh.edu](http://www.csudh.edu), find the three dots & click on "myCSUDH"



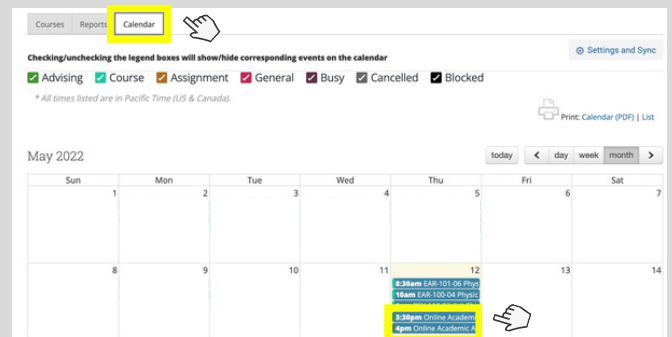
## 2. Enter Student Username & Password



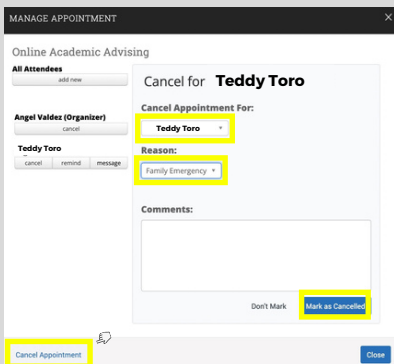
## 3. Click the "Toro Success Collaborative" Icon



## 4. Click on "Calendar" and click on your appointment slot.



## 5. Select "Cancel Appointment", a reason and "Mark As Cancelled"



## 6. Your Appointment Is Cancelled!

