

AY 24-25 Continuous Progress Towards Meeting Subject Matter Form

Candidates who have completed the subject matter requirement will submit evidence to their applications. Candidates **without** subject matter competency must complete and submit this form to be conditionally admitted to the program. Candidates **will not** be allowed to enter the Clinical Phase without meeting subject matter competency.

Name: _____ Student ID: _____

Email: _____ Phone: _____

Credential Program (Check One): Multiple Subject Single Subject – Content Area: _____

Education Specialist: _____

Review options to meet Subject Matter Competency: <https://www.csudh.edu/coe/info-students/ways-to-meet-subject-matter/>

I. Complete the following information to show your plans for meeting Subject Matter Competency (*Check all boxes that describe how you will meet subject matter competency. For each checked option, please provide the information requested.*):

- Examination:** I plan to pass the required CSETs and have reviewed the [CTC CSET Information](#):
 - I have passed the following CSET subtests: _____
 - I plan to take/retake the following subtests: _____
 - I will take/retake the subtests on the following dates: _____

Subject Matter by Major (*Process can take 1-3 weeks to be reviewed; please plan accordingly*):

I have submitted or will submit a major match form and transcripts by this date: _____

Bachelor’s Degree Major: _____ Minor (if applicable): _____

Course Review (*Process can take 2-6 weeks to be reviewed; please plan accordingly. Some reviews are sent to departments/subject matter experts for review.*):

I have reviewed the course review worksheet for my subject area, and I believe that my coursework meets the domains. I plan to or have already submitted my course review worksheet and transcripts on the following date: _____

Course Completion: I have had my courses reviewed and I plan to complete the following courses to resubmit as recommended in the course review:

- Courses: _____
- College/University: _____
- Date of Completion: _____

Combination: I plan to combine passed CSETs and the course review as described above.

III. Read and confirm all statements by signing and dating below:

- I understand that I will need to submit evidence of subject matter competency (including passing CSET results if applicable) to my Clinical application. If I do not have evidence of subject matter competency by the application deadline, then I will not be admitted to the Clinical Phase and my application will be returned to me.
- I understand that if I would like to pursue the intern option, subject matter competency is required to be recommended for the University Intern Teaching Credential.
- I understand that after submitting evidence of subject matter competency to be admitted to the Clinical Phase, I will need to retain the evidence to apply for my preliminary credential at the end of my program.

Signature: _____ Date: _____