Campus Systems Users Group (CSUG) – September 8, 2015 Meeting Notes

Members Present: Constance Chambers, John Davis, Glenn DeVoogd, Adria Edwards, Kathy Elkins, Toni Haley, Peter Van Hamersveld, Tara Hardee, Delores Lee, Meghan McGarry, Juan Mejia, Cecilia Patz, Jenny Pham, Martin D. Simpson and Carolyn Veek

The meeting was chaired by Bill Chang, Director of Enterprise Application, Information Technology and Brandy McLelland, Associate Vice President of Enrollment Management

- **Onbase Update**
    - Close to Go Live
    - October 5th acceptance testing two week countdown
    - Training to take place the week of September 28th
    - Access to Singularity will be cut; no more scanning to Hershey, but viewing available
    - Training sessions will include 2 users per training, per area, and they will train their departments
    - I.T. trainer will be available, but you must explain your business process
    - 2.3 million documents will be converted
    - Documents scanned between November 1st and end time, will be converted

- **Smart Planner Update**
    - October 12th Go Live for 5 majors: Nursing, Anthropology, 2 criminal and 3 options in communication
    - By April 2016 all majors should be completed
    - UATC will invite students to test train

- **Identity Management Update**
    - LDAP is going away
    - By October or November
    - Authenticated to active directory
    - Automated with updates over night
    - Security questions will have to be reset

- **Title (X (Student Training)**
    - Per Chancellor's Office Executive Order, students will be required to take an online or mobile device training on sexual violence starting Fall 2015 semester. Spring 2016 registration holds will be placed on their accounts until the training is complete
    - Mass communication will go out September 14th
    - Holds on accounts will be updated twice a day by Martin Simpson at 8am and 4pm
    - Faculty and Staff will be required to take the same course

- **EAB/SSC/Grades First Update**
    - Dashboard to assist students with graduation roadmap and it's color coded to show status.
    - Will be upgraded to the latest version

- o   Earliest launch is January or February 2016
- o   Bar code or magnetic strip to track students coming in for advising; statistics

- **MP 18.00 Planning**
  - o   September 22nd
  - o   Two weeks to test
  - o   HR unable to test due to prior deadline
  - o   September 9th to access and test

- **PeoplesTools Upgrade (HR/SA/FIN)**
  - o   Week of October 1st
  - o   Allow for testing and trouble shooting
  - o   Go Live on January 7, 2016

- **Data Warehouse Dashboards**
  - o   Enrollment report to show various statistics

- **2016 Meeting Schedule**
  - o   January 12, 2016
  - o   April 2016 (date to be announced)
  - o   August 2016 (date to be announced)

Next meeting: Tuesday, November 10, 2015 at 10:30am