

Campus-Wide Health and Safety Committee
July 30, 2020 - 10:00 am
Minutes

Welcome and Introductions

- Meeting began at 10:00 am. Members present: M. Williams, J. Scheffler, M. Granger, O. Faynor, K. Oden, D. Evans, T. Belcher

Minutes Review

- Mary mentioned after approval to have the committee minutes posted on the campus Health & Safety website.

Covid – 19

- The new Emergency Manager Nora runs the EOC Committee where all Covid information is run through. She is asking for input and working with the cabinet. Mary said there was an email from the President inviting one union rep to be on the repopulation committee and Daryl mentioned a decision has not been made yet because the charter of the committee is under revision. Daryl asked Deb Wallace about it recently.
- Mary asked about the campus repopulation plan and Mike said it was in the works but not finalized and will go through labor relations with the unions and CO. Mary said for repopulation there will need to be a meet and confer with the unions. Daryl said we need an early input on drafts and to not wait until it is finalized. Mary agreed early input is needed and should have a plan for employees working on campus now. Health and safety protocols need to be in place. Mary said elevators need to be cleaned daily and recommended hiring additional custodians for extra cleaning due to repopulation. Mike agreed that more support staff will be needed since people are moving into the new science building and more custodians will be needed to manage the building. Mary mentioned custodians will need additional training. Jon said the training has been done on this and he will resend the training and Mary wants to see the training. Mike said before coming to campus all employees will need to take the CSU-Learn general Covid training which we are familiar with already such as wearing face masks, social distancing and frequent hand washing.
- Mary mentioned the City of Carson tests people daily before going to work and asked why our campus is not doing this and Mike said it is with the Office of General Council (OGC). Mary said the union must be contacted regarding the issue.
- Mary asked if the custodians are still using the same DZ-7 chemical for cleaning and Jon said yes and that it is approved to kill the virus other than bleach. Mary asked about the Safety Data Sheet (SDS) for DZ-7 and Jon said he had sent it previously but will resend it to everyone. Mary asked if custodians were properly trained and Jon replied they were trained how to properly use it as discussed this in a previous meeting and this same chemical has been used on campus for decades and is nothing new. Daryl asked if there were any

alternative green chemicals to use instead and Jon said no so Daryl said he cannot return to campus any time soon. Mary asked if DZ-7 will be given to staff employees to clean their desks and they will not have access to this chemical.

- Mary said Procurement bought tissues and cleaning wipes for their department but won't allow other departments to purchase it so this should apply to everyone. Mary is scared to return to work because of the need for cleaning and additional custodians. Wipes are needed and so are hand sanitizers stations at elevators. Jon and Mike said these are provided at labs, classrooms, elevators and stairwells. Mary asked about offices and Jon said only certain employees are on campus now. Mary said support staff for Biology returned on July 20th. Tonya wanted to know about staff that is already on campus and Jon said the essential staff on campus have been given those supplies and if repopulation occurs they will be provided with the same supplies.
- Mary said HR and Payroll are not wearing face masks and need social distancing and signs placed on floors. Mike said different signs are being made and posted. Mary asked if there is still anyone in the retrofitted old library and Daryl said there is not. Mary said the lady's restroom lines will be longer and are always longer than the men's.

Metrics

- Mike sent a sample of it and can see if the injury rate is better than last year. Mike added the correct coloring for job classes and added colors for different unions so we can see by coloring for example purple is R0-5. This shows the injury rate and we want to reduce injuries year by year. Mary thought Mike did an excellent job. Slips, trips and falls account for 25% of injuries and lifting/strains are another 25% so training can be focused on these. Mary wanted to know what struck by meant and Mike said an example would be a grounds person dropping something on their foot. Mike will update monthly and compare year by year.

HVAC PM'S

- Jon explained the chart and the system number is the air handler unit in each building and the location is the air handler building location. CFM is cubic feet/minute and measures airflow. Large, medium or small depends on the filter sizes. NSM is the largest air handler on campus and SAC-2 has small roof top units. On December of 2019 all air handler units were cleaned using a blue box biocide foaming cleaner and air filters were changed. The chart shows efficiencies that were gained to increase air flow and decrease water flow and savings on energy and money. Filters were also changed the summer of 2020. The MERV rating is the minimum efficiency reporting value that tells how effective the air filters are. The higher the rating is the more efficient the filter is. Filters raised to 13 or 14 is a high level for filters. A minimum of 15% of outside air is required and some buildings with more occupants were raised to 50% outside air. The science building requires 100% outside air due to fume hoods and uses a lot of energy. Mary thought the chart looked different and did not remember seeing it before and Jon said it was sent out previously. Tonya would like to see a legend for the acronyms like CFM and MERV and Jon will provide this. Daryl confirmed the chart was sent out previously on June 30th by Jon.

Sciences move to NCSI

- Chemistry and Biology started moving to the new building the beginning of July and are organizing their spaces. Jon is making sure they have enough cleaning support. Tom Brown and other vendors are handling the move. Mary said the movers put things everywhere and it will take up to 8 months to straighten things out and put everything away because things are sitting out. Mike said flammable safety cabinets were needed to store chemicals. North State Environmental our hazardous waste contractor moved the chemicals.

Open Forum

- Daryl asked about keeping the carpets clean due to Covid and Jon said carpets and floors will be cleaned the same way on a regular schedule. Jon explained there is not many people to do the work and are doing the best they can with the people they have. Daryl said we need more people to do this. Mary asked when will the custodians return ? Jon said there is only essential staff now and no approval yet to bring back anymore custodians. Mary said if 65 years old or over they should not come back to work. The campus would have a liability because people would be at a high risk. Mike said the CDC got rid of age specific and stressed underlying health conditions. Mary said people are still at a high risk and it also affects people under that age. Tonya said anyone can get the illness and not only by age. Mary said people cannot waive rights to come back to work for the age of 65 years old. The campus would have a liability and why would the campus bring back people to work at 65 years old. Mary said the CDC clearly says this would be a high risk. Mary said as more people return to work there is a higher risk to get the illness regardless of age 65 so don't put people 65 and older at risk. It would be better to work from home. Mike said we want most people to work from home and not be on campus.
- Ken said there is a concern with people jogging and walking on campus and then going into campus classrooms and hallways touching doors and door handles and many are not wearing masks. Ken said there is an alternative way to open doors using the feet like at the LSU bathrooms. Mike said it is best to wash hands frequently after touching doors and if water is not available hand sanitizers can be used. Mary said people can use paper towels as protection when touching objects.
- Mary asked when grounds people report to work is there proper social distancing to get their equipment ? Jon said yes and they have been instructed to not gather all together and to maintain 6 feet social distancing, wearing masks and hand washing. They have been trained and disciplinary action would take place if not followed. The new grounds manager Scott monitors them getting equipment. Jon said if not wearing masks, 6 feet apart or washing hands they will get disciplined. Mary said it must involve the unions if there is no policy and procedure in place. Ken said it is possible to social distance to get equipment by waiting for people to leave the room before entering. The equipment is shared so it must be wiped down before handling it.

Next Meeting: TBA

