



Campus-Wide Health and Safety Committee
March 25, 2021 - 10:00 am
Minutes

Welcome and Introductions

- Meeting began at 10:00 am. Members present: M. Williams, J. Scheffler, O. Faynor, S. Milton, D. Evans, K. Boisselle, L. Broussard, P. Nasr, AJ Diaz, K. Ha, B. Cuadros, R. Magallanes.

Minutes Review

- The minutes were approved from the last meeting in February. Ricardo Magallanes in EHS joined us today as he will be taking the minutes next month due to Orson being out for medical leave. The Unit 9 representative is still vacant so Khiem or AJ can be contacted for any concerns.
- Mike answered the questions that came up during last month's meeting and added the information to the minutes. Payman had asked about the reopening of the library and Mike said facilities and Risk Mgt. are working with the library to understand space availability and plan for the Fall of 2021. Jon is working with Larry Kimaara and the library to get a plan in place and there are no updates yet but has provided information on how many people can be in certain areas of the library.
- Khiem had asked about adding some more visibility to the Covid hotline number so now the hotline is on mycsudh with a banner added to the top by Amy in Communications.
- Daryl wanted to add a student survey and IT indicated we could do this but any Covid related surveys would need to be done on a privacy protected survey. Mike will discuss this with Daryl. Daryl also wanted to know about adding a folder for Covid information for the desktop and it is possible. Shaun also felt that we could add additional information and links to webpages for general safety information. Mike said the availability for getting vaccines is much greater now.
- Kyle is in the process of getting the old batteries replaced in the protexus electrostatic sprayer for the gym and may reach out for assistance to the Waxie Rep.
- Dan had asked about who was cleaning the Central Plant using the sprayer and wanted to know if they had received training on using the device. Mike confirmed there are 17 custodians currently trained including the one working the swing shift at CP. Dan also wanted to know if there were any additional measures required for the filters in the HVAC system and Mike said there are no special requirements regarding disposal as hazardous waste.
- Benjamin wanted to know about training for operating the chainsaw so Mike is working on creating a Job Safety Analysis (JSA) and the Grounds Manager is contacting the chainsaw vendor to get some training material and have the vendor onsite for training the Grounds Staff. Benjamin also wanted to know if there was a list of who was trained on the



electrostatic sprayers and Mike will send him the list. Jon also provided the list to Work Control so they know who is trained to clean using the sprayers.

Covid – 19

- Benjamin asked if the tailgate meetings should be held indoors or outdoors and Mike said it is best to conduct these meetings outdoors due to transmission. Benjamin said the last custodial meeting was held indoors and food was provided that was not individually wrapped. Jon agreed that the food is required to be individually wrapped and that he would discuss the issue with the Custodial Manager and Associate Director. Benjamin said the Custodial Manager conducted the safety meeting without wearing a mask and Jon will also discuss this issue with them. Jon said to remind all union members about Covid protocol. Benjamin also said there were no signs posted in the Grounds breakroom and Jon said he will put in a work request immediately to have this done. Benjamin wanted to know how to dispose of used masks and Mike said they can be disposed of safely in the regular trash.
- Lee said Unit 7 wanted to know when repopulating the campus if there will be signs posted regarding when rooms or offices were cleaned or sprayed using dates and initials for identification. Mike said Jon and Custodial are working on a plan for the Fall but outside of a bathroom setting this has not been done yet. Jon said at this time there are no plans for this posting but the situation is fluid with things changing daily and also depends on Cal-OSHA requirements and LA County and CDC requirements as well. He said maybe in the future we will have a sign off sheet for the initial cleaning in the day but nothing is set in stone yet. Lee also wanted to know how the air filters were maintained and Jon said they are changed manually on an annual basis but now they are changed twice a year once they were upgraded to the hospital grade filters. Lee wanted to know if there will be notifications posted so we know when the filters have been changed and Jon said a notice can be sent out to the campus when filters have been changed in a building. Mike said all filters have been upgraded to Merv 13 or 14 which is the hospital grade.

W/C Claims

- Shaun said there no claims in February and appreciated everyone working safely.

Monthly Metrics

- Mike said the metrics always mimic the workers comp claims because the claims are added to the metrics and we can see what that looks like. When we do not have injuries the current injury rates will drop. Hours worked quantifies into normalize that information and it brings injury rates down when we work a month and do not have injuries.



Open Forum

- Khiem arrived late to the meeting so Mike reviewed the updated minutes again with the answers to the previous questions. At the beginning of the meeting Mike had gone over a couple of the things Khiem had asked for last month so Mike reviewed them again.
- Khiem asked if there are any plans for giving the vaccines to our employees and students. Mike said a lot of people who wanted to get the vaccine have been able to get it but CSUDH will not have a vaccine site on campus. Khiem said we are responsible for getting our own vaccines but people still ask him to book an appointment for them and he explains that he cannot do that. Mike said it should be easier to get vaccine appointments now but if there are still issues he recommended contacting their own Dr.'s for assistance.

Next Meeting: TBA