



Campus-Wide Health and Safety Committee  
June 24, 2021 - 10:00 am  
Minutes

**Welcome and Introductions**

- Meeting began at 10:00 am. Members present: M. Williams, J. Scheffler, S. Milton, D. Evans, K. Boisselle, L. Broussard, P. Nasr, B. Cuadros, J. Xiang, D. Routtenberg, S. Rainwater, M. Granger, T. Mai, O. Faynor.

**Minutes Review - Mike**

- Cal/OSHA came out with a revised emergency temporary standard and that eliminated social distancing and there was no need for spacing and limiting numbers went away. We are set to phase in on July 19<sup>th</sup>, Aug. 2<sup>nd</sup> and Aug. 16<sup>th</sup> to bring people back. We won't be completely populated on the student side with about 25% of the student population. There won't be any restrictions on distancing in restrooms, elevators, classrooms and libraries.
- Jon said the MERV 13 filters have been installed and air is boosted through the buildings early in the morning and continued with 15% outside air. Payman asked about air purifiers and for any updates. Jon said they are waiting on the Cares Act funding disbursement and waiting for approval and then he will provide an update. Mike said all regular filtration through air handling units are hepa-filtered and pulling as much outside air as possible.
- Mike said the ergo and injury prevention cost sharing program will go up on July 1<sup>st</sup> and Jon had spoken with Deb Wallace and we are guaranteed funding.

**Covid – 19 - Mike**

- There were new revisions to the emergency temporary standard and Cal/OSHA voted to adopt some changes to the Covid-19 program. The changes were around vaccination, removing social distancing, and removing masking. We as a campus employer gave us no time to prepare because it was issued to law the same day. Vaccination records are required now and for the portion on masking the cabinet and President want to hold off on that until we know who is vaccinated for masking outdoors and indoors.
- There are some changes in training and we will have to revise the Covid-19 training to include vaccination information, offering the N-95 respirator under voluntary use for anybody not vaccinated, and include the time off for leave for getting vaccinated or becoming sick or if any family members were sick.
- Theo had a question. Mike said we have a good supply of PPE and face coverings. We won't know if the general public is vaccinated who come to campus so there will be physical barrier protection like at the cashier's office. Lee said if not vaccinated a mask must be worn so you will know if they haven't been vaccinated. Vendors, visitors, and contractors must wear masks on campus because we won't know if they were vaccinated.



- There is a “How Are We Keeping You Safe” page from Marketing. The Red Folder is from the CO for students and could not be used for the employees.
- Mary asked about the spread sheet for discussions for the status of outstanding and new issues. She said we need to have this sheet and add items to it like Covid.
- Shawn Rainwater said Communications is doing a public service announcement on how the air is cleaned in the buildings.
- Benjamin asked about the cleaning kit and what it includes. Mike said we have a biohazard spill cleaning kit and Jon said we put together a high touch cleaning kit. It has a tray with a handle to carry it around. Jon said to let Lan Lu know if one is needed for Housing and Deon the Custodial Manager can provide the information on the kit.
- Mary wanted to know if the cleaning kit has a disposable cloth for wiping down surfaces or is the same towel used over again. Jon said it is a wipe down using a sanitizer/disinfectant and mainly cleaning high touch areas like door handles and frames in common use areas. Mary sees them use the same towel with sanitizer spray for cleaning different offices.
- Benjamin says it is best to use the single use disposable wipes and Mary prefers it. Jon said he will inform the Custodial Manager.

#### **Campus Ladder Survey – Mike**

- There are many ladders on campus that are getting older and we are required to inspect these ladders. A 3<sup>rd</sup> party will conduct an inspection of the ladders for defects and missing labels and will be tagged out and replaced if needed. Falls from heights using ladders are much worse than falls from the same level. The project will start the 1<sup>st</sup> week of July.

#### **Trees on Campus - Mike**

- The Grounds Manager has worked with an arborist to survey all trees on campus and the survey has been completed. Now the vendor is identifying all the types of hazards with the trees. All work done in house is only performed from the ground and any work done inside a tree will be done by a contractor only due to risks.
- Dan said we need to track where you are starting and ending and put it on a spreadsheet and trees have been neglected. Mike said there is a spreadsheet from the vendor. Dan said some walkways will need to be closed off. Jon said all the trees were entered into a tree data base and is now waiting for the arborist proposal. Dan said the Dept. of Interior shows a migration of beetles that damage the trees. Mary wanted to have items 3,4 and 6 on the spreadsheet and Mike said they can be added.

#### **W/C Claims - Shaun**

- Shaun said there were 3 claims in April, and they were all strains. Unit 5 had a back strain from digging a hole for irrigation repair. Unit 7 had a wrist strain from desk work from cumulative trauma. Unit 8 had a stomach strain from bending over to pick up a towel.



### Monthly Metrics - Mike

- Unit 5 had a spike in injuries this year and is the highest so far. A lot from Grounds and from reaching and trips, slips and falls. Ergo injuries are spiking now from people working at home in the office. Unit 8 had their first injury. Struck by is another top category like dropping something on your foot.
- Overall, our campus is trending down. A year ago, the injury rate was 1.2 and now down to 1.04 so it is trending the right way but overall, we need to work with Grounds and Custodial so they are not getting injured. Unit 4 and Unit 8 are trending down and going in the right direction. If we see the green higher than red this is going in the wrong direction and we need to intervene and mitigate it. Mary wanted to know if the metrics can be shared with us and Mike said it could because there is no personal information and he will send it out to the group.
- Dan wanted to know the reason for the spiking and Mike said the Grounds area increased mowing and tree work creating extra strain and work. Mike and Grounds Manager Scott look at the injuries monthly to analyze them. They look at engineering controls like PPE to help not strain the back and harnesses or equipment to buy. Jon asked Mike if he had looked at the statistics for the last couple of years compared to this year and Mike said before he was here there was no metrics, so he used the year prior to his arrival. Shaun said due to Covid our minds are not focused and can cause accidents. Facilities has tailgate meetings to remind them how to work safely. Benjamin said injuries come from working out of classification and Jon said he will keep this under consideration.

### Open Forum

- Mary is concerned about repopulation back to campus and feels the custodians will be overworked causing a spike in injuries and more custodians need to be hired. Mike said for the health issue the best measure for protection is the vaccination. The primary risk for exposure is from inhalation so scrubbing of the air is important. OSHA says the primary risk is airborne and secondary is surface contact, so they went to the N-95 for voluntary use for those people not vaccinated. Seven new custodians will be hired for the new buildings. Jon said applications are being collected to hire seven new custodians. Mary does not feel comfortable returning to campus and does not like the HVAC system in WH.
- Theo had a question about capacity and Mike said there is no social distancing requirement any longer. The protection measure comes from the vaccination or wearing a mask/N95 for those not vaccinated. Mary thought it is not 100% no social distancing and Mike said there are qualifiers. If there is an outbreak the social distancing returns and must wear a mask if indoors or in vehicles and not vaccinated.