

If a Fire Occurs

DO

- ✓ Report the fire. **ALL FIRES** regardless of size must be reported immediately by calling **911** or **310-243-3333**
- ✓ Remove anyone in the immediate area, and close all doors as you leave.
- ✓ Activate the nearest fire alarm pull station.
- ✓ Use stairs to evacuate from upper floors. Exit calmly, keep to your right and continue going until you are safely outside.
- ✓ Attempt to extinguish the fire, only if safe to do so.
- ✓ **Remain calm, help is on the way.**

DON'T

- ✗ Don't use elevators.
- ✗ Don't randomly break windows. Falling glass creates a serious threat to passersby and rescuers below.
- ✗ Don't exit until you have felt the top of the exit door. If the door is hot, or if excessive smoke prevents your exit, keep the door closed.
- ✗ Don't go back for your personal belongings if ordered to leave the building.
- ✗ **Don't panic.**



CSUDH ENVIRONMENT, HEALTH & SAFETY

Office: 310-243-3000

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Mail Code: 2145

This brochure is for informational purposes only and does not replace or subsume training required by (29 CFR 1910.157 g)

EH&S Fact Sheets

CSUDH Fire Safety

Fire Extinguishers

Fire Prevention tips for your work area

Be Prepared

- Know the exit routes from your office, floor and building. Study these in advance.
- Know the location of fire extinguishers and how to use them.
- Keep a flashlight in your desk, check the batteries quarterly.
- Always know the location of the nearest fire exit and fire alarm pull station.
- Post emergency numbers next to your phones.
- Report any unsafe conditions to the EH&S Hotline 310-243-3000.
- **ALL CAMPUS FIRES** must be reported to **911** or **310-243-3333**.

Emergency Dispatch

FIRE
POLICE
AMBULANCE **911**

Cell phone call 310-243-3333

Fire Prevention Safety Tips

1. Keep walkways and exits clear.
2. Keep fire doors closed when not in use (never prop them open).
3. Store supplies and equipment in appropriate locations and limit the quantities of stored flammable materials. All storage must be in compliance with CA Fire Code and applicable regulations.
4. Use microwaves and toaster ovens in authorized locations only.
5. Eliminate the use of unauthorized personal appliances, such as hot plates, microwaves, refrigerators or space heaters.
6. Report fire hazards immediately to the EHS Hotline - 310-243-3000

If You Become Trapped During a Fire...

- Call the Campus Police at **911** or **310-243-3333** and tell them your exact location and your situation. They will notify the Fire Department.
- Place a blanket or similar article along the bottom of the door to keep out smoke. If possible, wet the material first.
- Retreat. Close as many doors between you and the fire as possible.
- Hang a light colored material out the window to attract the attention of rescue teams below. **DO NOT JUMP. DO NOT BREAK THE WINDOW.**





















Remember P.A.S.S. When Using a Fire Extinguisher

Pull the pin that unlocks the lever
(Some models may have another lever-release mechanism)

Aim low, pointing the extinguisher* at the base of the fire.

Squeeze handle firmly.

Sweep the nozzle back and forth as you advance.

Fire Type	Symbols on Extinguisher	Extinguisher Type	Examples
Ordinary combustibles (paper, wood, fabric)	 	Pressurized Water	
Ordinary combustibles (paper, wood, fabric) Flammable liquids Electrical fires	     	Dry Chemical	 
Flammable liquids (oil, gasoline, grease, etc.) Electrical fires	   	Carbon Dioxide	
Limited use specific to the type of fire	 	Special types Requires additional training	 

Know the location of fire extinguishers in your area. Sign-up for training classes.

Report missing or malfunctioning fire equipment to Facilities Management Trouble Call: 310-243-3804