

Basic Theater Safety Inspection Checklist

Name of Theater:	Name	of Ins	pector:	Date:
Exits:	Yes	No	NA	Comments
Clear and accessible:	res	NO	NA	Comments
Lobby				
Auditorium				
Mezzanine				
• Stage				
Dressing Rooms				
Storage Rooms				
Signs properly illuminated:				
Lobby				
Auditorium				
Mezzanine				
• Stage				
Dressing Rooms				
Storage Rooms				
Aisle lights functional				
Emergency lights:				
Tested and functional				
Properly positioned to guide occupants to				
the exits				
Fire Protection:	Yes	No	NA	Comments
Automatic fire suppression system provided:				
Automatic fire suppression system inspected				
quarterly and every five years				
Standpipe system provided:				
 Hoses properly hung and nozzles in place 				
Standpipe system inspected quarterly and				
every five years				
Hoses accessible				
Fire extinguishers provided near the exits:				
• In halls				
Back Stage				
• In the Lobby				
In Dressing Rooms				
Fire extinguishers accessible				
Fire extinguishers inspected monthly				
Roof vents or other means of smoke control				
operable				
Fusible links for roof vent in place and free of paint				
Stage curtains treated with flame retardant				
Stored Items:	Yes	No	NA	Comments
Neatly organized		110	1474	Comments
Secured to prevent falling				
Combustible and flammable materials and				
paint stored in NFPA approved cabinets				
Tools and equipment secured and properly				
stored to prevent unauthorized access				
Guards in place on all power saws and				
machines				



Name of Theater:	Name of Inspector:			Date:
Tension Grid and Catwalks:	Yes	No	NA	Comments
Access controlled with barriers to prevent				
unauthorized access				
Lanyard and harness provided when ladder				
height is greater than 20 feet and not				
protected with a cage and/or is not off-set at				
intervening platforms every 30 feet				
Tension grids and catwalks free of counter-				
weights and other stored items				
Guardrails (top and mid rails) and toe-boards				
intact on all tension grids and catwalks				
Spotlights secured to battens with secondary				
restraints				
Rigging ropes and cables inspected regularly				
by knowledgeable in-house staff				
Rigging ropes and cables inspected every five				
years by knowledgeable outside agency				
Other:	Yes	No	NA	Comments