

Basic Theater Safety Inspection Checklist

Name of Theater:	Name of Inspector:			Date:
Exits:	Yes	No	NA	Comments
• Clear and accessible:				
• Lobby				
• Auditorium				
• Mezzanine				
• Stage				
• Dressing Rooms				
• Storage Rooms				
• Signs properly illuminated:				
• Lobby				
• Auditorium				
• Mezzanine				
• Stage				
• Dressing Rooms				
• Storage Rooms				
• Aisle lights functional				
• Emergency lights:				
• Tested and functional				
• Properly positioned to guide occupants to the exits				
Fire Protection:	Yes	No	NA	Comments
• Automatic fire suppression system provided:				
• Automatic fire suppression system inspected quarterly and every five years				
• Standpipe system provided:				
• Hoses properly hung and nozzles in place				
• Standpipe system inspected quarterly and every five years				
• Hoses accessible				
• Fire extinguishers provided near the exits:				
• In halls				
• Back Stage				
• In the Lobby				
• In Dressing Rooms				
• Fire extinguishers accessible				
• Fire extinguishers inspected monthly				
• Roof vents or other means of smoke control operable				
• Fusible links for roof vent in place and free of paint				
• Stage curtains treated with flame retardant				
Stored Items:	Yes	No	NA	Comments
• Neatly organized				
• Secured to prevent falling				
• Combustible and flammable materials and paint stored in NFPA approved cabinets				
• Tools and equipment secured and properly stored to prevent unauthorized access				
• Guards in place on all power saws and machines				

