CSUDH
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

UNDERGRADUATE ADMISSIONS APPEAL COVER SHEET

Applicant Name: _____ **TORO or CAS ID:** _____

Major: _____ **Best Method of Contact:**   Email   Phone

Personal Email: _____ **Address:** _____

Level of Study: First-Time, First-Year Freshman   Transfer   **Term:**   Fall 2025   Spring 2025   Summer 2026

Submit all documents in **one complete packet**. Only complete appeals will be accepted.

Please review the admissions criteria for First-Time, First-Year (Freshmen) or Transfers before submitting the appeal.

Reason for the Appeal: Please select the ONE reason below that best describes your request.

☐ Missed document deadline (transcripts, documents, or test scores) **(include required documentation)**
☐ Missed Intent to Enroll submission deadline.
☐ Request for re-evaluation of denied admission **(new supporting documentation is required)**
☐ Other Reason **(include required documentation)**
☐ Request to submit late application for admissions: **Click here to pay the required $15 processing fee.**
   o Note: This fee must be paid before submitting the Undergraduate Admissions Appeal Packet to allow for consideration on the late application request.

The following applies to all types of appeals:

1. Include this Admissions Appeal Coversheet.
2. On page 2 of this form, provide a brief written statement that clearly and concisely states the reason for the appeal.
3. Request official transcripts and/or test scores (AP, IB or CLEP) to be sent to the Office of Admissions electronically separate from the appeal. Include the confirmation request(s) with the appeal.
4. Include all supporting documentation with your appeal, (e.g., proof of mailing/submissions of requested information, medical/legal documentation), if applicable.
5. Letters of Recommendation will not be considered.
6. Only one appeal may be submitted per semester; appeal decisions are final.
7. Documents submitted as part of the appeal will not be returned to the applicant.
8. Appeal decision will be emailed within two weeks of submission and will be reflected on your Campus Account at My.CSUDH.edu.

Submit your complete **Admissions Appeal Packet** to the Admissions Appeal Dropbox by clicking on the following link:
Admissions Appeal Dropbox

My signature certifies that the information I have provided is accurate and complete. I further certify that all documents submitted in support of this application are authentic and unaltered records that pertain to me. I understand that if my appeal is approved, I am still responsible for meeting deadlines and other obligations that pertain to the desired admission term. I also understand that an appeal is only considered once, and the decision rendered is final. I acknowledge that, regardless of the reason, I may not submit another appeal for the same academic term. I certify that I have read the Admissions Appeal information on the CSUDH website and have submitted a complete packet.

Applicant Signature: _____ Phone: (_____)_____Date: _____   1

Provide below a brief written statement that clearly and concisely states the reason for the appeal.

# How to Submit Your Documents to Dropbox

What You Will Need:

*Adobe Acrobat Reader DC – If you do not have it go to www.adobe.com   *This is a free program*

Required:

- Download the Form requested.
- Complete the selected form and e-sign.
- Save your completed form using your Initials and CSUDH ID ex. AB123456789 If you are submitting, multiple documents after your CSUDH ID add Doc1, Doc2 Ex: AB123456789 Doc1; AB123456789 Doc2 and so on.
- Exercise caution when using public computers or free Wi-Fi – Save file(s) to a flash drive or other safe device.
- Submit completed form along with your attachments (if applicable)
- If you have additional attachments they should be saved to your computer

1. Click the appropriate Dropbox Link based on the document you are submitting. Click the **Add Files** button and select where you would like files to be upload from.
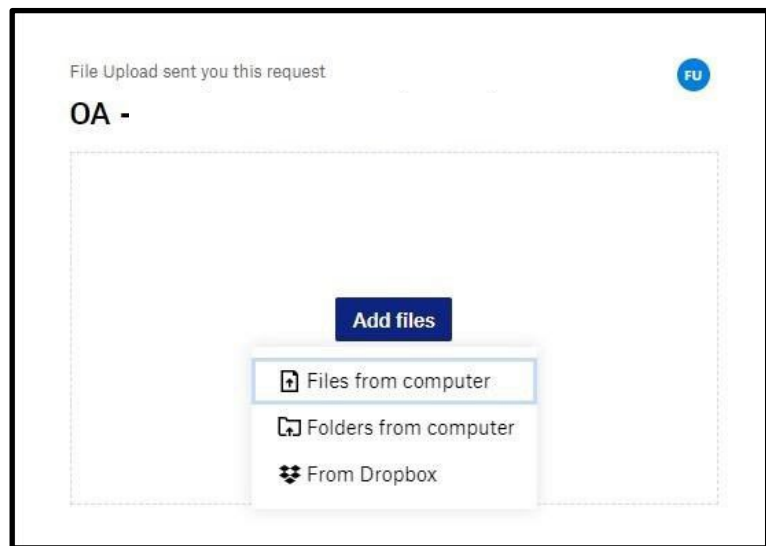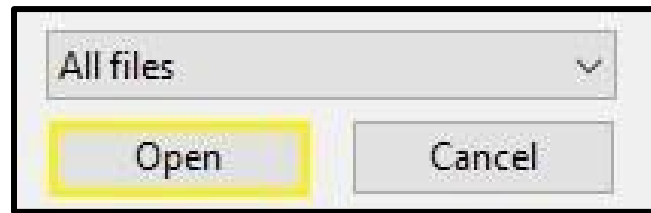

2. Click Choose Files from their saved location and select all files for Dropbox submission
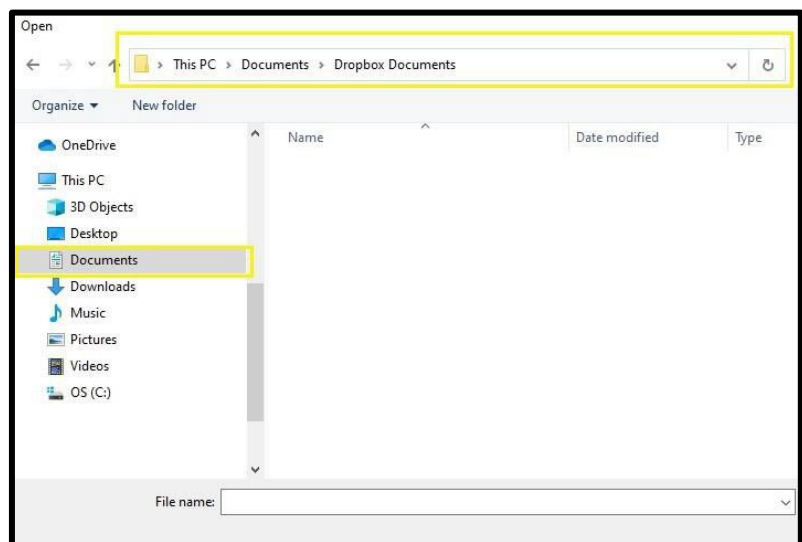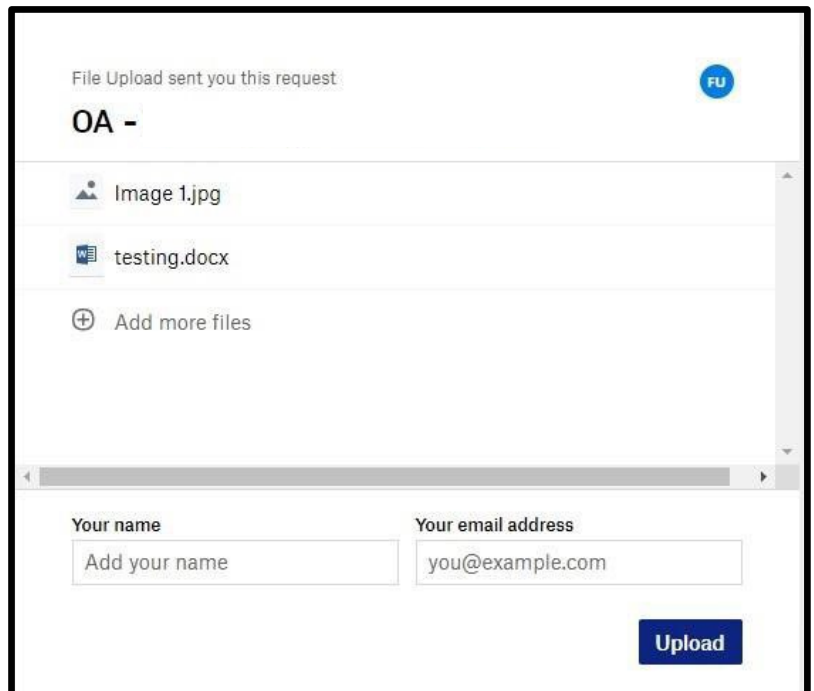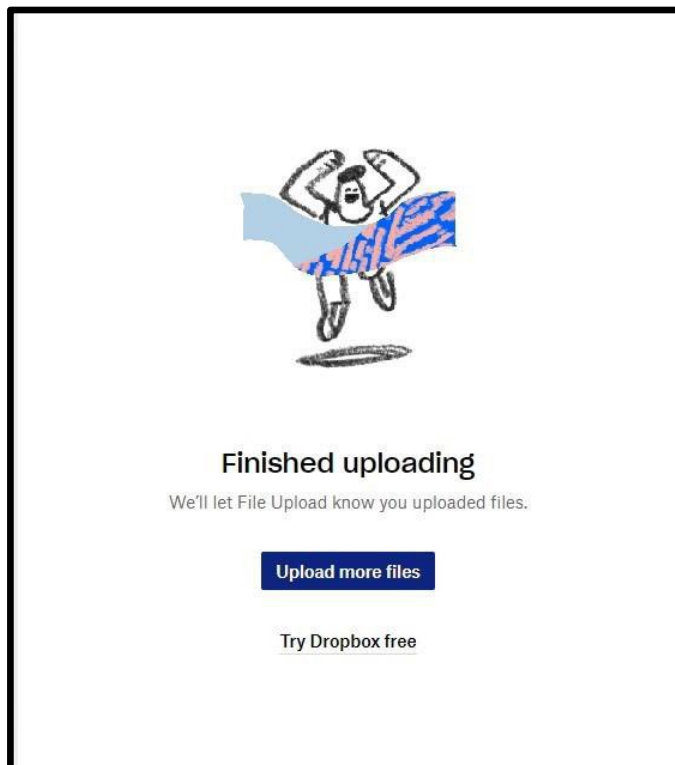
3.

Select Open

4.

Once you have selected your file(s) enter your name and email address and select **Upload.**

5.

If your files have been upload successfully you will prompted with a Finished uploading message.

Finished uploading

We'll let File Upload know you uploaded files.

Upload more files

Try Dropbox free

6.

You will also receive an Email confirmation from Dropbox.

Hi there,

Here's what you uploaded to "OA - Undergraduate Admissions Appeal Request & Cover Sheet":

Best,
- The Dropbox Team

P.S. Need to get docs or photos from people? Create your own request.