

Sent: Friday October 6, 2023 8:45 AM

To: All Faculty

From: AVPHR@csudh.edu



Faculty Pay Resources

Please take a moment to review the resources below regarding pay calendars, accessing compensation history, check handlers, and other important details.

Pay Calendars:

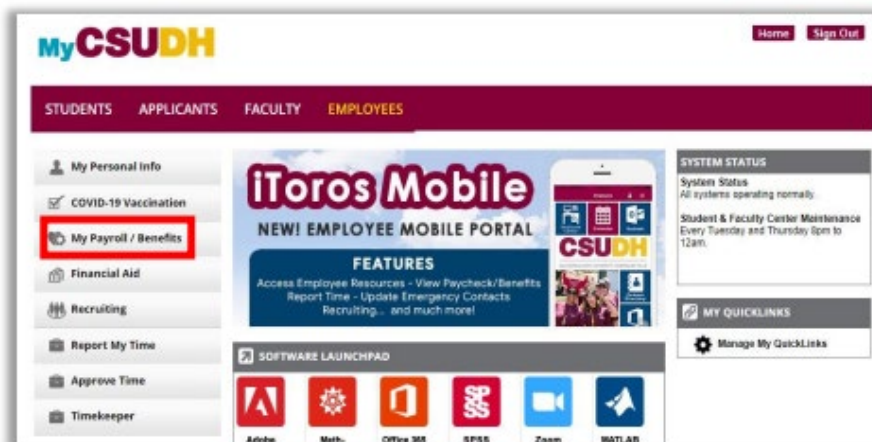
Faculty employees are appointed for a semester, an academic year, or a 12-month basis. How faculty are appointed determines your pay schedule. Faculty appointed on a semester or academic year basis can view the [Academic Pay Calendar](#). Faculty appointed on a 12-month basis can view the [Payroll Calendar](#).



View additional important calendar information such as payday and campus holidays on HRM's [Calendars website](#).

Self-Service - Employee Compensation History

Through the Self-Service portal, you will be able to view your compensation history for active positions. The Compensation History page will provide you with an "action/reason" for a change in your employment.



1. Login to the [MyCSUDH Portal](#), click **Sign-In**
2. In the Authentication page, enter your campus username and password. Click **Sign-in**.
3. In the top menu bar, click on the **Employees** tab.
4. In the left navigation, select the **My Payroll /Benefits** link.
5. Click on **Compensation History** to gain access to your compensation history.

For more information, please see the [Self-Service for Employee Compensation History Quick Reference Guide](#).

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College Academic Resource Managers (ARM):

The Academic Resource Manager (ARM) is responsible for developing, monitoring, planning, and scheduling all fiscal and human resources affairs for the college. If you have questions about an expected payment, please contact your Academic Resource Manager (ARM) for assistance on a status update.



The ARM for each college is available below:

College	Academic Resource Manager
College of Arts & Humanities	Gwendolyn Taylor, ARM for CAH gtaylor@csudh.edu
College of Business Administration & Public Policy	Kavoos Blourtchi, ARM for CBAPP kblourtchi@csudh.edu
College of Education	Lauren Ansorge, ARM for COE lansorge@csudh.edu
*College of Continuing and Professional Education	Deidre Fisher, Payroll Tech for CCPE dsanabria@csudh.edu
College of Health, Human Services, & Nursing	Grace Torres, ARM for CHHSN grtorres@csudh.edu
College of Natural & Behavioral Sciences	Staci Freeman, ARM for CNBS sfreeman@csudh.edu
University Library	Alisa Banks abanks@csudh.edu
**Central Academic Affairs	Claudia M. Orozco, Division Budget Officer & HR Liaison for AA cmorozco@csudh.edu

*Alternate contact as there is no dedicated Academic Resource Manager.

**For faculty payments that are not within a college, please contact Central Academic Affairs.

Cal Employee Connect (CEC):

If you are not already enrolled in Direct Deposit, please complete the [Direct Deposit Enrollment Form](#) and submit it to the [Payroll Services Secure Dropbox](#).

- To access copies of your paychecks, enroll in **Cal Employee Connect (CEC)**:
 - The secure portal [Cal Employee Connect](#) allows state employees to view, print, and electronically



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save their own W2, direct-deposit earnings statements, and more. To register, you will need:

- One of your recent paystubs, issued within the last six months. *If you have any past stub statements, you can use any paper and electronic pay stub dated February 2023 current to register.*
- Visit [Cal Employee Connect](#) to complete this simple process.
- Department: CSU, Dominguez Hills
- Use Agency Code: 231
- Warrant Number: Refer to your paystub must be an 8-digit number, please include a dash after the second digit (e.g 00-00000)
- If you are having problems **or** you do not have any pay stubs please contact your [payroll technician](#) and they will be able to further assist you with the information you need.
- Total deductions: \$XXX.XX (Gross Pay – Net Pay)

If you have questions about a payment you have already received, feel free to contact Payroll Services at payrollservices@csudh.edu or 310-243-3769.

Check Handlers:

Did you know each college has a designated check handler? Check handlers are responsible for picking up live checks from the Cashier's Office on pay day. If you are not on direct deposit and are looking for your paycheck, please contact your Academic Resource Manager who can direct you to the college's designated check handler.

Questions on this topic?

Contact [Human Resources Management](#)

1000 E. Victoria Street, WH 340

Carson, California 90747

hrm@csudh.edu | (310) 243-3771

csudh.edu/hr