

1000 East Victoria Street, WH 340 **PHONE:** (310) 243-3771 Carson, California 90747

FAX: (310) 928-7256

MEMORANDUM

TO: All Employees

Monica Ponce M FROM:

Associate Vice President, Human Resources

DATE: April 6, 2023

SUBJECT: Revised: Holiday Calendar, January 2023 – December 2023

Below is the university's holiday schedule for the 2023 Calendar Year:

2023 Holidays:

Monday, January 2, 2023 (In lieu of New Year's Day) Monday, January 16, 2023 Martin Luther King, Jr. Day Friday, March 31, 2023 Cesar Chavez Day Monday, May 29, 2023 Memorial Day Monday, June 19, 2023 **Juneteenth Day** Tuesday, July 4, 2023 Independence Day Monday, September 4, 2023 Labor Day Friday, November 10, 2023 (In lieu of Veterans Day) Thursday, November 23, 2023 Thanksgiving Day Friday, November 24, 2023 campus closed, not a holiday* Monday, December 25, 2023 Christmas Day Tuesday, December 26, 2023 (In lieu of President's Day) Wednesday, December 27, 2023 (In lieu of Lincoln's Birthday) Thursday, December 28, 2023 (In lieu of Admission Day) Friday, December 29, 2023 (In lieu of Indigenous People's Day)

Religious Holidays:

To observe religious holidays not designated by the State of California as official holidays, employees may use accumulated leave time, i.e. vacation, personal holiday or compensatory time off. Within operational needs for the staffing of the department, supervisors are encouraged to permit employees to use such leave time for religious purposes.

^{*} The campus will close on Thanksgiving Day and the day after Thanksgiving so employees can enjoy the holidays. The day after Thanksgiving is a non-paid campus closure day. However, employees may exercise options that will allow them to get paid. Each employee covered by a collective bargaining agreement should review the holiday article in their contract. All of the CSU System contracts can be viewed at the following site: https://www.calstate.edu/csusystem/faculty-staff/labor-and-employee-relations/Pages/collective-bargaining-agreements.aspx. If you review your contract and still have a question, please contact your MPP manager who will provide you with assistance.