CSUDH

COLLEGE OF EXTENDED AND
INTERNATIONAL EDUCATION

Extended Education
Spring 2020

At California State University, Dominguez Hills, you'll be able to advance your career and access your future with bachelor's and master's degree programs and professional development certificates across a wide range of interests and industries.

Whether you want to broaden your skillset, finish a degree or start something completely new, you can reach your educational and professional goals at CSUDH.

Choose classes that take place online, on campus, or in a hybrid option. Don't wait to get started and take charge of your life.

Enroll today!

Welcome to Your **Future**

Who May Register

Most certificate classes offered through the CSUDH College of Extended and International Education are open to anyone with a high school diploma or GED. Registration in these courses does not constitute admission to CSUDH.

Registration Hours:

Mon.-Thur.	8:00am - 8:00pm
Friday	8:00am - 5:00pm
Saturday	8:00am - 1:30pm

There are 4 ways to register:

Phone   310-243-3741 (Option 1)

In Person   At the College of Extended and International Education Registration Office, **1000 E. Victoria St., Carson, CA**, located on the campus south of parking lot 3.

Online   If you have taken a class at CSUDH, and have a username and password, you can register at **my.csudh.edu**.

Mail   College of Extended and International Education Registration Office **California State University, Dominguez Hills 1000 E. Victoria St. Carson, CA 90747**

Payment $

Fees are due at the time of registration into each class. Payments accepted include Visa, Mastercard, Discover, check or money order.

For more registration information and necessary forms, visit **www.csudh.edu/ceie/registration**

• Although this bulletin was prepared on the basis of the best information available at the time, all information is subject to change without notice or obligation including instructors, the class offerings and class descriptions, and statement of tuition and fees, up until the dates when a course begins.

• This bulletin was not produced at taxpayer expense.

Contents

Information Sessions

Session Title								
CN	Dept	Cat. No.	Sec.	Date	Start Time	Day	Location Facility	Room

Community College Teaching

23123	NECC	101	01	1/11	1:00pm	Sat	CSUDH	EE 1213

Human Resource Management

23294	NBHR	200	01	1/14	6:30pm	Tue	CSUDH	EE1213
23295	NBHR	200	82	2/1	10:00am	Sat	Beach Cities	BCHC L8

Meeting and Event Planning

23656	NMEP	900	01	1/25	9:00am	Sat	CSUDH	EE1221

Construction Project Management

23412	NBGB	902	01	1/25	9:00am	Sat	CSUDH	EE1213

Global Logistics

23190	NBGL	100	01	1/25	9:30am	Sat.	CSUDH	EE1209

Social Media Strategies and Content Marketing

23350	NBGB	903	01	1/25	11:00am	Sat	CSUDH	EE1209

Project Management

23372	NMPM	100	01	1/25	11:00am	Sat	CSUDH	EE1221
23373	NMPM	100	02	2/20	6:00pm	Thu	CSUDH	EE1213
23374	NMPM	100	82	3/24	6:00pm	Tue	Beach Cities	BCHC L8

EMT Training Program

23343	NHGH	100	01	1/25	10:30am	Sat	CSUDH	EE1222
23344	NHGH	100	02	2/5	10:00am	Wed	CSUDH	EE1213

Web Development

23636	NCIW	200	01	1/25	10:00am	Sat	CSUDH	EE1210

*Meetings in Redondo Beach are located at the
Beach Cities Health Center,
510 Prospect Ave.
Redondo Beach, CA 90277

Information sessions are **free** to attend (except where noted).

Register in advance using the appropriate Course Number (CN)
To register, call **310-243-3741** (option 1)
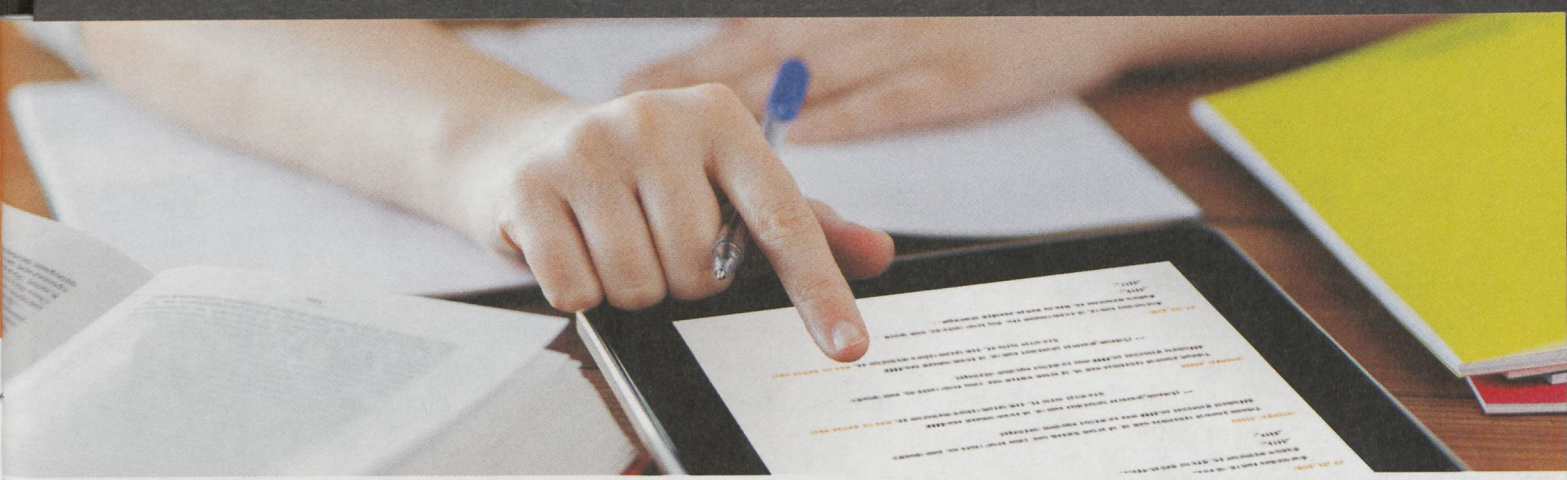
CSUDH Online Programs and Courses

For information, visit www.csudh.edu/ceie/distance-learning

Masters Degree Programs

- M.A. Negotiation, Conflict Resolution (NCRP)
- Master of Public Administration (MPA)
- M.S. Nursing (MSN)
- M.S. Quality Assurance (MSQA)
- M.S. Systems Engineering (MSSE) (coming Fall 2020)

(students can also take up to 9 units without being formally accepted into the program)

Bachelors Degree Programs

- B.S. Applied Studies
- B.S. Nursing (BSN)
- B.S. Quality Assurance (BSQA)

(students can also take up to 24 units without being formally accepted into the program)

Certificate Programs

Students may enroll in individual courses or the entire certificate.

- Assistive Technology Certificate
- Community College Teaching Certificate
- Purchasing Certificate
- Quality Certificates and ASQ Certification
- Sport and Fitness Psychology Certificate
- Supply Chain Management Certificate
- Technical Writing Certificate

Individual Courses

Individual online courses are available at CSUDH through a number of programs. To enroll, call 310-243-3741.

Open Enrollment Live TV/Online Courses
(look for the courses that say "Open Enrollment") www.csudh.edu/ceie/distance-learning

Summer Sessions
(look for courses with section numbers 41, 42 or 43) www.csudh.edu/summer

Spring Intersession
(look for courses with section numbers 41, 42 or 43) www.csudh.edu/springin

Winter Session
(look for courses with section numbers 41,42 or 43) www.csudh.edu/winter

Business & Management

Master of Public Administration (MPA) •• Online

The online MPA program prepares students for careers as professional managers of public sector or non-profit organizations, as well as careers in research, consulting and teaching. The program's four areas of concentration include public management, criminal justice policy and administration, healthcare policy and administration, and nonprofit management.

For more information, visit **www.csudh.edu/mpa**

Bachelor of Science in Applied Studies •• Online

The online Bachelor of Science in Applied Studies is a degree completion program that blends business and liberal arts courses, and integrates transferable skills. Students with an associate's degree or 60 units of applicable coursework can complete their final two years in the Applied Studies program and receive a Bachelor of Science degree. The program is especially useful for community college graduates with backgrounds or degrees in technical fields for which there is no apparent bachelor's program.

For more information, visit **www.csudh.edu/applied-studies-bs**

BS Applied Studies

"The program excels in a number of ways, but the curriculum is its strong point. Coursework is challenging, yet purposefully chosen to impart skills needed to succeed in today's dynamic business world. Delivered by some truly outstanding instructors, the APS program assures a meaningful course of study with real-world applicability."

•• John N.

A college degree has a return of 15% per year as an investment, larger than the stock market and housing.

— college-education.procon.org

Business & Management

Construction Project Management Certificate

Our Construction Project Management program is designed for construction personnel, contractors, architects, engineers, property owners, developers, real estate professionals, city planning personnel, building managers, and those who want to develop and expand their managerial skills in construction. Students gain practical knowledge in plan reading, estimating, construction accounting, construction safety, real estate acquisition financing, field project management, construction law, and bidding and scheduling. The certificate consists of eight courses that can be completed in as little as six months.

Courses
- CMX 903 - **Plan Reading**
- CMX 902 - **Estimation**
- CMX 904 - **Construction Accounting**
- CMX 905 - **Financing Real Estate Acquisitions**
- CMX 920 - **Field Project Management**
- CMX 921 - **Real Estate Law (Law for Construction)**
- CMX 925 - **Bidding & Scheduling**
- CMX 926 - **Construction Safety**

For more information, visit
www.csudh.edu/ceie/construction

Construction

"I appreciate the quality teaching at CSUDH. I recently received a promotion to Facilities Project Manager-1 with LAUSD, which was a direct benefit of the experience and information I received through your Construction Project Management Certificate program."

•• Dan C. / Facilities Project Manager
LAUSD Maintenance and Operations Projects Unit

Global Logistics Certificate

The Global Logistics program provides training for operational staff in freight forwarding companies, small-to medium sized shipping department supervisors and export/import office staff. The curriculum is focused on operational logistics, and can be completed in as little as four months.

Courses
- GLX 900 - **Introduction to Logistics**
- GLX 901 - **Importing and Exporting**
- GLX 902 - **Global Logistics**
- GLX 903 - **Transportation Management/Physical Distribution**
- GLX 904 - **Financial Instruments of International Trade**
- GLX 905 - **Hazardous Materials**

For more information, visit **www.csudh.edu/ceie/global-logistics**

7% It is estimated that employment in the area of **logistics** may increase by 7 percent between 2016 and 2026.

•• Bureau of Labor Statistics

Human Resource Management Certificate

The Human Resource Management Certificate program provides the knowledge and practical skills for career enhancement and job advancement in Human Resource management. The focus is on current business and personnel management systems, and participants learn how to successfully meet the challenges encountered in today's competitive business environments.

California State University Dominguez Hills is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP^{SM} or SHRM-SCP^{SM}. The program also provides 45 recertification credits toward PHR (Professional in Human Resources) and SPHR (Senior Professional in Human Resources) re-certification. The program consists of four courses that can be completed in as little as two months.

Courses	
HRX 901 -	**Establishing Human Resource Systems**
HRX 903 -	**Total Rewards**
HRX 905 -	**Labor and Employment Law**
HRX 907 -	**Communication Dynamics**

For more information, visit **www.csudh.edu/ceie/human-resource-management**

Human Resource Business Partner Certificate

NEW!

The Human Resources Business Partner (HRBP) Certificate Program provides a continuous and consistent progression for developing advanced tactical and strategic skills necessary for today's HR practitioner looking to advance to a true business partner to leadership, management and staff within a business enterprise. The overall learning outcomes and objectives are to advance student knowledge and develop skills based upon that knowledge to operate as a full business partner. The courses are designed to build student skills in the tactical and strategic best practices examined and taught through student practice and demonstrations. The students will also identify and utilize resources to achieve strategic HR operating goals and building strong business relationships within the enterprise, as well as externally to the operation. Development of these skills will provide the HR Business Partner to bring added value to the company for which they work. Throughout the program, the student will have the ability to better support the operating goals of the business on both an individual and company-wide basis.

California State University Dominguez Hills is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP^{SM} or SHRM-SCP^{SM}. This program is valid for 42 PDCs for the SHRM-CP^{SM} or SHRM-SCP^{SM}.

For more information about certification or recertification, please visit www.shrmcertification.org. The program also provides 42 recertification credits toward PHR (Professional in Human Resources) and SPHR (Senior Professional in Human Resources) re-certification.

Courses include:

BPX 951 -	**Building the Partnership**
BPX 953 -	**Developing the Partnership**
BPX 955 -	**Working the Partnership**

For more information, visit **www. csudh.edu/ceie/hr-business-partner**

Attend a **free information session** to learn about these programs.

See **page 4** for details.

Business & Management

Society for Human Resource Management Certification Preparation (SHRM)

Establish yourself as a globally recognized human resource expert by earning the SHRM Certified Professional (SHRMCP[SM]) and SHRM Senior Certified Professional (SHRM-SCP[SM]), the new standard in HR certification. Ensure you're prepared with our SHRM preparation program, designed for SHRM credential candidates. This intensive, 12-week/36-hour program combines expert instruction with the SHRM Learning System® so students can learn more quickly, retain more knowledge and track for success on the exam. For information session see Page 4.

The College of Extended and International Education is a Society for Human Resource Management Education Partner.

For more information, visit **www.csudh.edu/ceie/shrm**

Management and Supervision Certificate

This program is designed for individuals who have recently been promoted to managerial and supervisory positions. Participants learn management skills and techniques that will allow them to be successful managers and supervisors in today's dynamic marketplace. The two-course/two-month program exposes students to the myriad laws and regulations that can directly impact their work as supervisors, managers and agents of their employer—and increase their value to their organization.

California State University Dominguez Hills is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP[SM] or SHRM-SCP[SM]. This program is valid for 24 PDCs for the SHRM-CP[SM] or SHRM-SCP[SM]. For more information about certification or recertification, please visit www.shrmcertification.org.The program also provides 24 recertification credits toward PHR (Professional in Human Resources) and SPHR (Senior Professional in Human Resources) re-certification..

Courses   MGX 921 - **Management & Supervision: Organizational Role**

            MGX 923 - **Management & Supervision: Team Management**

For more information, visit **www.csudh.edu/ceie/management-supervision**

Human Resources

"Even though I've been in this industry for 30 years, I wanted to brush up on my H/R. The instructors really know their stuf and are passionate about what they're doing. They made the classes fun and interesting, and I'm sure they're making a huge impact on many lives."

•• Eva D. / Regional Employee Relations Specialist

Medical Insurance Billing Certificate

The Medical Insurance Billing program provides students with an in-depth understanding of the complex procedures involved in the medical insurance billing industry. Students will gain practical knowledge of medical insurance billing practices and enhance their understanding of the skills required to operate efficiently in today's medical offices, hospitals, clinics and medical supply companies. The eight courses in the program can be completed in four to six months.

Courses:
- NBMB 111 - **Insurance and Third Party Payers**
- NBMB 112 - **Office & Insurance Problem Solving**
- NBMB 113 - **Regulatory Requirements – HIPAA, Compliance & Ethics**
- NBMB 114 - **Inpatient / Outpatient Facility Billing**
- NBMB 115 - **Medical Terminology**
- NBMB 116 - **ICD-10 Diagnosis Coding**
- NBMB 117 - **CPT Procedure Coding**
- NBMB 118 - **Medical Insurance Computer Billing and Applied Billing Techniques**

For more information, visit **www.csudh.edu/ceie/medical-insurance-billing**

Meeting and Event Planning Certificate

Meeting and event planning is a rapidly growing, multi-billion-dollar global industry. In this program, students will learn how to become a meeting and event planner for an organization or as an independent business owner. The program helps train students interested in careers as a meeting planner/coordinator, event director, wedding planner, special event planner, destination management planner, corporate planner or association planner. Students will also learn about fund-raising/development, hotel sales, convention service management, and entertainment production, including lighting, audio/visual, sound and catering. There are nine, one-day courses that can be completed in three months.

Courses:
- MEX 901 - **Introduction and Fundamentals of Meeting Planning**
- MEX 904 - **Site Selection and Inspections**
- MEX 905 - **Financial Management for Event Planning**
- MEX 902 - **Special Event Management**
- MEX 903 - **Negotiations and Contracts**
- MEX 907 - **Audio/Visual and Technology Today**
- MEX 906 - **Food and Beverage Management/Room Set Ups**
- MEX 908 - **Planning Global and Incentive Meetings**
- MEX 910 - **Marketing and Promotion for Event Planning**
- MEX 909 - **Wedding Planning**

For more information, visit **www.csudh.edu/ceie/meeting-event-planning**

Attend a **free information session** to learn about these programs. See **page 4** for details.

Meeting and Event Planning

"If you're interested in changing careers and wanting to pursue event planning, CSUDH Extended Education classes are the way to go."

- Meeting and Event Planning Student

"It's that "extra" that sets you apart from others who are pursuing the same things as you, such as a job or even a volunteer."

- Aja R.,
Meeting and Event Planning Student

"Thank you for another jam-packed and fabulous session in the Event Planning Course. Budgets don't have to be intimidating. It just requires a lot of thought and precision."

- Cynthia S.
Meeting and Event Planning Student

"I learned more about negotiations and contracts in one day than I have learning as an events planner by experience! I feel more confident to better negotiate for my company!"

- Denise B.
Meeting and Event Planning Student

Project Management Certificate

In the Project Management program, students gain the management skills required to bring projects in on time and within budget. The curriculum covers the Project Management Institute's (PMI™) Project Management Body of Knowledge (PMBOK™), which serves as the fundamental knowledge base for project management. In addition, this 66-hour program exceeds the education requirement needed to sit for PMI's Project Management Professional (PMP) and Certified Associate in Project Management (CAPM) examinations. These exams provide an entry into the project management profession for those who do not have prior work experience in the field. This five-course program can be completed in 3 to 6 months, and also offers 66 professional development units for PMI certification maintenance. For information session see Page 4.

Courses: PMX 900 - **Introduction & Overview of Project Management**

PMX 901 - **Project Human Resource and Procurement Management**

PMX 902 - **Project Quality and Communications Management**

PMX 903 - **Project Risk and Scope Management**

PMX 904 - **Project Time and Cost Management**

For more information, visit **www.csudh.edu/ceie/project-management**

Project Management with Microsoft Project

This two-month course is designed to give experienced project managers an understanding of and confidence using Microsoft Project 2016. Through individual, hands-on participation in the software's features and functions, the course focuses on CPM scheduling, with brief references to Critical Chain and Agile project management methodologies as they relate to Microsoft Project 2016. Students will learn how to create schedules, develop cost-loaded baselines, track progress and produce meaningful reports for stakeholders, as well as customize the software to their preferences.

For information session see Page 4. For more information, visit **www.csudh.edu/ceie/microsoft-project**

Project Management Professional (PMP)® and Certified Associate in Project Management (CAPM)® Examination Preparation

The test preparation course was developed for professionals who are currently working in the field of project management and are interested in taking the Project Management Professional (PMP) exam or the Certified Associate in Project Management (CAPM) exam. The CAPM demonstrates your understanding of the fundamental knowledge, terminology and processes of effective project management. The PMP is the gold standard of project management certification, and validates one's competence to perform in the role of a project manager, leading and directing projects and teams. Passing the PMP or CAPM is a challenge and requires 60 to 80 hours of practice. This course will provide direction and strategies to be successful with passing the test.

For more information, visit **www.csudh.edu/ceie/project-management-pmp**

Attend a **free information session** to learn about these programs. See **page 4** for details.

Purchasing Certificate •• Online

The Purchasing program is for individuals who want to gain a broad education in the principles of purchasing and procurement management. Those in the field and those entering the field will benefit from this practical training taught by leading Purchasing professionals. Topics covered include cost-price analysis, negotiation, public sector procurement, legal and regulatory considerations, specification, standardization, supply, ethical issues, partnering, total quality procurement and logistics. This five-course program can be completed in as little as one year.

Courses		
PRX 200	-	**Purchasing Fundamentals (Foundation Course)**
PRX 310	-	**Cost-Price Analysis and Negotiation**
PRX 330	-	**Public Sector Procurement**
PRX 340	-	**Advanced Purchasing Concepts**
PIX 351	-	**Basics of Supply Chain Management**

For more information, visit **www.csudh.edu/ceie/purchasing**

Supply Chain Management Certificate •• Online

Students in this program will gain a broad education in the principles of supply chain management. Those already in the field and those entering the field will benefit from practical training in classes presented by leading supply chain management professionals. Course topics include: supply chain management, detailed scheduling and planning, material requirements planning, capacity requirements planning, inventory management, supplier planning, procurement, operations execution and control, production processes, quality incentives, inventory control, master planning of resources, forecasting, master scheduling, strategic management of resources and integrating operating processes into the strategic plan. This five-course program can be completed in as little as one year.

Courses		
PIX 351	-	**Supply Chain Fundamentals**
PIX 353	-	**Supply Chain Scheduling**
PIX 355	-	**Supply Chain Operations**
PIX 357	-	**Supply Chain Planning**
PIX 359	-	**Supply Chain Strategies**

For more information, visit **www.csudh.edu/ceie/supply-chain-management**

Special Major Bachelor of Arts Degree

Students who have completed the Supply Chain Management Certificate Program at California State University, Dominguez Hills are invited to apply the credits earned toward a bachelor's degree through our unique Special Major degree program. Working with an advisory committee to design a path that best suits their individual and career objectives, students can integrate their studies in Supply Chain Management with at least two other disciplines to obtain their bachelor's degree.

For more information, visit **www.csudh.edu/ceie/programs-schedules/degree-programs-bachelors/production-inventory-control-ba**

Master of Arts in Negotiation, Conflict Resolution and Peacebuilding
•• Online

The online master's degree program in Negotiation, Conflict Resolution and Peacebuilding teaches participants valuable conflict resolution and conflict management skills that can be directly applied to police work, counseling, education, human resources management, labor relations, litigation, business negotiations, supervision and administration.

Other career applications include alternative dispute resolution (ADR), mediation, negotiation, arbitration, public policy, social work, teaching, inter-cultural and community conflicts, corporate contracts and purchasing.

For more information, visit **www.csudh.edu/ncrp-ma**

Grant Writing and Administration Certificate
•• Hybrid Online / On Campus Program

Grants are critical to the success of any nonprofit organization. In this program, students learn how to find grant funding resources, write successful grant proposals and manage projects and performance reporting. Topics covered include grant writing, grant proposals, the application process, methodology, evaluation, assessment, timelines, performance reporting, direct funding, in-kind contributions, foundations, principal investigators, leadership development officers, forums, conferences and networking. The program's three courses can be completed in as little as two months.

Courses	TEX 914	-	**Pre-Award Grant Administration**
	TEX 917	-	**Evaluation and Grant Implementation**
	TEX 919	-	**Post-Award Grant Administration**

For more information, visit **www.csudh.edu/ceie/grant-writing**

Grant Writing

"If you are serious about doing what it takes to write an effective grant, you need this program."

•• Deena S. / Grant Writing Certificate Student
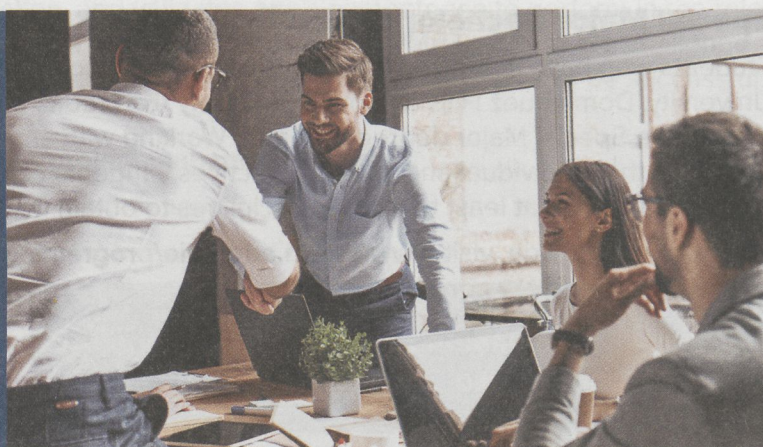
Communications

Social Media Strategies and Content Marketing Certificate

This five-course, two-month program prepares students to create a social media campaign. Courses are designed to prepare participants for positions that require knowledge of converging media, including social media director, advertising, promotions, or marketing manager, craft and fine artists, editors, graphic designers, producers and directors, public relations specialists, reporters, correspondents, and broadcast news analysts, writers and authors.

Courses

JMX 901 - **Introduction to Convergence Media, Marketing & Advertising**

JMX 902 - **Images, Graphics, Platforms and Content**

JMX 903 - **Journalism, Publishing, Entertainment and eCommerce**

JMX 904 - **Politics, Social Cause Marketing and Community Building**

JMX 905 - **How to Make Anything Go Viral**

For more information, visit **www.csudh.edu/ceie/convergence-media**

Technical Writing Certificate •• Online

The Technical Writing program introduces students to the many aspects of contemporary technical writing practices and helps them develop the skills and confidence to communicate complex technical concepts simply and effectively. Students can take individual courses or the entire series. Concepts covered include understanding the steps for successful technical writing, determining the purpose and objectives of the project at hand, collaborative writing, how to write a procedures manual, and how to design the most common technical documents. The program consists of three courses that can be completed in as little as six months.

Courses

NWTW 101 - **Fundamentals of Technical Writing**

NWTW 102- **Advanced Technical Communications**

NWTW 103- **Information Design**

For more information, visit **www.csudh.edu/ceie/technical-writing**

Social Media Strategies & Content Marketing

"I have learned that story telling is the foundation of all successful media messaging from old school to the present."

•• Dan F. / Social Media Strategies & Content Marketing Student

Clear Induction Administrative Services Credential (CIASC)

The new credential program requires collaboration with a certified coach, professional learning outlined in an Individual Induction Plan (IIP), and demonstration of competence in all six of the California Professional Standard for Educational Leaders (CPSEL).

For further information, visit: **www.csudh.edu/slp/programs-admissions/clear-induction-services-credential**

Preliminary Administrative Services Credential Program

Charter and Autonomous School Leadership (CASLA) As a part of the School Leadership Program, current school leaders enhance their instructional leadership skills to improve student achievement in their schools. Aspiring school leaders earn their Preliminary Administrative Service Credential, Master's degree and/or certificate to lead charter and autonomous schools.

For further information, visit: **www.csudh.edu/slp/programs-admissions/preliminary-administrative-services-credential**

Assistive Technology Specialist Certificate •• Online

This program prepares students to implement federal and state laws requiring school personnel to be prepared to offer assistive technology services to disabled persons. All courses meet California Speech-Language Pathology and Audiology Board requirements for professional development hours for license renewal. The program is useful for educational administrators, teachers, special education teachers, occupational and physical therapists, speech and language, rehabilitation and resource specialists, and psychologists. This five-course program can be completed in a year and a half.

Courses		
SPE 530	-	**Introduction to Assistive Technology**
SPE 531	-	**Basic Assistive Technology**
SPE 532	-	**Advanced Assistive Technology**
SPE 533	-	**Administration of Assistive Technology Services**
SPE 537	-	**Capstone Course in Assistive Technology**

For more information, visit www.csudh.edu/ceie/assistive-technology

Community College Teaching Certificate •• Online or on Campus

This graduate-level program provides a course of study for those seeking a career in community college teaching. The program is taught online in the spring and on campus in the fall, and can be completed in two terms.

Courses		
GED 548	-	**Effective College Teaching**
GED 549	-	**The Community College**
GED 594	-	**College Teaching Internship**

For further information, visit: www.csudh.edu/ceie/community-college-teaching

Attend a **free information session** to learn about these programs. See **page 4** for details.

MS in Health Science, Orthotics and Prosthetics Option

Orthoticists and prostheticists combine a unique blend of clinical and technical skills that help patients who have neuromuscular and musculoskeletal disorders and/or patients who have a partial or total absence of a limb to lead more active and independent lives. Students in the program learn the principles of biomechanics, pathomechanics, gait analysis, kinesiology, anatomy and physiology, and patient assessment, treatment and education.

For more information visit **www.csudh.edu/health-sciences/oandp/msop-option**

Master of Social Work

The MSW program prepares students for social work practice, inclusive of issues of culture, race, ethnicity, socioeconomic status, class and gender differences, religion, and the effects of bias, prejudice and institutionalized racism. Graduates will be prepared to be employed in the social work profession at the local, state and national levels.

For more information, visit **www.csudh.edu/social-work**

Communication Sciences and Disorders Certificate

This pre-professional program offers students the prerequisite knowledge required for a career as a Speech-Language Pathologist. With this certificate, students will be prepared to enter MA/MS programs in Communication Sciences and Disorders or to meet clinical and state licensure requirements to become a Speech-Language Pathology Assistant. The program affords students the opportunity to observe certificated, licensed and credentialed speech and language pathologists in clinical and school settings.

Through this program, students can also earn a certificate in Audiometry, or students can take the Audiometry course independent of the certificate.

For more information, visit **www.csudh.edu/human-development/csd**

Emergency Medical Technician Training Program!   NEW!

This course will train students to provide efficient and immediate care to ill and/or injured patients and to assist other emergency medical services providers. Upon successful completion of this course, students will be eligible to apply for testing with the National Registry of Emergency Medical Technicians.

To prepare for the EMT Training course, it is recommended that students complete the EMT Prep Course. The course will prepare the students to be more successful in an EMT program by introducing basic human anatomy as well as other information critical to the role of the Emergency Medical Technician (EMT).

For more information, visit **www.csudh.edu/ceie/emt**

Attend a **free information session** to learn about the EMT Training Program. See **page 4** for details.

MS Cyber Security

The Master of Science in Cyber Security program prepares students for professional careers in cyber security. The program was developed and is hosted by the CSUDH Computer Science Department. Students develop the technical skills to protect IT infrastructures, operating systems and networks from intentional and unintentional informational security breaches, as well as advanced expertise in the areas of cyber security, including the protection of computers, networks and programs from unauthorized access, alteration or damage of data. The program is designed to provide students with up-to-date specialized and advanced knowledge, while developing analytical and practical skills necessary to stay abreast in the ever changing field of cyber security.

For more information, visit **www.csudh.edu/cyber-security-ms**

Cyber Security: IT Fundamentals Certificate of Completion

The Cyber Security Certificate of Completion teaches students the basics of cybersecurity. In addition, students who meet all the admission requirements for the Master of Science in Cyber Security at CSUDH, but do not have a technical background, can be admitted to the masters program if they successfully complete these courses. The program consists of 3 courses that can be completed in 3 months. Subject areas include:

- **Information Technology Fundamentals** — Basics of text editors, spreadsheets, Internet, and security

- **Networking & Hardware** — Advanced topics on computer networks and hardware troubleshooting

- **Cybersecurity Computer Security** — Best practices, threat detection & avoidance, and compliance

For more information, visit **www.csudh.edu/cyber-security-ms/certificate**

User Experience Design   NEW!

This course will teach the tools and techniques to design intuitive, functional and enjoyable software products for the ultimate user experience. With an equal focus on theory and practical applications, students will progress through creating a final project of their choosing and receive feedback along the way. A successful graduate of this course will be able to:

- Identify problem spaces and how to create solutions

- Articulate and support design decisions

- Demonstrate an understanding of the foundations and outcomes of UX design

- Participate in effective design critique

- Explain how UX designers work with others on a product development team (e.g., product managers, developers, visual designers, etc.)

- Describe skills and abilities that hiring managers look for in UX candidates

- Produce UX documentation as listed above in course goals and objectives.

For further information, visit **www.csudh.edu/ceie/user-experience-design**

Web Development   NEW!

This course is a detailed introduction to the world of front-end web development, programming, and computational thinking. The final course outcome is to design and build a website(s) of your choice using HTML/CSS and JavaScript, along with more advanced frameworks such as Bootstrap, Materialize and jQuery. The goal of this course is to present and demonstrate how to use HTML, CSS and Javascript to build modern websites and how to think like a developer. A successful graduate of this course will be able to:

- Demonstrate understanding of all HTML/CSS and JavaScript topics covered throughout the course.
- Apply knowledge gained during this course towards building a website from scratch.
- Incorporate frameworks and scripts in the design of a website that is compatible with modern browsers and devices.

For further information, visit **www.csudh.edu/ceie/web-development**

Advanced Web Development   NEW!

This course will increase students' skills in web development beyond basic HTML, CSS and Javascript and enable students to gain a deeper understanding of Javascript frameworks including React, Node and MongoDb data structures to become a 'Full Stack' front end web developer. The final course outcome is to design and build a comprehensive website or application of your choice using Advanced Javascript frameworks. The objective of the project is to demonstrate understanding of all JavaScript, data and algorithmic topics covered throughout the course. A successful graduate of this course will be able to:

- Demonstrate knowledge of how to structure, style, and create an advanced interactive website.
- Identify all JavaScript, data and algorithmic topics covered throughout the course.
- Combine technical, improvisational and design skills to solve programming problems in crafting an advanced interactive website or application.

For further information, visit **www.csudh.edu/ceie/advanced-web-development**

Attend a **free information session** to learn about these programs. See **page 4** for details.

OSHA Training Institute Education Center at CSUDH

CSU Dominguez Hills is the only Department of Labor Occupational Safety & Health Training Institute Education Center (OSHA OTIEC) in the Los Angeles area, and the only California State University with the designation. We are proud to support OSHA's mission of educating employers and workers on how to avoid workplace injuries and maintain a safe work environment.

The center offers individual OSHA courses and certificates that are open to the public as well as customized training for organizations.

OSHA® Training Institute Education Centers

Certificates available:

The professional certificates offered by the CSUDH OSHA Training Institute Education Center provide the knowledge and practical skills for career enhancement and job advancement in the field of occupational safety and health. Participants will learn how to successfully meet the challenges encountered in today's competitive business environments in the areas of healthcare, refineries, construction and general industry.

ASH	HST	HHSM	RST	OSHM	CSHO
ADVANCED SAFETY & HEALTH	HEALTHCARE SAFETY TECHNICIAN	HOSPITALITY HEALTH & SAFETY MANAGER	REFINERY SAFETY TECHNICIAN	OCCUPATIONAL SAFETY & HEALTH MANAGER	CERTIFIED SAFETY & HEALTH OFFICIAL

1 of 26

The OSHA Training Institute Education Center at California State University, Dominguez Hills, is one of just 26 in the entire country.

...and it's the only Los Angeles-based center.

OSHA Public Sector Safety & Health Fundamentals

The certificate program in Public Sector Safety & Health Fundamentals supports OSHA's mission by training public sector employees in occupational safety and health to reduce incident rates for workers in state and local governments.

CERTIFICATE PROGRAM:
PUBLIC SECTOR
SAFETY & HEALTH FUNDAMENTALS

Participants have the opportunity to earn certificates for Construction and General Industry training.

- **Public Sector Safety & Health Fundamentals – Construction**
- **Public Sector Safety & Health Fundamentals – General Industry**

Quarterly Updates

The Cal/OSHA quarterly updates provide an overview of the latest developments and most frequently cited violations in California. Our team of experts and guest speakers will provide valuable information to help you stay in compliance.

Who Should Attend: Safety professionals, supervisors, human resource managers and personnel responsible for overseeing safety in the workplace. The updates are a great opportunity to network with other safety professionals.

For more information, visit **www.csudh.edu/osha**

20%

"Companies that implement effective safety and health programs can expect reductions of 20 percent or greater in their injury and illness rates and a return of $4 to $6 for every $1 invested."

••• OSHA's Office of Regulatory Analysis

Quality Assurance

MS Quality Assurance •• Online

The demand for individuals with industry-specific technical, management and team-based problem-solving skills is increasing. Our Master of Science in Quality Assurance prepares professionals in quality, engineering, science, management, healthcare, government and service with multiple career options. Topics covered include Total Quality

Management (TQM), Six Sigma, ISO 9000, reliability, benchmarking, process improvement, quality control, human factors in quality assurance, measurement and testing techniques, quality project management, productivity, quality function management and customer satisfaction. Participants can choose either a manufacturing or service and healthcare emphasis.

For more information, visit **www.csudh.edu/qa-ms**

Among **MS Quality Assurance** students at CSUDH College of Extended and International Education:

62% earned a salary increase or promotion after graduation.

89% considered the courses relevant to industry demands.

91% felt the degree would be helpful to their career advancement.

92% gained knowledge and skills required for their job

BS Quality Assurance •• Online

The BSQA program blends the basic sciences with the technologies, management principles, quality concepts and statistical tools needed to prepare professionals for careers in Quality Assurance, and to enhance the careers of working professionals in the field or those looking to enter the field, who seek an understanding of current quality concepts.

Those students more interested in the technical areas of Quality can pursue a Measurement Science option. Topics covered include lean manufacturing, quality improvement, measurement science, systems failure analysis, technical documentation, technical communications, statistical quality control and inspection, the manufacturing process, electrical metrology, quality auditing, measurement uncertainty, dimensional metrology, physical metrology safety and reliability, and value based quality.

For more information, visit **www.csudh.edu/qa-bs**

Quality Assurance Certificates and ASQ Certification •• Online

CSUDH offers Certificates of Completion for students who complete three graduate-level courses from the MS Quality Assurance program and the appropriate capstone course. No university admission is required. The non-credit capstone courses in each certificate (with the exception of the Service Quality Certificate) are also designed to aid the Quality Practitioner pass the ASQ professional certification examination. This certification is a recognized professional accomplishment bound to enhance career marketability. These courses are offered in cooperation with the Los Angeles Section 0700 of the American Society for Quality (ASQ).

Certificates of Completion

- **Quality Auditing**
- **Quality Management**
- **Six Sigma Black Belt**
- **Software Quality Engineering**
- **Quality Engineering**
- **Reliability Engineering**
- **Service Quality Assurance**

For more information, visit **www.csudh.edu/qa-ms/certificates**

Sports & Recreation

Sport and Fitness Psychology Certificate •• Online

If you are involved in sports or fitness as an athlete, trainer, coach, fitness instructor or health professional, and want to develop optimal performance, create effective teams, and enhance physical/mental well-being, this certificate will benefit you. Take one course or all five senior-level courses to acquire the tools to perform your job more effectively or expand your present skill set. Parent coaches will learn how to build cooperative teams. High school coaches can use these courses towards a teaching credential. Fitness instructors can increase their employability. Athletes can advance their careers. This five-course program can be completed in as little as one year.

Courses
- PSY 480 - **Sport Psychology**
- PSY 481 - **Applied Sport and Fitness Psychology**
- PSY 482 - **Psychology of Coaching and Team-Building**
- PSY 483 - **Contemporary Issues in Sport and Fitness Psychology**
- PSY 486 - **Internship in Sport and Fitness Psychology**

For more information, visit **www.csudh.edu/ceie/sport-psychology**

Test & Certification Preparation

Test Preparation Courses

Academic test and professional certification courses are available for the following programs:

- **California Basic Educational Skills Test (CBEST)**
- **California Subjects Exams for Teachers (CSET)**
- **Graduate Management Admission Test (GMAT)**
- **Graduate Record Examination (GRE)**
- **Project Management Professional (PMP) Certification**
- **American Society for Quality Certification**
- **Society for Human Resource Management (SRHM) Certification**

For more information, visit **www.csudh.edu/ceie/testprep**

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee

Business

Construction Project Management

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23413	CMX	905	01	Financing Real Estate Acquisitions	.6 CEUs	2/1/20	2/1/20	1	6	9:00 AM	4:00 PM	Sat.	EE1218	$114
23414	CMX	904	01	Construction Accounting	1.2 CEUs	2/8/20	2/29/20	4	12	8:30AM	11:30AM	Sat	EE1213	$189
23415	CMX	925	01	Bidding & Scheduling	1.8 CEUs	2/12/20	3/18/20	6	18	6:30PM	9:30PM	Wed	EE1222	$273
23419	CMX	920	01	Field Project Management	3.0 CEU's	2/13/20	4/16/20	10	30	6:30 PM	9:30 PM	Thrs	EE1217	$454
23420	CMX	903	01	Plan Reading	1.8 CEUs	3/7/20	4/11/20	6	18	8:30AM	11:30AM	Sat.	EE1213	$324
23421	CMX	921	01	Law for Construction	1.8 CEUs	4/14/20	5/19/20	6	18	6:30 PM	9:30 PM	Tue	EE1222	$273
30616	CMX	902	01	Estimation	2.4 CEUs	4/18/20	6/20/20	8	24	8:30AM	11:30AM	Sat.	EE1213	$363
						no class on 5/16 & 5/23								
30617	CMX	926	01	Construction Safety	2.4 CEUs	5/13/20	7/1/20	8	24	6:30 PM	9:30 PM	Wed.	EE1222	$363

Global Logistics

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23191	GLX	900	01	Introduction to Logistics	1.0 CEU	2/8/20	2/15/20	2	10	9:00 AM	3:00 PM	Sat.	EE1221	$184
23192	GLX	901	01	Importing and Exporting	1.0 CEU	2/22/20	2/29/20	2	10	9:00 AM	3:00 PM	Sat.	EE1209	$184
23193	GLX	902	01	Global Logistics	2.0 CEU	3/7/20	3/28/20	4	20	9:00 AM	3:00 PM	Sat.	EE1209	$368
23194	GLX	903	01	Transportation Management/ Physical Distribution	2.0 CEU	4/4/20	4/25/20	4	20	9:00 AM	3:00 PM	Sat.	EE1221	$368
23195	GLX	904	01	Financial Instruments of International Trade	0.5 CEU	5/2/20	5/2/20	1	5	9:00 AM	3:00 PM	Sat.	EE1210	$92
23196	GLX	905	01	Hazardous Materials	0.5 CEU	5/9/20	5/9/20	1	5	9:00 AM	3:00 PM	Sat.	EE1221	$92

Human Resource Management

Courses at CSUDH

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23296	HRX	901	01	Establishing Human Resource Systems	1.2 CEUs	1/27/20	2/24/20	4	12	6:30 PM	9:30 PM	Mon	EE1222	$317
						no class 2/17								
23298	HRX	903	01	Total Rewards	1.2 CEUs	3/2/20	3/23/20	4	12	6:30 PM	9:30PM	Mon	EE1222	$317
23300	HRX	905	01	Labor & Employment Law	1.2 CEUs	3/30/20	4/20/20	4	12	6:30 PM	9:30PM	Mon	EE1222	$317
23302	HRX	907	01	Communication Dynamics	.9 CEUs	4/27/20	5/11/20	3	9	6:30 PM	9:30PM	Mon	EE1218	$238

Courses at Beach Cities

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23297	HRX	901	82	Establishing Human Resource Systems	1.2 CEUs	2/15/20	2/22/20	2	12	9:00AM	4:00PM	Sat	BCHC L8	$317
23299	HRX	903	82	Total Rewards	1.2 CEUs	2/29/20	3/7/20	2	12	9:00AM	4:00PM	Sat	BCHC L8	$317
23301	HRX	905	82	Labor & Employment Law	1.2 CEUs	3/14/20	3/21/20	2	12	9:00AM	4:00PM	Sat	BCHC L8	$317
23303	HRX	907	82	Communication Dynamics	.9 CEUs	3/28/20	4/4/20	2	9	9:00AM	4:00PM	Sat	BCHC L8	$238
						Course meets 9am - 4pm on 3/28 and 9am-12pm on 4/4.								

SHRM Test Preparation

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
TBA	NBHR	101	01	SHRM Prep Course	non credit	2/5/20	4/22/20	12	36	6:30 PM	9:30 PM	Wed	TBA	$1,289
													Need to register by 1/28	
TBA	NBHR	101	02	SHRM Prep Course	non credit	2/5/20	4/22/20	12	36	6:30 PM	9:30 PM	Wed	TBA	$1,339
											for those who register between 1/29 and 1/30			
TBA	NBHR	101	82	SHRM Prep Course	non credit	2/8/20	4/25/20	12	36	9:00AM	12:00PM	Sat	TBA	$1,289
						no class on 2/15;				time for class on 2/22 is 9am-4pm Need to register by 1/30				
TBA	NBHR	101	83	SHRM Prep Course	non credit	2/8/20	4/25/20	12	36	9:00AM	12:00PM	Sat	TBA	$1,339
						no class on 2/15;				class on 2/22 is 9am-4pm for those who register between 1/31 and 2/3				

Human Resource Business Partner Certificate

Courses at CSUDH

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23309	BPX	951	01	Building the Partnership	1.8 CEUs	1/28/20	3/3/20	6	18	6:30 PM	9:30 PM	Tue	EE1202	$449
23311	BPX	953	01	Developing the Partnership	1.2 CEUs	3/10/20	4/7/20	4	12	6:30 PM	9:30 PM	Tue	EE1201	$323
						no class on 3/31								
23313	BPX	955	01	Working the Partnership	1.2 CEUs	4/14/20	5/5/20	4	12	6:30 PM	9:30 PM	Tue	EE1221	$323

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
				Courses at Beach Cities										
23310	BPX	951	82	Building the Partnership	1.8 CEUs	4/11/20	4/25/20	3	18	9:00AM	4:00PM	Sat	BCHC L8	$449
23312	BPX	953	82	Developing the Partnership	1.2 CEUs	5/2/20	5/9/20	2	12	9:00AM	4:00PM	Sat	BCHC L8	$323
30589	BPX	955	82	Working the Partnership	1.2 CEUs	5/16/20	5/30/20	2	12	9:00AM	4:00PM	Sat	BCHC L8	$323
						no class on 5/23								

Management & Supervision

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23307	MGX	921	01	MGT & Sup. Organizational Role	1.2 CEUs	2/6/20	2/27/20	4	12	6:30 PM	9:30 PM	Thu	EE1202	$308
23308	MGX	923	01	MGT & Sup. Team Management	1.2 CEUs	3/5/20	3/26/20	4	12	6:30 PM	9:30 PM	Thu	EE1201	$308

Medical Insurance Billing

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23364	NBMB	111	01	Insurance & Third Party Payers	non credit	1/11/20	2/15/20	5	25	8:30 AM	2:00 PM	Sat.	EE1301	$333
23366	NBMB	115	01	Medical Terminology	non credit	2/22/20	2/29/20	2	10	8:30 AM	2:00 PM	Sst	EE1301	$137
23368	NBMB	113	01	Reg. Requirements-HIPAA, Compl, Ethics	non credit	3/14/20	3/21/20	2	10	8:30 AM	2:00 PM	Sat.	EE1301	$137
23369	NBMB	116	01	ICD-10 Diagnosis Coding	non credit	3/28/20	4/11/20	3	15	8:30 AM	2:00 PM	Sat.	EE1301	$206
23370	NBMB	117	01	CPT/Procedure Coding	non credit	4/25/20	5/9/20	3	15	8:30 AM	2:00 PM	Sat.	EE1301	$206
30595	NBMB	112	01	Office & Insurance Problem Solving	non credit	5/30/20	6/6/20	2	10	8:30 AM	2:00 PM	Sat.	EE1301	$137
30596	NBMB	118	01	Med. Ins. Compter Bill & applied techniques	non credit	6/13/20	6/13/20	1	5	8:30 AM	2:00 PM	Sat.	EE1301	$90
30597	NBMB	114	01	Inpatient/Outpatient Facility Billing	non credit	6/20/20	6/20/20	1	5	8:30 AM	2:00 PM	Sat.	EE1301	$90

Meeting and Event Planning

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23657	MEX	901	01	Intro & Fundamentals of Meeting Planning	.6 CEU	2/8/20	2/8/20	1	6	9:00 AM	4:00 PM	Sat.	EE1209	$135
23658	MEX	905	01	Financial Management for Event Planning	.6 CEU	2/22/20	2/22/20	1	6	9:00 AM	4:00 PM	Sat.	EE1221	$135
23659	MEX	904	01	Site Selection and Inspection	.6 CEU	2/29/20	2/29/20	1	6	9:00 AM	4:00 PM	Sat.	Off Campus	$135
23660	MEX	906	01	Food & Beverage Mgtt Room Set Up	.6 CEU	3/7/20	3/7/20	1	6	9:00 AM	4:00 PM	Sat.	EE1221	$135
23661	MEX	903	01	Negotiations and Contracts	.6 CEU	3/14/20	3/14/20	1	6	9:00 AM	4:00 PM	Sat.	EE1221	$135
23662	MEX	902	01	Special Event Management	.6 CEU	3/21/20	3/21/20	1	6	9:00 AM	4:00 PM	Sat.	EE1221	$135
23663	MEX	910	01	Marketing/ Promotion for Event Planning	.6 CEU	3/28/20	3/28/20	1	6	9:00 AM	4:00 PM	Sat	EE1221	$135
22364	MEX	907	01	Audio Visual and Technology Today	.6 CEU	4/11/20	4/11/20	1	6	9:00 AM	4:00 PM	Sat.	EE1209	$135
23665	MEX	908	01	Planning Global and Incentive Meetings	.6 CEU	4/25/20	4/25/20	1	6	9:00 AM	4:00 PM	Sat.	EE1209	$135

Project Management

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
				Courses at Beach Cities										
23384	PMX	903	82	Project Risk and Scope Mgt.	1.5 CEUs	1/15/20	2/12/20	5	15	6:00PM	9:00PM	Wed	BCHC L8	$334
23385	PMX	904	82	Project Schedule and Cost Management	1.5 CEUs	2/19/20	3/25/20	5	15	6:00PM	9:00PM	Wed	BCHC L8	$334
						no class on 2/26								
23378	PMX	900	82	Intro & Overview of PM	.6 CEUs	4/7/20	4/14/20	2	6	6:00PM	9:00PM	Tue	BCHC L8	$146
23380	PMX	901	82	Project Resource and Procurement Management	1.5 CEUs	4/21/20	5/19/20	5	15	6:00PM	9:00PM	Tue	BCHC L8	$334
				Monday/Thursday Courses at CSUDH										
23377	PMX	900	02	Intro & Overview of PM	.6 CEUs	3/16/20	3/19/20	2	6	6:00PM.	9:00PM.	M/Th.	EE1202	$146
23379	PMX	901	01	Project Resource and Procurement Management	1.5 CEUs	3/23/20	4/6/20	5	15	6:00PM.	9:00PM.	M/Th	EE1202	$334
23382	PMX	902	02	Project Quality and Com. Mgt	1.5 CEUs	4/9/20	4/23/20	5	15	6:00PM	9:00 PM	M/Th	EE1205	$334
23383	PMX	903	01	Project Risk and Scope Mgt.	1.5 CEUs	4/27/20	5/11/20	5	15	6:00PM	9:00PM	M/Th	EE1217	$334
				Saturday Courses at CSUDH										
23376	PMX	900	01	Intro & Overview of PM	.6 CEUs	2/1/20	2/1/20	1	6	9:00AM	4:00PM	Sat.	EE1222	$146
23490	PMX	901	01	Project Resource and Procurement Management	1.5 CEUs	2/8/20	3/7/20	5	15	9:00AM	12:00PM	Sat.	EE1218	$334
23491	PMX	902	01	Project Quality and Com. Mgt	1.5 CEUs	3/14/20	4/11/20	5	15	9:00AM	12:00PM	Sat.	EE1218	$334
23492	PMX	903	01	Project Risk and Scope Mgt.	1.5 CEUs	4/18/20	5/9/20	4	15	9:00AM	12:00PM	Sat.	EE1222	$334
						class on 5/9 will meet 9am-4pm								
30606	PMX	904	01	Project Schedule and Cost Management	1.5 CEUs	5/30/20	6/27/20	5	15	9:00AM	12:00PM	Sat.	EE1222	$334

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
Project Management with Microsoft Project														
23386	PMX	951	01	Microsoft Project for Project Management	1.8 CEUs	3/29/20 no class on 4/12	5/3/20	5	20	9:00AM	2:00PM	Sun	EE1201	$539
Project Management Professional Exam Prep														
23375	NMPM	101	01	PMP/CAPM Prep Course	non credit	2/9/20	3/15/20	6	36	9:00AM	4:00PM	Sun	EE1218	$810
Purchasing														
23341	PRX	200	41	Purchasing Fundamentals	3 EXT	1/6/20	4/5/20		45	Online - Distance Learning				$585
23342	PRX	310	41	Cost-Price Analysis and Negotiation	3 EXT	1/6/20	4/5/20		45	Online - Distance Learning				$585
30591	PRX	200	41	Purchasing Fundamentals	3 EXT	4/6/20	7/5/20		45	Online - Distance Learning				$585
30592	PRX	330	41	Public Sector Procurement	3 EXT	4/6/20	7/5/20		45	Online - Distance Learning				$585
Supply Chain Management														
23339	PIX	351	41	Supply Chain Fundamentals	3 EXT	1/6/20	4/5/20		45	Online - Distance Learning				$585
23340	PIX	353	41	Supply Chain Scheduling	3 EXT	1/6/20	4/5/20		45	Online - Distance Learning				$585
30593	PIX	351	41	Supply Chain Fundamentals	3 EXT	4/6/20	7/5/20		45	Online - Distance Learning				$585
30594	PIX	357	41	Supply Chain Planning	3 EXT	4/6/20	7/5/20		45	Online - Distance Learning				$585

Communications

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
Grant Writing														
23289	TEX	914	35	Pre Award Grant Administration	2.0 CEUs	1/14/20	1/28/20	3	20	6:30 PM	9:30 PM	Tue	EE1222	$191
23291	TEX	917	35	Evaluation & Grant Implementation	2.0 CEUs	2/11/20	2/25/20	3	20	6:30 PM	9:30 PM	Tue	EE1222	$191
23293	TEX	919	35	Post Award Grant Administration	2.0 CEUs	3/10/20	3/24/20	3	20	6:30 PM	9:30 PM	Tue	EE1222	$191
23290	TEX	914	36	Pre Award Grant Administration	2.0 CEUs	4/2/20	4/16/20	3	20	6:30 PM	9:30 PM	Thu.	EE1222	$191
23292	TEX	917	36	Evaluation & Grant Implementation	2.0 CEUs	4/30/20	5/14/20	3	20	6:30 PM	9:30 PM	Thu.	EE1213	$191
30602	TEX	919	35	Post Award Grant Administration	2.0 CEUs	5/28/20	6/11/20	3	20	6:30 PM	9:30 PM	Thu	EE1222	$191
Social Media Strategies and Content Marketing														
23351	JMX	901	01	Introduction to Convergence Media	.6 CEU	3/7/20	3/7/20	1	6	9:00 AM	4:00 PM	Sat.	EE1210	$150
23352	JMX	902	01	Images, Graphics, Platforms and Content	1.2 CEU	3/14/20	3/21/20	2	12	9:00 AM	4:00 PM	Sat.	EE1206	$300
23353	JMX	903	01	Journalism, Publishing, Entertainment and eCommerce	1.2 CEU	3/28/20	4/4/20	2	12	9:00 AM	4:00 PM	Sat.	EE1217	$300
23354	JMX	904	01	Politics, Social Causes, Marketing and Community Building	1.2 CEU	4/18/20	4/25/20	2	12	9:00 AM	4:00 PM	Sat.	EE1209	$300
23355	JMX	905	01	How To Make Anything Go Viral	.6 CEU	5/2/20	5/2/20	1	6	9:00 AM	4:00 PM	Sat.	EE1221	$150
Technical Writing														
23261	NWTW	102	41	Advanced Technical Communications	non credit	1/6/20	3/8/20			Online - Distance Learning				$489
23262	NWTW	103	41	Information Design	non credit	1/6/20	3/8/20			Online - Distance Learning				$489
23264	NWTW	101	41	Fundamentals of Technical Writing	non credit	3/16/20	5/17/20			Online - Distance Learning				$489
23263	NWTW	103	42	Information Design	non credit	3/16/20	5/17/20			Online - Distance Learning				$489

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee

Education

Assistive Technology"

23161	SPE	530	41	Intro to Assistive Tech	3	1/6/20	3/16/20					Online - Distance Learning		$909
23162	SPE	531	41	Basic Assistive Technology	3	1/6/20	3/16/20					Online - Distance Learning		$909
23163	SPE	537	41	Capstone in Assist Tech	3	1/6/20	3/16/20					Online - Distance Learning		$909

Community College Teaching

23119	GED	549	41	The Community College	2	1/14/20	2/8/20					Online - Distance Learning		$606
23120	GED	549	42	The Community College	2	4/28/20	5/23/20					Online - Distance Learning		$606
23121	GED	548	41	Effective College Teaching	3	2/18/20	4/11/20					Online - Distance Learning		$909
23122	GED	594	71	Independent Study - Internship	3	2/3/20	5/22/20					Off Campus	Off Campus	$909

Healthcare & Social Services

Emergency Medical Technician Training

| 23345 | HSX | 901 | 01 | Emergency Medical Teachnician Preparation Course | 1.2 CEUs | 2/15/20 | 2/16/20 | 2 | 12 | 9:00AM | 4:00PM | Sat/Sun | EE1202 | $185 |
| 30590 | HSX | 905 | 01 | Emergency Medical Technician Training Course | 21.6 CEUs | 2/29/20 | 6/28/20 | 30 | 216 | 9:00AM | 4:30PM | Sat/Sun | EE1202 | $1,495 |

(180 hours in class + 36 in field)

No class on 4/11, 4/12, 5/10, 5/16, 5/23 and 5/24

Information Technology

Cyber Security

TBA	CTC	195	71	Info Technology Fundamentals	2	TBA	TBA			TBA	TBA	TBA TBA TBA TBA		TBA
TBA	CTC	195	72	Network and Hardware	2	TBA	TBA			TBA	TBA	TBA TBA TBA TBA		TBA
TBA	CTC	195	73	Info. Security Fundamentals	2	TBA	TBA			TBA	TBA	TBA TBA TBA TBA		TBA

User Experience Design

| 23486 | CIX | 975 | 01 | Professional Front-End Web Development | 5.0 CEUs | 2/10/2020 | 4/01/2020 | 20 | 50 | 3:45pm | 6:15pm | M, W, Th | EE 1206 | $2,995 |

Web Development

| 23486 | CIX | 975 | 01 | Professional Front-End Web Development | 5.0 CEUs | 2/10/2020 | 4/01/2020 | 20 | 50 | 3:45pm | 6:15pm | M, W, Th | EE 1206 | $2,995 |

Advanced Web Development

| 23487 | CIX | 976 | 01 | Advanced Front Web Development | 5.0 CEUs | 2/10/2020 | 4/01/2020 | 20 | 50 | 3:45pm | 6:15pm | M, W, Th | TBA | $2,995 |

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee

Sports & Recreation

Sport and Fitness Psychology Certificate

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23164	PSY	482	41	Psychology of Coaching and Team-Building	3 units	3/20/20	5/14/20						Online - Distance Learning	$909
23165	PSY	486	41	Internship in Sport and Fitness Psychology	3 units	1/14/20	5/6/20						Online - Distance Learning	$909

Test Preparation

Test Preparation Courses

CN	Dept	Cat No	Sec	Course Title	Units (Type)	Start Date	End Date	No. Mtgs	Total Hrs	Start Time	End Time	Day	Location	Fee
23265	NXGR	101	01	GRE	non-credit	4/26/20	5/17/20	4	24	9:00AM	3:00PM	Sun	EE1209	$490
23266	NXCB	101	01	CBEST	non-credit	1/25/20 no class 2/1	2/2/20	3	18	9:00AM	3:00pm	Sa/Su	BCHC L9	$355
23267	NXCS	101	01	CSET	non-credit	5/10/20 no class 5/24	5/31/20	3	18	9:00AM	4:00PM	Sun	EE1205	$455

Training and Development

The College of Extended and International Education works closely with the business community to develop custom-designed training programs that help meet the demands of the fast-paced workplaces of the new millennium.

For more information, call **310-243-3737** or email **kmcnutt@csudh.edu**.

International Training

Professional training and degree programs are available on the CSUDH campus, outside of the U.S., or via distance learning.

For more information, email **intltraining@csudh.edu,** call **310-243-3972**
or visit **www.csudh.edu/ceie-intl/intl-training-programs**

Workforce Development Board

FREE Training for a New Career More than 40 programs at CSUDH's College of Extended and International Education are approved by the Workforce Development Board, which means you could qualify to earn a professional certificate for free!

For more information, visit **www.servicelocator.org/workforcecontacts.asp**

Active Military and Veteran Programs

CSUDH extends military-friendly advanced credit policies to active personnel, veterans, active and retired reservists, and active and retired members of the National Guard. Students may be awarded up to 90 semester credits toward their degree.

For your convenience, we offer 100% online bachelor's completion and master's degree programs, certificates and individual courses.

For more information, email **ceemilitary@csudh.edu**, call **310-243-3609**
or visit **www.csudh.edu/ceie-military**

Extended Education Facilities

The College of Extended and International Education facilities are available for group rental for classes, seminars, video conferencing, television/film production and other events.

Facilities: 10 classrooms • Lecture Hall • Wifi • Executive Conference Room • Video/Presenter Camera • Projection Capability • Warming Kitchen

For pricing, scheduling, and catering information:
Contact **Teresa Stevens** at **310-243-2012/tstevens@csudh.edu**

Passport Hub Center

We offer convenient passport/passport renewal and notary services right on our campus

(in SAC2 2130, next to Parking Lot 7). Services are available by scheduled appointments or limited walk-in service.

For more information, contact **eepassporthub@csudh.edu | 310-243-2570**

or visit **www.csudh.edu/passport** to make an appointment.

Accelerate Your Success

Open University

Access that can change your life

Open University is an easy way for you to participate in regular university classes at CSU Dominguez Hills. You can take CSUDH credit courses without being admitted to the university, which means no transcripts, application or other documentation is necessary. And you can apply the credits you earn to a degree in the future, if you choose. Hundreds of courses are available, so start learning today!

How can **Open University** change your life?

- Enhance your professional skills
- Test out a new career choice
- Follow your educational aspirations
- Improve your grade point average if your first attempt at college was not successful
- If you're a high school student who has completed their junior year by June, challenge yourself with university-level courses. Registration form and fees must be accompanied by written support from your principal or counselor.
- Accumulate credits that you can apply toward your degree once you are admitted to the university
- Complete requirements for a degree you began at another university

Open University is available during the Fall and Spring semesters.

Non-CSUDH students may also take courses through CSUDH Summer Sessions, CSUDH Winter Session and Spring Intersession.

For more information: www.csudh.edu/open
To register: 877-GO-HILLS
For questions: learn@csudh.edu/310-243-2075

Don't Get Left Out in the Cold!
Take CSUDH Credit Classes During

Winter Session!

December 20, 2019 – January 15, 2020

Registration Starts October 29, 2019
To enroll, call 310-243-3741

For more information, visit www.csudh.edu/winter

CSUDH Extended Education offers:

- Affordable certificate and degree programs
- Professional development programs respected by leading employers
- A wide selection of professional development programs and in-demand degrees
- Convenient class times: evening, weekend and online classes that fit busy schedules
- Interactive learning environments inside and out of the classroom
- Instructors that are experienced, working professionals
- Customized training and education for organizations
- A convenient location off the 405, 110 and 91 freeways
- An inviting and vibrant campus community
- Payment options

CSUDH | COLLEGE OF EXTENDED
AND INTERNATIONAL
EDUCATION