Required Textbook, SOFTWARE and DATA SETS for both PUB 504 and PUB 505 courses

Title: Quantitative Analysis I and II in Public Administration Term: Summer I and Summer II 2025 ONLINE

Professor Information:

Name:Dr. Elena Kulikov

Saturday 10:00 – 11:00 am via ZOOM by appointment

Zoom: <https://csudh.zoom.us/j/6390954780>

 Note: The quickest way to reach me is via email: ekulikov@csudh.edu

**Required Textbook, Software, and Data Sets**

**1. Textbook and MindTap Access**

This course requires access to **MindTap**, an online homework platform that includes the required **e-book** for both **PUB 504** and **PUB 505**.

* If you are comfortable using an electronic version of the **Healey** book, you can purchase **MindTap for Healey/Donoghue's *Statistics: A Tool for Social Research and Data Analysis*, 1-Term Instant Access** (ISBN-13: **9780357371114**) for **$60.00**.
* If you prefer a physical textbook, I highly recommend renting or purchasing a **bundle** that includes both the **loose-leaf book and MindTap access** (which always includes the e-book). A hard copy of the book is strongly encouraged, as you will need it throughout the program.
* Explore pricing options at [**Cengage**](https://www.cengage.com/student/) or other discounted websites.

**MindTap registration details** are provided below and will also be available in the **MindTap folder** on the class **Canvas** page once the course begins.

**2. Software for Windows and Mac**

The **SPSS** license has been updated and is available in the **Software Launchpad** of the **MyCSUDH** campus portal ([**https://my.csudh.edu**](https://my.csudh.edu)).

**Steps to Download SPSS Version 29:**

1. Log into **MyCSUDH**.
2. In the **Software Launchpad**, select **SPSS**.
3. Choose **SPSS 29** for **Windows** or **Mac**, then start the download.
4. **VERY IMPORTANT:**
	* Under the **Licensing Section**, select **"Authorized User License (I purchased a single copy of the product)"** (instead of the second option).
	* Enter the following credentials:
		+ **Serial Number:** 9774365
		+ **License Code:** c759c11c3c8bf6a4c63c
	* This license is valid until **July 31, 2025,** and will be updated before that date.

**SPSS Technical Support**

For assistance, please contact **IT User Services** at **(310) 243-2500**.

**Calculator Requirement:**
You also need a **basic calculator** (the only extra feature required is a square root function). **Do not buy an expensive calculator!** A calculator and **SPSS** should be used to complete your homework assignments.

**3. Technology Requirements**

* A personal computer with a **Java-capable internet browser**, a built-in or external **webcam**, and a **microphone** are required to participate in **live sessions**.
* If you anticipate any major issues accessing a **computer** or having a **reliable internet connection**, please inform instructor **as soon as possible**.

**PLEASE DOWNLOAD THE SOFTWARE BEFORE THE SEMESTER BEGINS.**
If you encounter issues with installation, you will have time to work with the **CSUDH IT department** for assistance.

**5. Data Sets**

All required **data sets** will be available on the class **Canvas** page.

**Instructions:**

* **Copy** the data and **save it to your computer first** before opening it in **SPSS**.
* From the **Canvas Data Folder**, download and save the following data sets:
	+ **General Social Survey 2018** (*gss2018sample.sav*)
	+ **State Crime Trends (1984–2017)**
	+ **States Data**
	+ **Intl-POP**

**Note:** Install **SPSS** on your computer **before saving** the data sets.