



SOCIAL WORK

APPLICATION FOR PUBLIC CHILD WELFARE STIPEND California Social Work Education Center (CalSWEC)

Name \_\_\_\_\_

Address \_\_\_\_\_

E-Mail \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Language(s) Spoken Fluently (other than English): \_\_\_\_\_

To qualify for employment you must be either (a) a citizen of the United States of America, or (b) a registered alien with government permission to work in this country. Does either statement (a) or (b) describe your status as a resident of this country? YES \_\_\_\_ NO \_\_\_\_
You must have your social security card in order to complete processing with the County.

Have you previously participated in a CalSWEC Title IV-E Program at another university? \_\_\_\_ Yes \_\_\_\_ No
If yes, please provide the name of the University, dates that you participated and if it was a BASW or MSW Program

Are you currently a County employee applying for an educational leave? Yes \_\_\_\_ No \_\_\_\_

If yes, Name of Agency: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_

List any previous related work experiences, including names of agencies in which you were employed: (Attach an additional page or resume, if necessary.)

Agency: \_\_\_\_\_

Dates of Association/Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Agency: \_\_\_\_\_

Dates of Association/Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List related internships, volunteer experiences, and research duties.

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List academic awards and/or publications:

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I give my permission for the CalSWEC Interviewing Panel to review my original application and personal statement for admission to the MSW Program at CSUDH ____ Yes ____ No
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**1. Personal Statement:**

Please write no more than two (8 ½ x 11) pages responding to all the following questions separately, in the following order (Please restate question in your answer.):

- (1) What is it about child welfare or child protective services that attracts you?
- (2) What are the personal strengths that you might bring to this training opportunity?
- (3) Are there any personal/family issues (religious beliefs, time commitments) or circumstances that might be obstacles to successfully completing this demanding fieldwork placement or work commitment?
- (4) What is your understanding of the commitment involved in accepting a CalSWEC stipend award?
- (5) What is your understanding of the duties and responsibilities of a public child welfare worker?

**BY MY SIGNATURE BELOW, I SIGNIFY MY UNDERSTANDING...**

That this award requires that I maintain full-time enrollment, with a GPA of 3.0 or higher in the MSW program, with my intended Specialized Practice Year as children, youth and families; I am obligated to “pay back” this award upon graduation through two-years of full-time employment in a public child welfare agency within the State of California. Failure to meet this commitment will result in financial pay back of any monies received. I also understand that it is my responsibility to investigate any personal tax implications of this award with my own tax advisor.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

*Continue to next page*

**CLEARANCES REQUIRED FOR FIELD PLACEMENTS**

In both years of field placement, the CalSWEC student will be placed in child welfare related agencies. Most often, the first year is in a non-profit agency serving Title IV-E eligible children and families. The second year field placement will be in a public child welfare office. Therefore, all second year CalSWEC student interns will be expected to meet all requirements and clearances required of public child welfare agencies. Those include:

- **Submit to and pass a background clearance**
- **Submit to and pass physical exam**
- **Submit to and pass psychological exam.**

Because non-profit agencies are also working with children, youth and families, many will also require a background clearance. If the agency requires a background clearance but does not provide the resources to do so, any costs associated with obtaining a background clearance will be the responsibility of the student. (Should this be the case, the CalSWEC Project Coordinator can assist you in locating an agency that can provide this service.)

Individuals who have a criminal background *may or may not* be excluded from certain agencies. In order to determine if a criminal record might prevent eligibility for a CalSWEC placement, please answer the following questions:

*(All responses will be kept confidential and will be shared only for the purposes of determining field placement eligibility.)*

1. **Have you ever been convicted of a crime? (includes misdemeanor and/or felony) \_\_\_\_\_ yes \_\_\_\_\_ no**  
*(If your response is no, you may skip the remaining questions and sign and date form at the bottom of page.)*
2. **Please identify any and all convictions and provide the following information for each:**
  - a. What was the official conviction?
  - b. In what State were you arrested/convicted?
  - c. Was conviction a felony or misdemeanor?
  - d. When were you convicted (please provide month/year)?
  - e. Results of conviction (incarceration, probation, parole)?
  - f. If you were on probation or parole, when did it conclude?
  - g. Have you met all the stipulations of the Court or is anything still pending?
  - h. Will your conviction show up on a Live Scan or other background clearance check?
  - i.
3. **Please provide any additional information that you believe might prevent you from meeting the required clearances outlined above.**

As previously stated, there are some convictions and other circumstances (e.g., length of time since the conviction) that will not negatively effect a student's placement in an agency. However, failure to disclose a criminal background may impact our ability to place a student in an appropriate CalSWEC field placement. As a result, the student may not be able to successfully meet the requirements of the CalSWEC Program as it relates to field experience. Should this occur, the student would be required to pay back any stipend monies received thus far.

Please be advised that if you have previously been convicted of a crime and have gone through the process of expunging it from your record, you are strongly encouraged to disclose that information to us. It has been our experience that expunged convictions may/will be identified in a criminal background check. **Failure to disclose a criminal background is grounds for removal from the CalSWEC Stipend Program and the MSW Program.** In addition, should you be convicted of a crime after submission of this form and while participating in the MSW Program, you are required to notify the CalSWEC Project Coordinator. Should you have any questions, please feel free to consult with Lynn Harris, CalSWEC Project Coordinator at 310-243-2409 or via email at [lhenderson@csudh.edu](mailto:lhenderson@csudh.edu).

By my signature below, I signify my understanding regarding my responsibility to disclose any criminal background or other eligibility requirements as identified above (e.g., ability to pass a physical exam) and declare that I have provided complete disclosure regarding questions 1 – 3 above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date