**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Field Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Client’s Name:** (Initials/pseudonym for client confidentiality purposes): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **One-time meeting On-going meeting**

**Date of Client Session: \_\_\_\_\_\_\_\_\_\_\_\_\_ Date Process Recording Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Reviewed PR with field instructor**: **\_\_\_\_\_\_\_\_\_\_\_\_\_**

# FOR EACH PROCESS RECORDING PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. PRE-ENGAGEMENT: Preparation for session: How did you prepare for this session? Did you consider yours and your client’s intersectional identities and positionality before the meeting? Did you check any biases and assumptions you had about the client?
2. PURPOSE OF THIS SESSION: Please provide a concise, clear, and specific statement of the purpose of this session. If relevant, show relatedness between this session and the previous session.
3. CONTENT OF THE SESSION: Using the recording table below, please record a significant exchange in the beginning, in the middle, and at the end of the interview.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Interview Content** **(I said, they said)** | **Intern’s Gut- Level Feelings** | **Client’s Affect/ Feelings** | **Identify Interventions and Major Themes** | **Supervisor****Comments** |
| **EXAMPLE:** Intern: Hi, my name is Mary, and I am a social work intern here. What bring you to see us today? Client: What is a social work intern, and I am not sure why I need to see you (arms crossed)  | A bit nervous  | Client seems annoyed and maybe confused.  | Introduction to build rapportClient may experience resistance  | How do you think your introduction came across? What was your body language? Let’s brainstorm other introduction techniques.  |
| Intern: Client:  |  |  |  |  |

1. IMPRESSIONS/ASSESSMENT: 1) What observations did you make of the client’s appearance, affect, behavior (including body language, facial expression and eye contact); 2) What could be contributing to how this client presents themselves? Explain; 3) how does this behavior/affect fit with what you know about the client’s past behavior/affect; and 4) How might their cultural background and intersectional identities, positionality, and experiences with racism, sexism, classism, homophobia, colonialism, etc. impact this interaction with you?
2. DESCRIPTION: Identify the major themes/issues that emerged.
3. USE OF PROFESSIONAL SELF: Choose two significant interventions you made: 1) identify/ describe; 2) what was your impression of your effectiveness; 3) what would you change; 4) Does this intervention challenge the status quo? Please explain.
4. PLANS: How do you plan to promote collaboration with your client to prepare for the next session and develop long and short-range goals that are identified by the client?
5. ISSUES, QUESTIONS OR PROBLEMS: What areas would you like to explore in supervision: include issues of diversity, inclusion, and equity, value dilemmas, counter-transference, etc. How will this inform next steps with client?