To make an appointment via email or phone call, please have the following information ready:

- Your Name
- Contact Number
- Your Email Address
- Affiliated College/University
- Your Course Name and Number
- Your Instructor's Full Name
- The Exam Time Frame
- The Expected Deadline

Please email the information to **testing@csudh.edu** with "Proctoring Appointment" in the subject line

Or

Call us at **(310) 243-3909** with the information ready.