

Toro CARE Grant Category Criteria

This is a time-limited subsidy while resources are available.

You must electronically submit at least one documentation for each category of support you are requesting. **If you have more than one file to upload, please send an email to torocare@csudh.edu.** Please note, if you are seeking an Eviction Avoidance grant in the housing category, **you must provide at least 2 pieces of documentation; your fully executed lease agreement and at least one additional documentation that reflects your rent is past due.**

The information below will provide you with examples of the kind of supporting documentation you can provide, as well as the total dollar amount that you may request for each category. You can request funds based on your documentation, and not more than the total dollar amount allowed for each category. **The max allowable is \$1,000.00.**

***PLEASE NOTE: If your need is related to loss of income, please also submit proof of loss of income (such as a letter from your employer about termination and or/copies of 3 paystubs showing reduced income)**

This grant does not cover tuition, fees, or University Housing balance, as the grant is for non-reoccurring unexpected expenses.

Childcare: Up to \$1000 total	<ul style="list-style-type: none"> A letter from your childcare provider verifying the hours of care provided each week, and the total amount due.
Course Materials: Up to \$500 total	<p><i>PLEASE NOTE: This category does not include technological devices such as personal computers, laptops, or tablet type devices.</i></p> <ul style="list-style-type: none"> A document that shows the total costs of the course materials needed. <p>If course materials were stolen, provide a copy of the law enforcement report verifying the stolen items.</p>
Food Insecurity: Up to \$300 total	<ul style="list-style-type: none"> 3 copies of your most recent paystubs that show your work hours were reduced. A letter from your former employer showing that you were terminated/laid off, or that your work hours were reduced. Correspondence from a county government office that shows you had a change in benefits or denial under CalFresh or Cash Aid. This step is required for eligibility. Employment Development Department (EDD) verification of benefits. Receipts of purchase documenting grocery/hygiene purchases for past 3-4 weeks. A copy of the receipt should show all items purchased. <p>You will be referred to Cal Fresh Outreach and Teddy's Pantry.</p>
Healthcare: Up to \$1000 total	<p><i>Please do not submit your personal health records. Credit Card payments are not eligible to be reimbursed through this grant.</i></p> <ul style="list-style-type: none"> Copies of recent, within 30 days, medical bills that include the date of service and the total amount due. <p>A letter from your medical provider indicating the procedure was medically necessary may also be requested.</p>
Housing Insecurity: Up to \$1000	<p><i>Credit Card payments are not eligible to be reimbursed through this grant.</i></p>

	<p><u>Current Support for Off Campus Housing</u></p> <p>An example of an unforeseen circumstance related to housing:</p> <ul style="list-style-type: none"> • Loss of employment- please provide official documentation from employer. • A medical emergency or illness that has resulted in significantly reduced hours affects the ability to pay for the current housing lease agreement or housing payment. • Loss of a family member that helped to support current lease agreement or housing payment. • Loss of housing due to natural disasters i.e., fire, flood, etc. <p><u>For Eviction Avoidance: you must provide multiple documents, as below:</u></p> <ul style="list-style-type: none"> • A copy of your signed lease agreement, including the breakdown of each individual resident’s total rental payment due monthly. • A signed letter from your property manager/landlord, or a 3 day pay or quit notice from your property manager/landlord, <u>that shows your total amount due to avoid eviction.</u> • Document must have your name on the lease agreement. <p><u>For Move-In Support</u></p> <ul style="list-style-type: none"> • A copy of your signed lease agreement with a confirmed move in date, including the breakdown of each individual resident’s total rental payment due monthly. • For unforeseen circumstances that require support with move in/out transportation and movers. • If seeking support to cover security deposits, ensure that the lease agreement includes the amount of the security deposit. A notarized letter from the property manager/landlord can be used in lieu of the lease agreement • All documents must have your name as the leaser.
<p>Technology: Up to \$500</p>	<p><i>Please note: Technology requests can be made when your computer/laptop has been stolen, damaged, or needs repair. Grants cannot be used to replace/repair Air pods/Earphone/Headphone devices, gaming devices, and any other devices that are deemed unnecessary to aid in completion of courses.</i></p> <ul style="list-style-type: none"> • If your equipment was stolen, provide a copy of a law enforcement report verifying the items were stolen. • Photo images of damaged equipment to be replaced. Must accompany a repair invoice/bill. <p>If the damaged equipment can be repaired, please provide an estimate of the cost to replace parts and or complete the repair.</p>
<p>Transportation: Up to \$1000</p>	<p>PLEASE NOTE: The grant is not allowable to pay the full car insurance premiums. Credit Card payments are not eligible to be reimbursed</p>

	<p><i>through this grant. Ride Share and Rental car payments are not eligible expenses.</i></p> <p><u>Car Safety Repair, Including Damaged or Stolen Parts</u></p> <ul style="list-style-type: none"> • Documentation of ownership of the vehicle. If you are using a family/friend's vehicle, then the owner of the vehicle must write a letter confirming that you have permission to use their vehicle as your primary commuter vehicle (a notarized letter explaining relationship, if owner is not the student applying). • If you are seeking assistance with a safety vehicle repair, or assistance with costs after a motor vehicle accident, you will need to submit an estimate of the costs for repair. The estimate must come from a professional auto-repair business, or your insurance company. <p><u>Past Due Car Payments-</u></p> <p>One month past due is eligible and a payment deferment request is necessary for support with this grant.</p> <ul style="list-style-type: none"> • Documentation of ownership of the vehicle. • A copy of your past due car payment bill. • A copy of your past due car registration.
<p>Utilities: Up to \$500 (includes Water, Gas, Electric, etc.)</p>	<p>A copy of a past due notice for utility costs to the student's primary residence, due to lack of payment.</p> <ul style="list-style-type: none"> • One month of past due payment is eligible. • Your name must be the name on the bill. • For phone payments, you must provide a copy of the entire bill. The cost of data is eligible, however, the cost of equipment including the phone or iPad/tablet is an ineligible expense.
<p>Internet/Wi-Fi: Up to \$300</p>	<p>A copy of a past due notice for utility costs to the student's primary residence, due to lack of payment.</p> <ul style="list-style-type: none"> • If you have a roommate, in the narrative of your application please provide a written description of how much you pay to cover the costs of the home utilities.