

PM 2021-02 (Revised)

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November 15, 2021

The University Sustainability Committee (SC)

The California State University Dominguez Hills (CSUDH) University Sustainability Committee (SC) shall serve in an advisory capacity to the President and is charged with cultivating interest, promoting, and supporting efforts to educate the campus community and institutionalizing sustainability at CSUDH. Equally important, is ensuring the university's ongoing prominence as a sustainability leader in higher education locally, regionally, and nationally.

In undertaking its work, the SC shall promote and coordinate the integration of sustainability on a campus-wide level, supporting collaboration between campus operations, academic programs (including teaching, learning, research, and service), student services, and auxiliary units at the university.

The SC shall:

- Review sustainability updates, projects, plans, programs, policies, and procedures from across the university to assess and evaluate campus progress towards sustainability goals.
- Discover answers to important social, economic, cultural, and political questions that impact the common vision of the campus community and its sustainability practices
- Educate, empower, and advance sustainability efforts throughout the campus community to exist in harmony with nature, conserve and preserve natural resources, and minimize the ecological footprint
- Lead the campus efforts in 'sustainable development that meets the needs of the present without compromising the ability of future generations to meet their own needs' (Sustainability as defined by UN World Commission on Environment and Development)
- Recommend additional resource allocations and internal policy/operational changes to a particular area of the university to facilitate and support campus sustainability efforts. The SC shall apply university-wide rather than divisional or departmental perspectives in analyzing, considering, and recommending resource allocations to the President.
- Propose recommendations to campus governing bodies and management, (e.g., the Academic Senate, Associated Students, department heads, and the Presidential Cabinet) about funding and implementation priorities related to sustainability for the campus.

Membership & Terms:

The SC shall include voting representatives from each division of the University and each constituent group, including, faculty, staff, students, and administrators. In specific:


- a. Members with all rights and privileges, including voting privileges, shall include the division heads (i.e., President, Provost and Vice President for Academic Affairs, Vice President for Administration and Finance, Vice President for Enrollment Management and Student Affairs, Vice President for Advancement, and the Vice President for Information Technology) and the President of the Associated Students, Inc. Each voting member may appoint a designee, which may be a student, staff, or faculty member and which may also be outside the voting member's division. A designee may represent multiple divisions without limit. Designees shall have the authority to represent the respective divisions and Associated Students, Inc. during university-wide deliberations and recommendations, and shall be granted all rights and privileges of full membership, including voting privileges.
- b. At least one, and up to a maximum of three faculty members, shall be elected by the Academic Senate as a voting member(s) of the SC, and shall serve a three-year term. In the event of a resignation from the SC, the Academic Senate shall name a replacement member, who shall complete the term of the original member.
- c. The SC shall include at least three voting student members, and up to a maximum of five voting student members as represented by ASI, associated Clubs, and Office of Sustainability as follows. In addition to being directly on the SC or represented by a designee, the President of the Associated Students, Inc., shall appoint one to three additional student member(s) to represent a Club whose main subject interest is related to sustainability. The Office of Sustainability shall also appoint a student representative. All student members shall serve one-year terms.
- d. In addition to the ex officio member and voting members mentioned above, the SC shall also include voting members from the following units:
 - i. Facilities Services (may also serve as designee on behalf of the Division of Administration & Finance)
 - ii. University Housing
 - iii. Campus Dining/CSUDH Foundation
 - iv. The Loker Student Union
- e. In addition, any university faculty, staff, administrator, or student may participate and join the SC as a non-voting member.

SC Chair. The SC will be co-chaired. A member of the Office of Sustainability, preferably the Sustainability Manager, will serve as one of the co-chairs. In that role, they will provide staff support to the SC by helping to set the agenda, arranging for notetaking, and suggesting agenda topics. The President shall appoint a faculty or staff member to co-chair the SC after consulting with the Academic Senate and other groups as the President determines appropriate. Normally, an incoming appointed

SC co-chair will be a continuing SC member with at least one year of service as a SC member. The appointed SC co-chair will serve a three-year term as co-chair and one year as past co-chair. Duties for the past co-chair are to assist the incoming co-chair as necessary. Both the appointed co-chair and the past co-chair shall be voting members of the SC.

Expected Outcomes:

- The SC shall (at least annually) receive from representatives and voting members an update and forecasts related to their unit's plans for sustainability initiatives, and recommendations for improving sustainability at the university to ensure departmental and divisional success. Non-voting members and guest speakers may also provide updates at committee and Town Hall meetings based on an approved request to be included on the agenda to help inform this task.
- The SC shall establish a formal "Education and Communications Plan" to help inform the campus community regarding projects and events that educate, empower and the implementation of sustainability efforts, and contribute to behavior change.
- Not later than July of each year, the SC shall forward to the President and Cabinet a summary update and recommendations to help inform the university's plan, in accordance with the campus strategic plan, for the subsequent year taking full account of the reports and presentations from each represented department and division to reflect a university-wide perspective.
- The SC shall hold open Town Hall Meetings for the campus at least once a year to provide faculty, staff, and students an overview of the university's sustainability efforts.
- The SC shall meet at least twice a year, once during the fall semester and once during the spring semester. The Town Hall Meeting may be combined with an existing committee meeting.
- Presentations/information provided to the SC shall be posted to the Sustainability website. The SC may also elect to post summaries of discussions held during SC meetings to the website.

Approved: 

Thomas A. Parham, Ph.D.
President

Date: 11/18/2021